



Councillors are summoned to a meeting of the Council on Wednesday 5th March 2025 at 7.30pm at Peasmarsh Memorial Hall.

135. Apologies for absence

136. Disclosure of interests under the Council's Code of Conduct

137. Minutes of the last Council meeting – Monthly meeting – 5th February 2025.

Break for questions from members of the public on matters on the agenda

To be limited to 15 minutes unless a time extension is agreed by the PC. Members of the public are invited to stay for the rest of the meeting but may only observe and may not take part in the discussions

138. District & County Councillor Reports

139. Authorisation of scanned invoices as per Item 151.2.

140. Authorisation of direct debit payments to Castle Water for allotment/coronation garden water bills.

141. Confirm a date for Parish Assembly – to choose 15th or 22nd May 2025.

142. Councillor vacancy – Clerk to report.

143. Housing, major developments and neighbourhood planning for Peasmarsh – any updates.

144. RDC Consultation on new Housing Development Strategy – to agree a response from the PC before the 31/03/25 deadline.

145. Village traffic and roads

145.1 VAS – PL to report.

145.2 Speed Watch – PL to report.

145.3 Black Cat speeding device– update from PL.

146. Recreation Ground/Playspace/Pavilion – update from RH.

147. Coronation Garden – Any updates. To discuss a memorial bench for Cllr David Pankhurst.

148. Allotments – Update from MC and the Clerk.

149. Caretaker report/repairs and maintenance

150. Oast Cottage – any updates.

151. New policies for approval

- Social Media policy
- Grievance policy

152. Policies for Review

- Complaints Procedure
- Equality and Diversity Policy – this replaces the Equal Opportunities and Employment Practice Statement from 2016.

153. Reports and other items

153.1 Clerk's Report – for February.

153.2 Peasmarsh Periodical – Update from GS/BR on this online publication

Signed:

dated: 25th February 2025



153.3 Memorial Hall – update from MC or HP as representatives of the Memorial Hall Committee.

153.4 Memorial Hall files/archive – update from Clerk.

153.5 Online Storage – Memory Sticks – standing item - Clerk to exchange memory stick with Memorial Hall Committee monthly to keep online files up to date.

153.6 ESCC Highways Report – any reports.

153.7 Hedge by the 30mph VAS outside Willow Lodge, Main Street – Clerk to discuss complaint from resident.

153.8 Rights of Way and Footpaths Reports – any reports.

153.9 Police and PCSO Reports – any reports.

153.10 Village and Environment – any reports.

154. Financial Matters

154.1 Reports

154.1.1 Monthly statement of receipts and payments – for February 2025.

154.1.2 Budget comparison and bank reconciliations – for February 2025.

154.2 To approve and ratify payments.

154.2.1 Clerk's February pay – monthly standing order: £944.10 – comes out on 26th of the same month.

154.2.2 NI Employer contributions Month 11 (6th February – 5th March 2025): £25.70 paid by business debit card by the Clerk on 11/02/2025.

154.2.3 Clerk's February expenses: £26.00 – working from home allowance.

154.2.4 Cleaning of Recreation Ground/Pavilion – February: £TBC

154.2.5 Castle Water Coronation Garden water invoice for January: £10.37 – paid by the Clerk via business debit card on 13/02/2025.

154.2.6 Tesco Mobile – Clerk's phone: February £15.99 – paid via direct debit on 10/02/2025.

154.2.7 Waste Paper Solutions Ltd – shredding service for old files to comply with GDPR: £78.00

154.2.8 Caretaker monthly fee - March: £100.00 – paid via standing order on 2nd of each month.

154.2.9 Breakthrough Communications – training Clerk – Social Media training part one and dealing with difficult people and conversations (x2 training sessions @ £48.00 each) - £96.00

154.2.10 Feb half-term Bourne Sports football training, 50% contribution by PC for Peasmarsh residents: £150.00. **Bourne Sports kindly donated £60 towards the upkeep of the play space.**

154.2.11 Additional license for Black Cat traffic monitoring device – ESCC: £TBC

154.2.12 South East Water – direct debit for Pavilion on X: £1.00

154.2.13 EDF – direct debit for Pavilion electricity paid in February: £37.22

Signed:

dated: 25th February 2025

Mrs A Head (Clerk & RFO), 15 Brickfields, Main Street, Peasmarsh, East Sussex, TN31 6SS

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PEASMARSH PARISH COUNCIL



154.2.14 Biffa Waste collection – monthly direct debit – March: £103.98

154.3 Receipts – None to date.

155. Correspondence

155.1 None to date.

156. Planning Matters

Applications – None to date.

Decisions – [RR/2024/2004/P](#) - **Pencil Patch Projects Ltd, Wittersham Road, Peasmarsh TN31 6TD** - Demolition of existing workshop and replacement with new building providing four light industrial units, together with associated car parking and cycle and refuse storage. Use classes E (g), B2 and B8 – **APPROVED 21/02/2025.**

Appeals – None to date.

157. Dates of Forthcoming Meetings: Monthly meeting, 2nd April 2025, Memorial Hall, Peasmarsh, 7.30pm.

Signed: 

dated: 25th February 2025