

Icklesham Parish Council

Putting Governance in your hands

To: Members of the Staffing Committee
CC: All Councillors

Dear Members,

The next Staffing Committee meeting will be held at 7pm on Monday 25th January via zoom. The agenda is below.

Yours sincerely

Claire Dyer
Clerk

Agenda

Please note that members of the public will be excluded by resolution from confidential items concerning staff according to the Council's standing orders; this may be for the majority of the meeting.

1. Questions or comments from any members of the public present.
2. Apologies for absence.
3. Disclosure of interests.
4. To approve the minutes of the last committee meeting held on the 28th October 2020.
5. To agree mileage rates for staff. *Please see Clerk's report enclosed.*
6. Use of timesheets and holiday request forms. *Requested by Cllr Mrs Lyward*
7. Overtime requests. *Requested by Cllr Mrs Lyward*
8. Clerk's Pension opt out form. *For information*
9. Annual leave. *Please see Clerks report enclosed.*
10. Deputy Clerk's salary. *Confidential report enclosed.*
11. Clerk's Employment Contract.
12. Consider any urgent matters.
13. Date of next meeting.