Minutes of the Council meeting held on:

**Wednesday 16th November 2022 at 6.30pm**

In Udimore Community Hall.

**Present:** Cllr. G. Quinnell (Chair), Cllr. N. Anderson, Cllr. D. Gibbs, Cllr. G. Rothery and Dist. Cllr. N. Gordon

1. **Apologies.**

Apologies were received from Cllr. R. Mair and Cty Cllr. Carl Maynard.

1. **Disclosures of Interest**.

There were none.

1. **Reports from District and County Councillors.**

Dist. Cllr. N. Gordon reported that all was fairly quiet at Rother, and RDC was still waiting to see whether the Secretary of State would ‘call in’ the Beech Farm, Seddlescombe, Planning Application.

1. **Minutes from the previous meeting.**

The minutes of the Full Council Meeting held on 12th October 2022 were agreed.

1. **Highways.**
	1. **Potholes.** It is still planned that the Chair will have a Spring walk through with the Highways Steward. In the meantime, the Clerk will ask the Highways Steward to look at the two potholes by the entrance to Wick Farm and the surface rippling by the S-bends past Cock Marlin.
	2. **Bus Shelter.** Since no owner can be found, the Clerk to request Highways to remove the structure which is becoming dilapidated.
	3. **Finance of Lighting.** The Chair will attempt to get a copy of a resident’s bill to discuss the fact that the electricity appeared to be continually charged twice.
	4. **Old Post House Edge.** It was felt that the drainage work had been successful.
	5. **Dumb Womans Lane.** It was reported that the Highways Steward would be inspecting the Lane next week and it was noted that the sign at bottom of the lane was missing.
2. **Planning.**
	1. **Planning –** There were none
	2. **Results**. – The Lindens Appeal was dismissed.
	3. **Enforcement** – There were none.
3. **Finance.**
4. **Bank Statement.** The Council resolved to accept the Bank Statement for October.
5. **Bank Reconciliation.** The Council resolved to accept the Bank Reconciliation for October.
6. **Payment Schedule.** The Council resolved to accept the Payment Schedule:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 24/10/22 | Udimore PCC | £275.00 | 0.00 | £275.00 |
| 17/11/22 | Clerk’s Pay & Exps. | £654.16 | 0.00 | £654.16 |
| 17/11/22 | HMRC | £147.00 | 0.00 | £147.00 |

**Note:** Udimore PCC Payment - £175.00 Grant, £50.00 CIL EMR, £50.00

RDC Lottery (to be received).

1. **Budget v. Spend.** It was noted this was on target.
2. **Internet Banking Signatures.** Clerk to send Cllr. Quinnellthe access address and to complete the preliminary form for Cllr. Anderson.
3. **Udimore Community Fund.** This is anticipated to be paid into the Lloyds Bank Business Instant Account.
4. **Budget.** The Budget was agreed with a Precept of £7,000 (Appendix 1.)
5. **Playground.**
	1. **Safety Check.** The Chair has completed the monthly safety check.
	2. **Repairs from the Annual Inspection**. Awaiting the Engineer’s visit.
6. **Annual Pay Award.**

Council resolved to agree that the Clerk’s pay is increased to £11.63 p/hr, in line with SCP 7.

1. **Action Plan Review.**

After some consideration, it was agreed to discuss this in more detail at the January meeting, and the Chair will advertise on Facebook for any suggestions from Parishioners.

1. **Provision of New Finger Post.**

It was decided to repair the existing post.

1. **Council to Agree.**

Council resolved to agree the following:

* 1. Revised Code of Conduct.
	2. Financial Regulations.
	3. Standing Orders.
1. **St. Mary’s Community Hall.**
	1. **Funding.** It was agreed that the Council would consider funding requests on their merit.
	2. **Committee Membership Report.** None.
	3. **Hall Parking.** The problem of cars parked on the lane leading to the Church and Village Hall was discussed. It was felt that that there was a possibility of an extra thirty spaces around the Hall and that possibly, this could form a case for Match Funding
2. **Correspondence from the Clerk.**

None.

1. **Items for Inclusion on a Future Agenda.**
	1. Action Plan
	2. Road Safety
2. **Date of Next Meeting.**

18th January 2023 - 6.30pm, at Village Hall

The meeting was closed at 8.15pm.

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Signature of Chair.

**APPENDIX 1.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Final Budget 2023-24** | Budget | Budget | **Agreed Budget** |  |
|  | 2021-22 | 2022-23 | **2023-24** |  |
| Precept | 7000 | 6630 | 7000 |  |
| interest |  |  | 0 |  |
| Other income Cil | 0 |  | 0 |  |
| **Total Income** | **7000** | **6630** | **7000** |  |
|  |  |  |  |  |
| Annual Assembly | 40 | 0 | **40** |  |
| Audit | 150 | 200 | **200** |  |
| Clerks pay | 3615 | 3225 | **3800** |  |
| Clerks expenses | 600 | 600 | **700** |  |
| Donations/grants | 200 |  | **0** |  |
| Election charges | 500 | 500 |  | from reserves |
| General admin | 1 | 50 | **100** |  |
| Insurance | 220 | 230 | **230** |  |
| Miscellaneous | 1 | 5 | **5** |  |
| Newsletter | 100 | 100 |  | from reserves |
| Playground  | 1000 | 0 |  | from CIL |
| Playground Maintenance | 1000 | 500 | **500** |  |
| Street Lights | 180 | 140 | **400** |  |
| Subscriptions | 235 | 250 | **250** |  |
| Training | 400 | 200 | **15** |  |
| Venue costs | 100 | 120 | **150** |  |
| Website | 50 | 5 |  | from reserves |
| GDPR | 480 | 500 | **500** |  |
| Transport | 0 | 5 | **10** |  |
| Coronation |  |  | **100** |  |
|  |  |  |  |  |
| **Total Spend (excl VAT)** | **8682** | **6630** | **7000** |  |
|  |  |  |  |  |
|  | **-1682** |  |  |  |