

ICKLESHAM PARISH COUNCIL

A local council for the peoples of Icklesham, Winchelsea, Winchelsea Beach and Rye Harbour

Draft Minutes of the Open Spaces Committee Meeting held at Winchelsea Court Hall on Monday 27th November 2023

Present: Cllrs: C Chappell, I Mann, I McConnochie and D Smedley (Chairman).

In Attendance: Danielle Heffernan (Assistant Clerk)

1. **The Chairman to open the meeting at 7:15 pm**
2. **To record any apologies for absence**
There were none.
3. **To receive any Declarations of Interest (Personal or Personal & Prejudicial) by Members**
There were none.
4. **Comments or questions from members of the public present relating to items on the Agenda**
There were none.
5. **To approve the Minutes of the Open Spaces Meeting of 25th September 2023**
The Minutes were approved and signed.
6. **Grounds Maintenance Contract**
 - a) **To consider the amended grounds maintenance specification**
RESOLVED: It was agreed to split the Grounds Contract as proposed by clerk & assistant clerk, agreed to budget of £3840.00 for smaller works in contract as proposed by Clerk.
 - b) **To consider quotes received from:-**
 - i. **Countrywide Grounds Maintenance**
 - ii. **Glendale Services. (*quotes will be tabled at the meeting*)**
RESOLVED: Awaiting quotes from two other contractors so quotes not tabled at meeting as planned, all quotes to be discussed at budget meeting.
7. **To approve the purchase of new bin for Jubilee Playground at a cost of £195.68.**
RESOLVED: agreed. Cllr McConnochie may have suitable bin to save on costs, Assistant Clerk to meet Cllr McConnochie to look at proposed alternative before ordered new bin.
8. **To approve the purchase of new dog waste bin for Coronation Field, Rye Harbour at a cost of £170.94. RESOLVED:** agreed.
9. **To discuss possible amendments to Terms of Reference.**
RESOLVED: it was agreed to refer this item to Full Council.
10. **To consider quote received from C.s Engineering for replacing bronze bushes for Swing at Icklesham Recreation Ground and to cut down bolts on basket swing.**
RESOLVED: the quote in the sum of £314.80 agreed. Noted that the cost is high due to metal fabrication work.
11. **To consider erecting Rye Harbour boundary sign on Harbour Road, Rye Harbour.**
RESOLVED: it was agreed to refer this matter to Full Council.
12. **Update regarding school warning signs on Monks Walk.**
The Assistant Clerk confirmed that the Road safety team have responded stating there is already road safety sign on Friars Road (Winchelsea). Amended quote received (that was queried with the contractor) Clerk received an email to say there is no timescale but the work will be complete by the end of the financial year. **RESOLVED:** the updated was noted.

Cllr Smedley commented the signs on Friars Road are too close to the school, they need to be at the beginning of Friars Road, he also asked if we had the amended quote from the contractor. Cllr Smedley suggested that we make contact with the Road Safety Team to find out exactly what they want to do and explain what we want. Cllr Smedley said he is happy to make contact with them.

13. Update regarding concrete post fencing at Coronation Field, Rye Harbour.

Quote approved from T & J Fencing at previous meeting to fix fence in Rye Harbour but assistant clerk unable to get in contact with contractor. Committee asked if second quote from New Timber in the sum of £195 plus VAT can be approved. **RESOLVED:** approved.

Addendum

14. To receive and consider the attached email received from Southern Housing regarding green spaces in Rye Harbour

RESOLVED: More information needed before a decision can be made. Clerk to respond to Southern Housing and ask for more information/ a meeting with a member of Southern Housing for a discussion.

15. Date & venue of next Open Spaces Meeting.

Monday 26th February 2023 7.15 pm at Winchelsea Court Hall.