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| **Allotment Committee – minutes** |  |  |
| Monday 10th February 2020 | Start time: | 19:00 |
| Court Hall, Winchelsea |  |  |
| Present: | ✓ | Cllr. P Turner | ✓ | Cllr. R Davis |
| ✓ | Cllr. Ms J Austen | ✓ | Cllr. Mrs Merricks |
| ✓ | Cllr. Ms E Bradley | ✓ | Cllr. D Smedley |

*Mrs A Evett (Clerk) and Mrs J Cannings (Deputy Clark) in attendance. Members of the public were present.*

1. Members of the public were present and site representatives from Cricket Field, Highfords and Rye Harbour. Mr Roberts asked about plot three at Rye Harbour; he asked that the tenancy be looked into as those on the waiting list were keen to take over.
2. There were no apologies for absence as all members were present.
3. Disclosure of interests. Cllr P Turner disclosed a personal interest as a tenant.
4. The minutes of the meeting held on 23rd September 2019 were approved.
5. Draft tenancy agreement and rules for the paddocks at Rye Harbour. The Clerk had received advice from the National Allotment Society (NAS) about tenancies for allotment fields in preparation of the draft presented. Following discussion both the draft tenancy agreement and rules were approved in principle, pending the Clerk circulating them electronically for comment. They will be **recommended for approval to Full Council.** **It would further be recommended that rent levels remain** as previously set for the paddocks. If the paddocks are to be used for grazing then the tenants must install sheep netting.

Two applications for paddock tenancies were considered and the Clerk was authorised to offer both paddocks for rent to the applicants at £1 for the first year to reflect the level of work needed to bring them up to a reasonable standard.

1. Water supply for Pear Tree Mash. A bore hole has been looked into and specialist contractors have advised that the level of depth needed would probably require a mechanical pump; this would increase the costs for purchase, installation and security (of a generator.) The Clerk has investigated rain water harvesting devices but these may not be fit for purpose. It was agreed that the Clerk and Cllr Davis will investigate a new pump and filtration system and bring the matter back to the committee. The Clerk was asked to arrange for the water to be tested.
2. Tenants meeting. The Clerk was asked to organise a meeting for Monday 23rd March 2020, 7 pm at the Court Hall, Winchelsea. Agenda items to include environmental policy and working group membership.
3. Feedback from the allotment sites. Rye Harbour – the gate isn’t shutting properly, Cllr Davis will take a look. Highfords – type 1 aggregate be put on the slope into the gate.
4. Update on actions. Hogtrough Lane entrance path should be completed within the next few weeks. The Clerk was asked to look at the ownership of Highfords Allotments and look to claim the site if appropriate.
5. Waiting lists, three at PTM and two at Rye Harbour. One vacancy at PTM, one half plot vacancy at Cricket Field and none at Rye Harbour (not including the paddocks) but two becoming available.
6. The date of the next meeting to be confirmed at the Council’s Annual Meeting.

Meeting closed at 7.52 pm.