

# **Icklesham Parish Council**

## **Putting Governance in your hands**

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**To:** Members of the Staffing Committee: Cllrs Mrs. Stanford, Tollett, McConnochie & Turner  
**CC:** All Councillors

6<sup>th</sup> August 2021

Dear Members,

You are summoned to a Staffing Committee meeting to be held at 7pm on Thursday 12<sup>th</sup> August 2021 at Icklesham Memorial Hall.

The agenda is below.

Yours sincerely

**Cllr Mrs J Stanford**  
**Acting Clerk and Chair of Staffing Committee**

### **Agenda**

*Please note that members of the public will be excluded from confidential items concerning staff according to the Council's standing orders; this will be for the whole of the meeting.*

1. Apologies for absence.
2. Disclosure of interests.
3. To approve the minutes of the last confidential committee meeting held on the 19<sup>th</sup> July 2021.
4. To consider the applicants and appoint a full time clerk, and discuss whether to recommend employing an assistant clerk.
5. To discuss and finalise the Employment Contract.
6. To discuss any other urgent matters.
7. Date of next meeting.