

ICKLESHAM PARISH COUNCIL

A local council for the peoples of Icklesham, Winchelsea, Winchelsea Beach and Rye Harbour

Jenner Sands, Clerk & RFO
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To : The Members of the Parish Council

Cllr C Chappell
Cllr Ms. N Eldridge
Cllr J Justice
Cllr D Kitteridge
Cllr Mrs. S Lyward
Cllr I Mann
Cllr I McConnochie
Cllr A Rixon
Cllr D Smedley (Vice Chair)
Cllr Mrs. J Stanford (Chair)
Cllr H Sutton
Cllr Mrs. A Thomson
Cllr N Warren

Copies to: Councillor K. Glazier of East Sussex County Council and Rother District Councillors: E. Hacking, P. Osborne, C. Creaser, S. McGurk, T. Grohne and A. Mier.

Emailed on: 7th November 2023

Dear Councillors

PARISH COUNCIL MEETING – MONDAY 13th NOVEMBER 2023

You are summoned to a meeting of Icklesham Parish Council on Monday 13th November at Winchelsea New Hall commencing at 7.15 pm. The Agenda is displayed alongside this notice. Members of the public are most welcome to attend.

Yours sincerely

Jenner Sands
Clerk & RFO

AGENDA

For the Full Council Meeting of Icklesham Parish Council Monday 13th November and Winchelsea New Hall Commencing at 7:15 pm

1. The Chair will invite members of the public to comment or ask questions on any matters in respect of the business on the agenda. (15 minutes)
2. To receive reports and ask questions of the County Councillor Keith Glazier and the Rother District Councillors concerning County Council and Rother District Council matters. (10 minutes)
3. **To record any apologies for absence.**
 - a) To receive and record apologies for absence.
 - b) To consider any requests for approval of reasons for absence, if any
4. **Disclosure of Interests** - to receive any disclosure by members of personal interest required under the Council's Code of Conduct and to consider any written requests made by members for dispensation to allow them to participate in, and vote on, an agenda item for which they have a

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disclosable pecuniary interest. Members are reminded a) to repeat their declaration immediately prior to commencement of the item in question and b) complete the declaration of interests form.

5. To consider and approve the signing by the Chair of the attached minutes of the Parish Council Meeting of 11th September 2023.

Matters requiring a Decision by Council

6. Icklesham Pavilion Refurbishment

- a) To consider draft plans for refurbishment of Icklesham Pavilion
- b) To confirm whether or not Parish Council are supportive of the plans
- c) To authorise Bill Coney Developments Access to the recreation ground to carry out the works
- d) To authorise a skip to be sited on the recreation ground whilst the works are going ahead
- e) To authorise the installation of a soakaway as detailed in the attached note.

7. Financial Matters.

- a) To receive the list of items paid to date in October and November and items for payment to date.
- b) Receipts and Payments report (budget vs actual)
- c) To receive and approve the second quarter bank reconciliation
- d) To consider Grant Applications received from the following:-
 - i. Winchelsea New Hall - £1,725 (annual Village Hall Grant).

8. Internal Audit

- a) To consider appointing Mulberry & Co as internal auditors for 2023/24
- b) To authorise the Clerk to arrange an interim internal audit for December 2023.

9. Affordable Housing in Icklesham Parish

Icklesham Parish Community Land Trust (IPCLT) have investigated the Community Grant Fund available from Rother District Council. The Community Grant is a match funding scheme and for a project to be eligible, the Parish Council must support the project and commit to provide 30% of the grant. The total cost of the housing needs survey is £7,011.06 therefore 30% is £2,104. Council is asked to consider:-

- a) Whether they support the project
- b) Whether to grant £2,104 to the IPCLT towards the housing needs survey.

10. Remembrance Day Poppy Appeal Donation.

- a) Royal British Legion – Minimum donation £20 for Chair's wreath. Council are asked to decide whether they wish to donate any extra.
- b) To consider purchasing memorial wreath for the Mary Stanford Lifeboat House. Approximate cost £40.

11. Winchelsea Beach Bus Shelter

- a) To note the results of 'drop in session' and online survey
- b) To note the Clerk has applied for match funding from East Sussex County Council in the sum of £11,400.
- c) To authorise the Clerk to apply for a Community Grant from Rother District Council in the sum of £13,334.
- d) To consider Clerk's recommendation to transfer the £700 refund received from National Highways in relation to the Icklesham Bus Shelter project into the ear marked reserve for the Winchelsea Beach bus shelter project.

12. Allotment Committee

- a) To note the attached draft Minutes of the Allotment Committee Meeting held on 9th October 2023
- b) To consider commissioning the trial well hole at a cost of £462.
- c) Update regarding Pear Tree Marsh Pathway

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13. Open Spaces Committee

- a) To note the attached draft Minutes of the Open Spaces Committee Meeting held on 25th September.

14. Urban Grass Cutting Options

To consider the attached email received from East Sussex Highways and to decide on Option 1, 2 or 3 for 2024.

15. Rother Review of Polling Districts and Polling Places 2023

Rother District Council is required to divide its area into polling districts for the purposes of UK Parliamentary elections, and to designate polling places for each of these districts.

The notice of review, timetable, current polling scheme (including draft proposals) and polling district maps can be found at the following link:

[Review of Polling Districts and Polling Places 2023 – Rother District Council](#)

Council is asked to consider whether they wish to comment on the current polling arrangements and draft proposals for the Parish.

16. Complaint Received regarding Rye Bay Football Club's Use of Harbour Field

17. Rye Harbour Car Park Signage

- a) To agree winter and summer opening hours
- b) To consider the attached quote from Care Signs for interchangeable signs for summer and winter opening hours (*quote will be tabled at the meeting*).

18. Winchelsea Beach Flooding/ Sewage Issues

- a) To note the attached Minutes of the Public Meeting with Southern Water held on 23rd September.
- b) To approve the attached draft press release (*to follow*).

Matters for Information or Noting

19. Correspondence. (Any late received correspondence will be tabled at the meeting).

- a) Email received from Winchelsea Resident regarding traffic calming
- b) Email received from Icklesham Resident regarding speeding traffic in Icklesham

20. Programme of Works. Consider and update where necessary.

21. Reports from Councillors on meetings they have attended. Councillors to update Council.

22. Items for Consideration for Future Agendas.

23. Date and venue for next meeting.

Monday 11th December 7.15 pm at Winchelsea Court Hall (budget meeting)

Monday 8th January 7.15 pm at Winchelsea Beach Community Hall