

**ICKLESHAM PARISH COUNCIL**

**A local council for the peoples of Icklesham, Winchelsea, Winchelsea Beach and Rye Harbour**

**Emailed on 20<sup>th</sup> August 2021**

To The Members of the Parish Council:

Cllr J Justice  
Cllr I Mcconnochie  
Cllr A Moore  
Cllr Mrs J Stanford  
Cllr H Sutton  
Cllr S Tollett  
Cllr P Turner  
Cllr N Warren

Copies to Councillor K Glazier of East Sussex County Council and Rother District Councillors Mrs E. Bradley, P Osborne (Eastern Rother,) Councillors Mrs Stevens and Norton (Rye and Winchelsea) and Councillors Bird and Mier (Southern Rother.)

For display on all Parish Notice Boards and Website.

**PARISH COUNCIL MEETING – Wednesday 25<sup>th</sup> August 2021**

You are summoned to an Extraordinary Meeting of Icklesham Parish Council on **Wednesday 25<sup>th</sup> August 2021 at Rye Harbour Village Hall** commencing at 7:15pm. The Agenda is displayed alongside this notice. Members of the public are most welcome to attend.

Yours sincerely,

Cllr Jacqueline Stanford Acting Clerk  
Andy Beams RFO

**AGENDA**  
**For the Extraordinary Meeting of Icklesham Parish Council**  
**Wednesday 25th August at Rye Harbour Village Hall**  
**commencing at 7.15 p.m.**

**1. The Chairman will invite members of the public to comment or ask questions on any matters in respect of the business on the agenda. (15 minutes)**

**2. Apologies for absence.**

a. To receive and record apologies for absence.

b. To consider any requests for approval of reasons for absence, if any.

Members are also asked to complete and sign the circulated attendance sheet.

**3. Disclosure of Interests** - to receive any disclosure by members of personal interest required under the Council's Code of Conduct and to consider any written requests made by members for dispensation to allow them to participate in, and vote on, an agenda item for which they have a disclosable pecuniary interest. Members are reminded a) to repeat their declaration immediately prior to commencement of the item in question and b) complete the declaration of interests form.

**4. To consider and approve the signing by the Chairman of the attached minutes of the Council meeting of 12<sup>th</sup> July 2021.**

**Matters requiring a decision by the Council**

**5. Traffic Calming**

a) To receive the report from the Traffic Calming group on the bids for the design stage of traffic calming in Winchelsea Town

b) To consider the recommendation from the Traffic Calming Group that the contract be awarded to GTA in the sum of £4500 + VAT with an estimated cost of £5000 + VAT for the Road Safety Audit work and a Traffic Order. This work to be carried out by a third party.

c) To consider the next steps after the completion of the design stage.

**6. Financial Matters**

To receive a Receipts and Payments Report updated to 30 June 2021.

**7. District Councillors reporting to the Parish Council.** In view of the fact that there are six District Councillors representing the Parish, to consider limiting the number of District Councillors invited to report at Council meetings to the Councillors for the District Ward in which the meeting is taking place.

**Matters for Noting by the Council**

**8. Appointment of Clerk and RFO.** To note the Staffing Committee decision to appoint Jenner Sands as the new Clerk and Responsible Financial Officer.

**The Council will consider a resolution to go into private session on the grounds that the following business would disclose exempt matters.**

**9. To receive the minutes of the Staffing Committee held on 12<sup>th</sup> August 2021.**

**10. To consider the Staffing Committee's recommendation to also appoint a full-time assistant clerk and agree salary.**

**11. Date and venue for next meeting.** Monday 13<sup>th</sup> September at Rye Harbour Village Hall