

# PEASMARSH PARISH COUNCIL



## Minutes of the Council AGM held Wednesday 17th May 2023 at 7.00pm at Peasmarsh Memorial Hall.

**Present:** Councillors: David Pankhurst (DP) (Chair), Ray Hollman (RH) (Vice Chair), Robert Barham (RB), Gina Sanderson (GS) and Mick Coleman – both arrived 7.20pm.

**Also present:** Clerk Amy Head (AH) and District Councillor Paul Osborne (PO).

1. **Appointment of Chairman** – PO took the Chair and RH proposed and RB seconded that DP be reappointed as Chairman.
2. **Appointment of Vice Chairman** – DP and RB proposed and seconded RH to be reappointed as Vice Chairman.
3. **Co-option of Councillors** – All unanimously agreed to Co-opt Mick Coleman. **ACTION:** Clerk to clarify Co-option rules following an election and the 35 days post-election rule.  
**RH, DP, GS, RB and MC all completed and signed, witnessed by the Clerk, their acceptance of Office.**
4. **Disclosure of interests under the Council's Code of Conduct** – None.
5. **Apologies for absence** – Councillor Peter Lamont (PL) on holiday. All unanimously agreed that PL could sign his Acceptance of Office form prior to the next meeting on 7th June 2023.
6. **Minutes of the last Council meeting** – The draft AGM minutes for 2022 were unanimously agreed.

### 7. Appointments to committees or other bodies

7.1 Member(s) with responsibility for planning applications – All agreed that no specific Councillor needed to undertake this role at the moment as all planning applications are discussed at each meeting.

7.2 Member(s) with responsibility for maintenance issues – As above regarding planning applications.

7.3 Member(s) with responsibility for police liaison – PL in his absence.

7.4 Member(s) with responsibility for allotments – MC.

7.5 Member(s) appointed to the Recreation Ground committee – RH.

7.6 Member(s) appointed to the Memorial Hall management committee – MC.

7.7 Member(s) appointed to the housing working group – GS – as part of the NDP group.

7.8 Member representative(s) for East Sussex ALC – AGM – PL in his absence.

7.9 Member representative(s) for Rother Association of Local Councils – PL in his absence.

**8. Appointment of internal auditor** – It was agreed that Sally Sharp would be the internal auditor for the last financial year – April 2022- March 2023.

Signed:



date:

7.6.23

**9. Review of Standing Orders and Financial Regulations** – Standing Orders approved. Reviewed Standing Orders and Financial Regulations to be uploaded to the Parish Council website by the Clerk.

**10. Review of Assets Register** – Approved.

**11. Review of insurance arrangements** – The Clerk confirmed that the Insurance has been renewed with Zurich Municipal Ltd from 1<sup>st</sup> June 2022 (£962.67) as the PC is in a long-term deal until 1<sup>st</sup> June 2024. The Clerk confirmed that the Public Liability limit was £12 million.

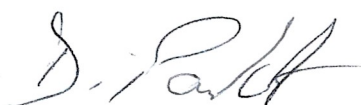
**12. Confirm schedule of council meetings for the year June 2023 - May 2024 to be held on the first Wednesday of the month at 7.30pm in Peasmarsh Memorial Hall**

2023 – 7th June, 5th July, August – no meeting unless urgent business, 6th September, 4th October, 1st November, 6th December

2024 – 10th January, 7th February, 7th March, 3rd April, 1st May – All agreed.

The meeting finished at 7.25pm.

Signed:



date:

7.6.23