



**Councillors are summoned to a meeting of the Council on Wednesday 5th February 2025
at 7.30pm at Peasmarsh Memorial Hall.**

Agenda

- 114. Appointment of Chairman – nominations for Chairman until May AGM.**
- 115. Cllr David Pankhurst**
- 116. Apologies for absence**
- 117. Disclosure of interests under the Council's Code of Conduct**
- 118. Minutes of the last Council meeting – Monthly meeting – 4th December, 2024.**
 - Break for questions from members of the public on matters on the agenda
 - To be limited to 15 minutes unless a time extension is agreed by the PC. Members of the public are invited to stay for the rest of the meeting but may only observe and may not take part in the discussions
- 119. District & County Councillor Reports**
- 120. Authorisation of scanned invoices as per Item 131.2**
- 121. Interim internal audit report – 13/12/24 – to discuss findings of this report and recommendations.**
- 122. Set date for AGM (May) and Annual Parish Assembly (Between 1st March – 1st June)**
- 123. Housing, major developments and neighbourhood planning for Peasmarsh – any updates.**
- 124. Village traffic and roads**
 - 124.1 VAS – PL to report.**
 - 124.2 Speed Watch – PL to report.**
 - 124.3 Black Cat speeding device– update from PL.**
- 125. Recreation Ground/Playspace/Pavilion – update from RH.**
- 126. Coronation Garden – Clerk to update on water leak. Clerk to discuss fencing work.**
- 127. Allotments – Update from MC and the Clerk.**
- 128. Caretaker report/repairs and maintenance -**
- 129. Oast Cottage – any updates.**
- 130. Reports and other items**
 - 130.1 Clerk's Report – for December**
 - 130.2 Clerk's Report – for January**
 - 130.3 Peasmarsh Periodical – Update from GS/BR on this online publication**
 - 130.4 Memorial Hall – update from MC or HP as representatives of the Memorial Hall Committee.**
 - 130.5 Memorial Hall files/archive – request for volunteers to help organise this information.**
 - 130.6 Online Storage – Memory Sticks – standing item - Clerk to exchange memory stick with Memorial Hall Committee on a monthly basis to keep online files up to date.**

Signed:

A Head

dated: 28th January 2025



130.7 ESCC Highways Report – any reports.

130.8 Rights of Way and Footpaths Reports – any reports.

130.9 Police and PCSO Reports – any reports.

130.10 Village and Environment – any reports.

131. Financial Matters

131.1 Reports

131.1.1 Monthly statement of receipts and payments – for December 2024.

131.1.2 Budget comparison and bank reconciliations – for December 2024.

131.1.3 Monthly statement of receipts and payments – for January 2025.

131.1.4 Budget comparison and bank reconciliations – for January 2025.

131.2 To approve and ratify payments.

131.2.1 Clerk's December pay – monthly standing order: £944.10 – comes out on 26th of the same month.

131.2.2 Clerk's January pay – monthly standing order: £944.10 – comes out on 26th of the same month.

131.2.3 NI Employer contributions Month 9 (6th December 2024 – 5th January 2025): £52.23 paid by business debit card by the Clerk on 09/12/2024.

131.2.4 NI Employer contributions Month 10 (6th January – 5th February 2025): £25.70 paid by business debit card by the Clerk on 06/01/2025.

131.2.5 Clerk's December expenses: £26.00 – working from home allowance. Paid online on 06/01/25. Authorised by MC/RH.

131.2.6 Clerk's January expenses: £26.00 – working from home allowance.

131.2.7 Francis Warren – lawn mowing Recreation Ground: £895.00 – paid online on 05/12/24 – authorised by MC/HP.

131.2.8 Cleaning of Recreation Ground/Pavilion – December: £75.00 – paid online on 06/01/25 – authorised by MC/RH.

131.2.9 Cleaning of Recreation Ground/Pavilion – January: £TBC

131.2.10 Castle Water Coronation Garden water invoice for November: £10.14 -paid online on 12/12/25 – authorised by HP/RH.

131.2.11 Castle Water Coronation Garden water invoice for December: £10.37 paid online on 14/01/25 – authorised by MC/RH.

131.2.12 Tesco Mobile – Clerk's phone: December £15.99 – paid via direct debit on 08/01/25

131.2.13 Tesco Mobile – Clerk's phone: January £15.99 – paid via direct debit on 08/02/25

131.2.14 Tesco Mobile – Clerk's phone: February £15.99 – paid via direct debit on 10/

131.2.15 Caretaker monthly fee - January: £100.00 – paid via standing order on 2nd of each month.

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- 131.2.16** Caretaker monthly fee – February: £100.00 - paid via standing order on 2nd of each month.
- 131.2.17** Bus shelter damage – work to make safe by caretaker: £59.90. Paid online on 12/12/24. Authorised by HP/RH.
- 131.2.18** Mulberry and Co Ltd interim audit fee: £281.16. Paid online on 18/12/24. Authorised by MC/HP.
- 131.2.19** M&S Water Services Ltd - £1,842.00 – paid online on 06/01/25 authorised by MC/RH.
- 131.2.20** Breakthrough Communications – training Clerk – Social Media training part one - £48.00
- 131.2.21** Additional license for Black Cat traffic monitoring device – ESCC: £TBC
- 131.2.22** South East Water – direct debit for Pavilion on 02/12/24: £1.00 – paid by direct debit.
- 131.2.23** South East Water -direct debit for Pavilion on 01/01/25: £1.00 – paid by direct debit.
- 131.2.24** EDF – direct debit for Pavilion electricity paid in December – 17/12/24: £37.62
- 131.2.25** EDF – direct debit for Pavilion electricity paid in January – 17/01/25: £35.03.
- 131.2.26** Biffa Waste collection – monthly direct debit – December £93.18
- 131.2.27** Biffa Waste collection – monthly direct debit – January: £83.18
- 131.2.28** Biffa Waste collection – monthly direct debit – February: £83.18

131.3 Receipts –

- 131.3.1.** None to date.

132. Correspondence

- 132.1** Letter received from Castle Water on 05/12/24 – allotment water bill is £102.33 in credit.
- 132.2** Letter of condolence for Cllr David Pankhurst received from CEO of Rother District Council, Lorna Ford on 09/01/25.
- 132.3** Letter received from Castle Water on 10/01/24 – allotment water bill is £90.00 in credit.

133. Planning Matters

Applications – [RR/2024/2004/P](#) - Pencil Patch Projects Ltd, Wittersham Road, Peasmarsh TN31 6TD - Demolition of existing workshop and replacement with new building providing four light industrial units, together with associated car parking and cycle and refuse storage. Use classes E (g), B2 and B8. As a comment needed to be made by 10/01/25, the PC agreed via email by a

Signed: 

dated: 28th January 2025

Mrs A Head (Clerk & RFO), 15 Brickfields, Main Street, Peasmarsh, East Sussex, TN31 6SS

Telephone: 07599247180 — Email: peasmarshpc@outlook.com

PEASMARSH PARISH COUNCIL



majority on 17/12/24 to submit the following comment: *"Peasmarsh Parish Council support this planning application."*

[RR/2025/24/P](#) - 12 Farm Gardens, Peasmarsh TN31 6NR - Proposed conversion of garage into habitable accommodation and associated alterations – comments by 11/02/25.

Decisions – [RR/2024/1040/P](#) - Cornerways, School Lane, Peasmarsh TN31 6UT - Demolition of existing dwelling and outbuildings. Construction of replacement dwelling and carport, together with improvements to existing vehicular access - **APPROVED 20/12/24**

Appeals – None to date.

134. Dates of Forthcoming Meetings: Monthly meeting, 5th March 2025, Memorial Hall, Peasmarsh, 7.30pm.

Signed: 

dated: 28th January 2025