



**Councillors are summoned to a meeting of the Council on Wednesday 4th June 2025 at 7.30pm at Peasmarsh Memorial Hall.**

**33. Apologies for absence**

**34. Co-option of Councillors** – to vote on co-option of Marcus Gould and Rose Kiley

**35. Disclosure of interests under the Council's Code of Conduct**

**36. Minutes of the last Council meeting – AGM and Monthly meeting – 7th May 2025.**

**Notes from the Parish Assembly – 15<sup>th</sup> May 2025.**

Break for questions from members of the public on matters on the agenda

To be limited to 15 minutes unless a time extension is agreed by the PC. Members of the public are invited to stay for the rest of the meeting but may only observe and may not take part in the discussions

**37. District & County Councillor Reports**

**38. Authorisation of scanned invoices as per Item 52.2**

**39. Review of Internal Audit – 15/05/25**

**40. Authorisation of AGAR Section 1 – Annual Governance Statement 2024/25**

**41. Authorisation of AGAR Section 2 – Accounting Statements 2024/25**

**42. Housing, major developments and neighbourhood planning for Peasmarsh** – To

discuss the recent consultation from Kitewood about the 70 house development on Main Street. To note the recent correspondence regarding Pond Cottage.

**43. Devolution** - any updates from the Clerk on asset devolution.

**44. Village traffic and roads**

**44.1 VAS** – PL to report.

**44.2 Speed Watch** – PL to report.

**44.3 Speed monitoring survey on the Rye Road to Rye Foreign** – any update from the Clerk and PR on whether Rye Foreign PC wish to contribute towards this.

**44.4 Black Cat speeding device** – update from PL. Renewal of licenses.

**45. Recreation Ground/Playspace/Pavilion** – update from Clerk.

**46. Coronation Garden** – Update from Clerk on installation of new water pipe (cost £3,765 ex VAT). To discuss quotes for a memorial bench for Cllr David Pankhurst.

**47. Allotments** – Update from MC and the Clerk.

**48. Caretaker report/repairs and maintenance** – to note the monthly report.

**49. Oast Cottage** – any updates.


**50. Policies for Review**

**50.1** Accessibility Statement.

**50.2** To note that 'Data Subject Access and the Data Protection Act' and the 'Privacy notice for Staff, Councillors and Role Holders' have been subsumed into the 'General Privacy Notice' as reviewed in April 2025.

**51. Reports and other items**

**51.1 Clerk's Report** – for May.

Signed: 

dated: 27th May 2025



**51.2 Beckley layby** – Clerk/PR to provide an update on finding a solution for fly tipping at this layby alongside Beckley PC.

**51.3 Councillor emails** – update from Clerk and Councillors on setting up and use of new emails.

**51.4 Memorial Hall** – update from MC as representative of the Memorial Hall Committee.

**51.5 Peasmarsh archive** – to note PL's final archive document.

**51.6 ESCC Highways Report** – any reports.

**51.7 Rights of Way and Footpaths Reports** – any reports.

**51.8 Police and PCSO Reports** – any reports.

**51.9 Village and Environment** – any reports.

## **52. Financial Matters**

### **52.1 Reports**

**52.1.1** Monthly statement of receipts and payments – for May 2025.

**52.1.2** Budget comparison and bank reconciliations – for May 2025.

### **52.2 To approve and ratify payments (to include any additional invoices received up to the meeting date)**

**52.2.1** Clerk's May pay – monthly standing order: £944.10 – comes out on 26th of the same month.

**52.2.2** NI Employer contributions Month 2 (6<sup>th</sup> May – 5<sup>th</sup> June 2025): £79.11 paid by business debit card by the Clerk on 06/05/2025.

**52.2.3** Clerk's May expenses: £46.70 – working from home allowance and travel expenses for ESALC Clerk's networking meeting in Heathfield.

**52.2.4** G. Dunham expenses for Parish Assembly: £29.14. Approved by MC and RB on

**52.2.5** Amazon – pin board for Barnets Hill' bus shelter paid by business debit card on 08/05/25: £16.99

**52.2.6** Zurich Insurance renewal from 1<sup>st</sup> June 2025: £865.52

**52.2.7** Internal audit fee – Mulberry: £189.00

**52.2.8** Cleaning of Recreation Ground/Pavilion – May: £TBC

**52.2.9** Clerk's phone – Tesco Mobile – May £16.66 – paid via direct debit on 08/05/2025.

**52.2.10** Caretaker monthly fee - June: £100.00 – paid via standing order on 2<sup>nd</sup> of each month.

**52.2.11** ESCC additional grass cutting x 4 extra cuts: £1,379.22- invoice not yet received.

**52.2.12** Additional licenses for Black Cat traffic monitoring device – ESCC: £63.00

**52.2.13** PAT electrical testing at the Pavilion: £66.00

**52.2.14** Framing of Peasmarsh historic map: £200.00-240.00 quote TBC.

Signed:

dated: 27th May 2025

Mrs A Head (Clerk & RFO), 15 Brickfields, Main Street, Peasmarsh, East Sussex, TN31 6SS

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**PEASMARSH PARISH COUNCIL**



**52.2.15** PL expenses claim for archive stationery: £39.18

**52.2.16** South East Water – direct debit for Pavilion on 01/05/25: £1.00

**52.2.17** EDF – direct debit for Pavilion electricity paid in May: £40.05

**52.2.18** Biffa Waste collection – monthly direct debit for June –: £103.98

**52.3 Receipts –**

**52.3.1** VAT reimbursement for FY24-25: £4,822.22

**52.3.2** Raised bed 5 rent for FY25-26: £25.00

**53. Correspondence –**

**53.1** Castle Water allotment water invoice – received 09/05/25 - £47.25 in credit.

**54. Planning Matters**


**Applications – [RR/2025/628/P](#) - Hermitage Farm, Starvecrow Lane, Peasmarsh TN31 6XL**

- Demolition of existing dwelling. Erection of self-build dwelling, together with associated landscaping and ecological enhancements.

**Decisions – [RR/2025/391/P](#) - Millwood, Mackerel Hill, Peasmarsh TN31 6TB - Conversion of existing integral garage, demolition of existing detached garage and installation of roof mounted PV panels. **APPROVED: 22/05/2025****

**Appeals – [3069](#) - Partridge Farm, Starvecrow Lane, TN31 6XN - Change of use of building and land from holiday let accommodation to permanent dwelling. **Appeal started 20/03/25 – no update.****

**55. Dates of Forthcoming Meetings:** Monthly meeting, 7.30pm, 4<sup>th</sup> July 2025, both at Memorial Hall, Peasmarsh.

Signed: 

dated: 27th May 2025