

Icklesham Parish Council

Putting Governance in your hands

Open Spaces Committee

Monday 28th October 2019

Start Time: 19.00

Present: Cllrs Davis, Mrs S Lyward, Mrs C Merricks, P Turner, D Smedley (Chairman), H Sutton.

Mrs J Cannings (D/Clerk) and Mrs A Evett (Clerk) were in attendance.

No members of the public were present.

1. **The Chairman invited questions or comments from the public.** There were no members of the public present.
2. **To receive apologies for absence.** There were none.
3. **Disclosures of interest.** There were none.
4. **It was resolved to** approve the minutes of last meeting held on 22nd July 2019 with one amendment to change the date of the next meeting to the 28th October 2019.
5. **Winchelsea speed calming measures.** The Clerk's report on the public consultation was noted and **it was resolved to recommend to Council that the project proceeds to stage one of the process, the design phase, at the at an estimated cost of £36,000 to be funded by way of a Public Works Loan Board Loan.**

Mr Tiger's correspondence about speeding in Icklesham was noted (and other comments from residents about speeding elsewhere in the parish) and it was resolved to **recommend to Council the formation of a Speedwatch group** to cover all wards within the parish.

It was agreed that the next articles for the Parish magazines should focus on speeding and that the Council include a budget item for the purchase of a speed device costing approximately £2,500.

6. **Winchelsea Neighbourhood Watch. It was resolved to recommend to Council** the formation of a Neighbourhood Watch group covering all wards; one member from each ward with a co-ordinator from Winchelsea (Cllr Smedley.)
7. **Smeatons Lane condition and repairs. It was resolved to** organise pot hole repairs using one of the Council's preferred contractors.
8. **Strand Hill pedestrian handrail.** The officers were asked to write to East Sussex County Council (ESCC) to request that the handrail is repaired.
9. **Meeting with Sussex Wildlife Trust (SWT.)** The Clerk's report was noted and it was agreed to **recommend to Council** formation of a sub working group of this committee to take forward the issues of congestion in Rye Harbour and joint working with the Trust; Cllrs Mrs Merricks, Smedley and Tollett were nominated plus representatives from SWT.

Mrs Anna Evett, Clerk and RFO

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10. Condition and Safety Survey of the flagpole at Rye Harbour. The Clerk explained that she had obtained two quotes for ground level safety inspections from two companies. However the quality of survey from ground level was not likely to be accurate (concerns raised by the Flagpole Company) and it was noted that the Clerk will use her powers to arrange for a survey with a cherry picker and platform without additional quotes.

11. Parish Risk Assessment. The report was circulated electronically before the meeting and a summary provided by the Clerk was presented. The officers will work through the actions on the report and keep the committee updated.

12. Update on actions.

- a) The Chairman has written to the leader of ESCC about the feasibility report for the **Winchelsea Beach bus shelter** and will report back to the committee once a reply is received.
- b) **White line in St Thomas Street**, Winchelsea, ESCC has undertaken some work – remove from the agenda.
- c) Formal entrance into **Jubilee Field**, Winchelsea from Monks Walk. No objection from RDC Operations Team. Under consideration with the RDC legal team.
- d) **Environmental policy** – the Clerk will speak to Cllr Myers for an update.

13. Future budget items. It was resolved that the following should be considered:

- supply and installation of bollards near the donation boxes at Rye Harbour
- purchase of a speed device - £2.5k
- formal entrance to Jubilee Field – work costs and permissions
- enhanced signage to the car park at Rye Harbour (directions)
- improved signage about donations at Rye Harbour car park
- car park and toilets maintenance fund (to include annual electrical testing)
- Smeatons Lane repairs
- risk assessment report items
- Winchelsea bus shelter
- defibrillator
- provision for small works

14. Urgent matters. The Winchelsea bus shelter needs maintenance to remove tree branches from the roof and to repair any other damage; officers to contact ESCC.

15. Correspondence. Letter from the Environment Agency about amending the lease for the Flagpole at Rye Harbour (heads of terms.) The Clerk will issue a holding reply pending the results of the safety survey.

16. Date of next meeting. Confirmed as Monday 27th January 2020.

Meeting closed.