

Mrs A Head (Clerk & RFO), 15 Brickfields, Main Street, Peasmarsh, East Sussex, TN31 6SS

Telephone: 07599247180 – Email: peasmarshpc@outlook.com

PEASMARSH PARISH COUNCIL



Councillors are summoned to a meeting of the Council on Wednesday 7th May 2025 at 7.30pm at Peasmarsh Memorial Hall.

13. Apologies for absence

14. Disclosure of interests under the Council's Code of Conduct

15. Minutes of the last Council meeting – Monthly meeting – 2nd April 2025.

Break for questions from members of the public on matters on the agenda

To be limited to 15 minutes unless a time extension is agreed by the PC. Members of the public are invited to stay for the rest of the meeting but may only observe and may not take part in the discussions

16. District & County Councillor Reports

17. Authorisation of scanned invoices as per Item 29.2.

18. Housing, major developments and neighbourhood planning for Peasmarsh – GS
update on RDC Local Plan.

19. Devolution - any updates from the Clerk on asset devolution.

20. Planning for Parish Assembly

21. Village traffic and roads

21.1 VAS – PL to report.

21.2 Speed Watch – PL to report.

21.3 Black Cat speeding device – update from PL.

22. Recreation Ground/Playspace/Pavilion – update from RH.

23. Coronation Garden – Any updates. To discuss quotes for a memorial bench for Cllr

David Pankhurst.

24. Allotments – Update from MC and the Clerk.

25. Caretaker report/repairs and maintenance

26. Oast Cottage – any updates.

27. Policies for Review

- CCTV Policy
- Code of Conduct Policy
- Environmental Policy
- Safeguarding Policy

28. Reports and other items

28.1 Clerk's Report – for April.

28.2 Beckley layby - Clerk to provide an update on finding a solution for fly tipping at this layby alongside Beckley PC.

28.3 Councillor emails – update from Clerk and Councillors on setting up and use of new emails.

28.4 Memorial Hall – update from MC as representative of the Memorial Hall Committee.

28.5 Request for noticeboard at Barnets Hill bus stop – Clerk to report.

Signed:

dated: 29th April 2025



28.6 Peasmarsh archive – update from PL.

28.7 ESCC Highways Report – any reports.

28.8 Rights of Way and Footpaths Reports – any reports.

28.9 Police and PCSO Reports – any reports.

28.10 Village and Environment – any reports.

29. Financial Matters

29.1 Reports

29.1.1 Monthly statement of receipts and payments – for April 2025.

29.1.2 Budget comparison and bank reconciliations – for April 2025.

29.2 To approve and ratify payments.

29.2.1 Clerk's April pay – monthly standing order: £944.10 – comes out on 26th of the same month.

29.2.2 NI Employer contributions Month 1 (6th April – 5th May 2025): £79.11 paid by business debit card by the Clerk on 10/04/2025.

29.2.3 Clerk's April expenses: £26.00 – working from home allowance.

29.2.4 Cleaning of Recreation Ground/Pavilion – April: £TBC

29.2.5 Castle Water Coronation Garden water invoice for March, paid by direct debit: £10.37 on 22/04/2025.

29.2.6 Clerk's phone – Tesco Mobile - March £15.99 – paid via direct debit on 08/04/2025.

29.2.7 Clerk's phone – Tesco Mobile – April £16.66 – paid via direct debit on 08/05/2025.

29.2.8 Caretaker monthly fee - May: £100.00 – paid via standing order on 2nd of each month.

29.2.9 Caretaker payment for replacement gate catch: £39.90 – paid on 15/04/2025.

29.2.10 Caretaker payment for x2 allotment gates: £160.00 – paid on 22/04/2025.
Authorised by HP/MC.

29.2.11 ESCC additional grass cutting x 4 extra cuts: £1,379.22- invoice not yet received.

29.2.12 Bourne Sports football course 7- 8th April: £170.00 – Thanks to Bourne Sports for their kind donation of £62.50 towards the play space. Paid on 11/04/2025.
Authorised by HP/MC.

29.2.13 Donation to Peasmarsh Flower Festival: £50.00

29.2.14 Additional license for Black Cat traffic monitoring device – ESCC: £63.00 – not requested payment yet.

29.2.15 PAT electrical testing at the Pavilion: £TBC – due on May 7th 2025.

29.2.16 Framing of Peasmarsh historic map: £200.00-240.00 quote TBC.

29.2.17 South East Water – direct debit for Pavilion on 01/04/25: £1.00

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29.2.18 EDF – direct debit for Pavilion electricity paid in March: £40.05

29.2.19 Biffa Waste collection – monthly direct debit –: £83.18

29.3 Receipts –

29.3.1 Coronation Garden raised bed 7 rent FY25-26 – cheque: £25.00

29.3.2 Allotment plot 4a rent FY25-26: £20.00

29.3.3 Allotment plots 1 and 2 FY25-26: £25.00

29.3.4 Allotment bed 6 and Coronation Garden raised bed rent FY25-26: £50.00

29.3.5 Beckley Rangers FY24-25 pitch fees: £210.00

30. Correspondence – none to date.

31. Planning Matters

Applications – [RR/2025/520/P](#) - Cornerways, School Lane, Peasmarsh TN31 6UT - Variation of conditions 2 & 12 imposed on RR/2024/1040/P to add additional lighting. **Comment by 29/04/25.**

[RR/2025/391/P](#) - Millwood, Mackerel Hill, Peasmarsh TN31 6TB - Conversion of existing integral garage, demolition of existing detached garage and installation of roof mounted PV panels. **Comment by 29/04/25.**

Decisions – [RR/2025/123/P](#) - Barline Farmhouse, Starvecrow Lane, Peasmarsh TN31 6XL - Variation of conditions 2, 3 & 4 imposed on RR/2024/771/P to relocate a store building revising the driveway layout – **APPROVED 04/04/2025.**

Appeals –

32. Dates of Forthcoming Meetings: Parish Assembly, 7.30pm, 15th May 2025 and monthly meeting, 7.30pm, 4th June 2025, both at Memorial Hall, Peasmarsh.

Signed: 

dated: 29th April 2025