Mrs A Head (Clerk & RFO), 15 Brickfields, Main Street, Peasmarsh, East Sussex, TN31 6SS
Telephone: 07599247180 Email: clerk@peasmarsh-pc.gov.uk

PEASMARSH PARISH COUNCIL

Councillors are summoned to a meeting of the Council on Wednesday 5th November 2025 at 7.30pm at Peasmarsh Memorial Hall.

120. **Apologies for absence**
121. **Disclosure of interests under the Council's Code of Conduct**
122. **Minutes of the last Council meeting – Monthly meeting – 1st October 2025.** Break for questions from members of the public on matters on the agenda
To be limited to 15 minutes unless a time extension is agreed by the PC. Members of the public are invited to stay for the rest of the meeting but may only observe and may not take part in the discussions
123. **District & County Councillor Reports**
124. **Authorisation of scanned invoices as per 136.2**
125. **Remembrance Sunday – GD to confirm who will lay wreath on behalf of the PC.**
126. **Housing, major developments and neighbourhood planning for Peasmarsh** – To discuss any updates on the Kitewood, Pippins or Pond Cottage developments.
127. **Devolution -** any updates from the Clerk on asset devolution by Rother District Council.
128. **Village traffic and roads**
    - **128.1 VAS** – PL to report.
    - **128.2 Speed Watch** – PL to report.
    - **128.3 Black Cat speeding device–** update from PL.
129. **Recreation Ground/Playspace/Pavilion –** update from Clerk.
130. **Skate Park –** Update from clerk on planning status in relation to a change of use.
131. **Coronation Garden –** update from Clerk/MC.
132. **Allotments** – update from Clerk/MC.
133. **Caretaker report/repairs and maintenance –** to note the monthly report and to note resignation of Caretaker from the end of November. To discuss re-advertising the role.
134. **Oast Cottage –** any updates.
135. **Reports and other items**
    - **135.1 Clerk's Report –** for October.
    - **135.2 HR Committee meeting 21/10/25 minutes and Clerk/RFO's objectives –** to be noted and agreed.
    - **135.3 HR Committee request for separate budget meeting in December –** if agreed, to confirm a date.
    - **135.4 RDC Parish Conference – 15/10/25 – PL to report.**
    - **135.5 ESCC Highways Stakeholder Conference – 23/10/25 – PL to report.**
    - **135.6 ESALC AGM and Conference – 04/11/25 - PL to report.**
    - **135.7 Councillor Vacancy –** any updates on co-option.
    - **135.8 Memorial Hall –** update from MC as representative of the Memorial Hall Committee.
    - **135.9 Tree in Farleys Way –** update on purchase and planting of cherry tree.

Signed: AHead dated: 28th October 2025

135.10 ESCC Highways Report – any reports.
135.11 Rights of Way and Footpaths Reports – any reports.
135.12 Police and PCSO Reports – any reports.
135.13 Village and Environment – to note any update on RDC enforcement team report on siting of cabin at Woodside Stables.

136. Financial Matters

136.1 Reports

136.1.1 Monthly statement of receipts and payments – for October 2025.
136.1.2 Budget comparison and bank reconciliations – for October 2025.
136.1.3 To discuss the option of applying for a savings account from Lloyds (Notice Account) to deposit £10,000 of the precept. This can be transferred back to the main account with either 32- or 95-days' notice.

136.2 To approve and ratify payments (to include any additional invoices received up to the meeting date)

136.2.1 Clerk's October pay – monthly standing order: £974.25 – comes out on 26th of the same month.
136.2.2 Clerk's October expenses: £26.00 – working from home allowance.
136.2.3 NI Employer contributions Month 7 (6th October – 5th November 2025): £83.64 paid by business debit card by the Clerk on 08/10/2025.
136.2.4 Lloyds monthly bank maintenance fee from 10 September – 09 October 25 – taken via direct debit on 20/10/25: £4.25
136.2.5 Cleaning of Recreation Ground/Pavilion – October - £TBC.
136.2.6 Clerk's phone – Tesco Mobile – October £16.66 paid via direct debit on 08/10/25.
136.2.7 Caretaker monthly fee – November: £100.00 – paid via standing order on 2nd of each month.
136.2.8 Caretaker fee for fencing off manhole cover: £35.00
136.2.9 Fuzion4 50% deposit for fire alarm installation: £870.00 – bank transfer authorised by MC and RB on 13/10/25.
136.2.10 Cherry tree purchase plus tree securing equipment: £205.00 – paid by business debit card on 13/10/25.
136.2.11 Remembrance Day poppy wreath – British Legion: £24.49 – paid by business debit card on 03/10/25.
136.2.12 Amazon – purchase of combination lock for Coronation Garden gate: £13.99
136.2.13 PL travel expenses for various meetings – RDC, ESALC and Highways Stakeholder: £32.62
136.2.14 Grass cutting- Orchard Landscapes: £TBC

Signed: AHead dated: 28th October 2025

136.2.15 Bourne Sports Association 50% subsidy for football training course – 27-10-25: £TBC
136.2.16 South East Water – direct debit for Pavilion on 02/10/25: £1.00
136.2.17 Castle Water allotment water – direct debit paid in October: £30.76
136.2.18 EDF – direct debit for Pavilion electricity paid in October: £33.51
136.2.19 Biffa Waste collection – monthly direct debit paid in November: - £83.18

136.3 Receipts –
136.3.1 None to date.

137. Correspondence –
137. 1 Action in Rural Sussex – Sussex Community Housing Hub leaflets received in the post.

138. Planning Matters

Applications – None to date.

Decisions – None to date.

Appeals – None to date.

139. Dates of Forthcoming Meetings: Monthly meeting, 7.30pm, 3rd December 2025, Memorial Hall, Peasmarsh.

Signed: AHead dated: 28th October 2025