Mrs A Head (Clerk & RFO), 15 Brickfields, Main Street, Peasmarsh, East Sussex, TN31 6SS
Telephone: 07599247180 Email: clerk@peasmarsh-pc.gov.uk

PEASMARSH PARISH COUNCIL

Councillors are summoned to a meeting of the Council on Wednesday 3rd December 2025 at 7.30pm at Peasmarsh Memorial Hall.

140. Apologies for absence

141. Disclosure of interests under the Council's Code of Conduct

142. Minutes of the last Council meeting – Monthly meeting – 5th November 2025.

Break for questions from members of the public on matters on the agenda
To be limited to 15 minutes unless a time extension is agreed by the PC. Members of the public are invited to stay for the rest of the meeting but may only observe and may not take part in the discussions

143. District & County Councillor Reports

144. Authorisation of scanned invoices as per 156.2

145. Internal audit – 25/11/25 – Clerk to report on outcome and any recommendations.

146. Housing, major developments and neighbourhood planning for Peasmarsh – To discuss any updates on the Kitewood, Pippins or Pond Cottage developments.

147. Devolution and Local Government Reorganisation (LGR) - any updates from the Clerk on asset devolution by Rother District Council. To discuss the PC's response to the Government's consultation on LGR options – deadline 11/01/26.

148. Village traffic and roads

148.1 VAS – PL to report.

148.2 Speed Watch – PL to report.

148.3 Black Cat speeding device– update from PL.

149. Recreation Ground/Playspace/Pavilion – update from Clerk. To discuss any issues.

150. Skate Park – Update from Clerk on the initial community engagement response regarding ideas for the use of the skate park field (Facebook village pages).

151. Coronation Garden – update from Clerk/MC.

152. Allotments – update from Clerk/MC.

153. Caretaker report/repairs and maintenance/vacancy – to note the monthly report and to discuss finding a replacement for the Caretaker.

154. Urban grass cutting options FY26-27 – to decide which option to go with – Option 1 - Standard x 2 cuts per year. Option 2 – Parish Council fund an additional x 4 cuts per year (£1,782.92 per year) or Option 3 – self-delivery e.g. using Orchard Landscapes to do the work. (ESCC would cover £891.46 per year to make up for the x2 mandatory cuts).

155. Reports and other items

155.1 Clerk's Report – for November.

155.2 Councillor Vacancy – any updates on co-option.

155.3 Memorial Hall – update from MC as representative of the Memorial Hall Committee.

155.4 ESCC Highways Report – any reports.

155.5 Rights of Way and Footpaths Reports – any reports.

Signed: AHead dated: 25th November 2025

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155.6 Police and PCSO Reports – any reports.

155.7 Village and Environment – to note any update on RDC enforcement team report on siting of cabin at Woodside Stables.

156. Financial Matters

156.1 Reports

156.1.1 Monthly statement of receipts and payments – for November 2025.

156.1.2 Budget comparison and bank reconciliations – for November 2025.

156.1.3 Clerk to update on the application process for getting a savings account from Lloyds (Notice Account).

156.2 To approve and ratify payments (to include any additional invoices received up to the meeting date)

156.2.1 Clerk's November pay – monthly standing order: £999.00 – comes out on 26th of the same month.

156.2.2 Clerk's November expenses: £26.00 – working from home allowance.

156.2.3 NI Employer contributions Month 8 (6th November – 5th December 2025): £87.35 paid by business debit card by the Clerk on 11/11/2025.

156.2.4 Lloyds monthly bank maintenance fee from 10 October – 09 November 25 – taken via direct debit on 18/11/25: £4.25

156.2.5 Cleaning of Recreation Ground/Pavilion – November - £TBC

156.2.6 Clerk's phone – Tesco Mobile – November £16.66 paid via direct debit on 08/12/25.

156.2.7 Caretaker monthly fee – December: £100.00 – paid via standing order on 2nd of each month.

156.2.8 Caretaker fee for fitting additional bowls green memorial bench to the play space: £303.00. Paid online on 10/11/25, authorised by GD and MG.

156.2.9 Fuzion4 50% remaining fee for fire alarm installation and annual maintenance fee: £1,134.00 – bank transfer authorised by MG and GD on 10/11/25.

156.2.10 Maintenance of War Memorial grant: £500.00

156.2.11 Mulberry and Co interim internal audit fee: £TBC

156.2.12 ICO fee for CCTV at the Pavilion: £52.00

156.2.13 PL travel expenses for ESALC AGM 04/11/25: £40.95 – paid on 06/11/25

156.2.14 PL travel expenses for RDC Housing development event on 28/11/25: £TBC

156.2.15 Grass cutting- Orchard Landscapes: £TBC

156.2.16 South East Water – direct debit for Pavilion on 03/11/25: £1.00

156.2.17 EDF – direct debit for Pavilion electricity paid in November: £39.71

156.2.18 Biffa Waste collection – monthly direct debit paid in December:- £103.98

Signed: AHead dated: 25th November 2025

156.3 Receipts –

156.3.1 Castle Water refund for Coronation Garden account: £664.69

157. Correspondence –

157. 1 Southern Water, letter received 07/11/25 – monthly direct debit for the Pavilion raising from £39.83 per month direct debit to £42.00.

157. 2 Hastings Contemporary art gallery sent a letter on 11/11/25 to promote their venue to Rother residents including two complimentary tickets.

157. 3 Copy of letter received from resident on 12/11/25 sent to MP Helena Dollimore expressing concern at Sussex Police not acting in public interest regarding recent burglary near Mill Lane.

157. 4 Letter received from Castle Water on 21/11/25 for Coronation Garden water stating the account is £6.10 in credit.

157. 5 Letter received from Castle Water on 21/11/25 for Allotment water stating the account is £38.27 in credit.

158. Planning Matters

Applications – None to date.

Decisions – RR/2025/1582/P - Rose Lodge, Malthouse Lane, Peasmarsh TN31 6TA - Roof light on south east side to serve home office space. **APPROVED – 05/11/25.**

Appeals – None to date.

159. Dates of Forthcoming Meetings: Extraordinary budget meeting 10th December 2025, 7.30pm, Memorial Hall, Peasmarsh and Monthly meeting, 7.30pm, 7th January 2025, Memorial Hall, Peasmarsh.

Signed: AHead dated: 25th November 2025