



Councillors are summoned to a meeting of the Council on Wednesday 6th November 2024 at 7.30pm at Peasmarsh Memorial Hall.

Agenda

85. Apologies for absence.

86. Disclosure of interests under the Council's Code of Conduct

87. Minutes of the last Council meeting – Monthly meeting – 2nd October, 2024.

Break for questions from members of the public on matters on the agenda

To be limited to 15 minutes unless a time extension is agreed by the PC. Members of the public are invited to stay for the rest of the meeting but may only observe and may not take part in the discussions

88. District & County Councillor Reports

89. Authorisation of scanned invoices as per Item 96.2

90. HR Committee – to ratify terms of reference. To circulate notes from first meeting on 23/10/24.

91. Clerk's pay review/setting objectives/performance review – feedback from HR Committee.

92. Chairman's role – to discuss plans for DP to retire the role next May and mentoring a new Chairman.

93. Housing

93.1 Major developments – any updates.

93.2 Neighbourhood planning for Peasmarsh – any updates.

94. Community Matters and Issues

94.1 Village traffic and roads

94.1.1 VAS – PL to report.

94.1.2 Speed Watch – PL to report.

94.1.3 Black Cat speeding device – update from PL.

94.2 Recreation Ground/Playspace/Pavilion – update from RH.

94.3 Caretaker recruitment – To ratify HR Committee's description of duties and contract.

94.4 Peasmarsh Periodical – Update from GS/DP/BR on this online publication.

94.5 Coronation Garden – Clerk to discuss the investigation into the water leak – initial survey booked for 28/10/24. Clerk to discuss fencing quotes received for Coronation Garden.

94.6 Oast Cottage – any updates on work beginning on the approved planning application and enforcement action.

95. Reports and other items

Signed: 

dated: 29th October 2024



95.1 Clerk's Report – for October.

95.2 Memorial Hall – update from HP as representative of the Memorial Hall Committee. Volunteer request for sorting through parish/archive records. National Lottery letter – HP to report.

95.3 Online Storage – Memory Sticks – standing item - Clerk to exchange memory stick with DP on a monthly basis to keep online files up to date.

95.4 Allotments – update from MC and the Clerk.

95.5 Repairs and Maintenance Reports – any issues arising.

95.6 ESCC Highways Report – any reports.

95.7 ESCC Urban Grass Cutting – Clerk to report – to decide on option for urban grass cutting in FY25/26. Price for additional cuts has increased by around 30%.

95.8 Rights of Way and Footpaths Reports – any reports.

95.9 Police and PCSO Reports – any reports.

95.10 Village and Environment – any reports.

96. Financial Matters

96.1 Reports

96.1.1 Monthly statement of receipts and payments – for October 2024.

96.1.2 Budget comparison and bank reconciliations – for October 2024.

96.1.3 CIL money – annual report FY23-24 – Clerk to report.

96.2 To approve and ratify payments.

96.2.1 Clerk's October pay – monthly standing order: £916.65 – comes out on 26th of the same month.

96.2.2 NI Employer contributions Month 7 (6th October – 5th November 2024): £21.90 paid by business debit card by the Clerk on 09/10/2024.

96.2.3 Clerk's October expenses: £26.00 – working from home allowance.

96.2.4 Cleaning of Recreation Ground/Pavilion – October: £TBC

96.2.5 Castle Water Coronation Water invoice: £715.78. Approved by MC/HP on 09/10/24

96.2.6 B&Q – weed membrane and pegs for allotments: £48.00 – ordered on 04/10/24 and paid for on business debit card.

96.2.7 Amazon – extra strong bin bags for Recreation Ground: £16.99 – ordered on 08/10/2024 and paid for on business debit card.

96.2.8 B&Q – additional weed membrane and pegs for allotments -£48.00 – ordered on 08/10/2024 and paid for on business debit card.

96.2.9 Francis Warren -various maintenance/gardening jobs from June to August 2024: £543.00 Approved by HP/MC on 09/10/24.

96.2.10 Call out fee for Coronation Garden water leak – M&S Water Services Ltd - £201.60. Approved on 10/10/24 by HP/MC.

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96.2.11 Amazon – extra strong bin bags for Rec Ground (incorrect size ordered in prior order) £11.21 – paid for on business debit card on 18/10/24.

96.2.12 ESALC Ltd – Clerk planning training - £48.00

96.2.13 South East Water – direct debit for Pavilion on 01/10/24: £1.00 – paid by direct debit.

96.2.14 EDF – direct debit for Pavilion electricity 1st Sept – 30 Sept 2024: £36.31 paid by direct debit in October.

96.2.15 Biffa Waste collection – monthly direct debit – October £75.33

96.2.16 Tesco Mobile – Clerk's phone – October monthly charge: £15.99

96.2.17 Bournes Sports Training – half-term course 28/29th Oct: £TBC

96.3 Receipts –

96.3.1. None to date.

97. Correspondence

97.1 Letter received from Castlewater on 24/10/24 – provider of allotment water – PC £143.82 in credit.

98. Planning Matters

Applications – None to date.

Decisions – None to date.

Appeals – [3003](#) - Field View, School Lane, Peasmarsh TN31 6UT Proposed formation of building plot for bungalow to be served by shared vehicular access. **APPEAL DISMISSED – 22/10/24.**

99. Dates of Forthcoming Meetings: Monthly meeting, 4th December 2024, Memorial Hall, Peasmarsh, 7.30pm.

Signed: 

dated: 29th October 2024