

A local council for the peoples of Icklesham, Winchelsea, Winchelsea Beach and Rye Harbour

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**To: Members of the Planning Committee**

Cllr N Warren (Chairman)  
Cllr Ms L Bradley  
Cllr Mrs S Lyward  
Cllr T Moore  
Cllr D Smedley  
Cllr Mrs J Stanford  
Cllr P Turner

Dear Members

This is to confirm that the next Planning Committee meeting will be online via Zoom on Monday 13<sup>th</sup> July 2020 commencing at 6.15pm. If any members of the public wish to comment on any items on the agenda, or ask any questions, they should contact the Clerk or Deputy Clerk by noon on the day of the meeting.

Planning applications to be considered are listed on the agenda below.

Yours sincerely

Jocelyn Cannings  
Deputy Clerk

**AGENDA**

**1 The Chairman to open the meeting at 6.15pm.**

**2 To record any apologies for absence.**

**3 To receive any declarations of interest.**

To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to commencement of the item in question. Members should ask the Clerk for a Declaration of Interests form which must be completed and returned to the Clerk at the next convenient occasion.

**4 To approve the minutes of the previous meeting of the 22nd June 2020.** Attached.

**5 To note that Cllr Ms Bradley's Calling Notice for some meetings in May and June had been sent to the wrong email, hence her absence.**

**6 To consider applications referred by Rother District Council since the previous meeting.**

- a) RR/2020/420/P Church Farmhouse, Parsonage Lane, Icklesham  
Construction of a new single storey dwelling house.
- b) RR/2020/671/P Bradgate, Mai Road, Icklesham  
Proposed single storey rear extension. New link way between existing garage building and existing house. Conversion of existing garage building to gym. Extension to rear of existing garage building to form home class room and home office areas. New replacement garage. New roof lights to roof of existing house. Extension to existing side facing dormer.
- c) RR/2020/316/P Salt Dykes, Sea Road, Winchelsea Beach  
Proposed single storey extension to side/rear elevation and associated alterations.
- d) RR/2020/525/P Ferry Cottage, Station Road, Winchelsea  
Erection of detached single garage to replace existing.

**7 Ferryfields.** Verbal update.

**8 Update on enforcement queries.**

- a) Killarney, Sea Road, Winchelsea Beach. Verbal update.
- b) No. 4 The Five Houses, Winchelsea. Update from RDC awaited on application for a lawful development certificate.

**9 Request to RDC for alternative method of raising a query than submitting an enforcement form.** Clerk and Cllr Turner will report after raising the issue at the next Rother Clerk's meeting and the next RALC meeting.

**10 Flyposting and updates.**

- a) To report any new fly or post tipping incidents in the parish.

**11 Any late advised matters and update on those raised at last meeting.**

- a) Mary Stanford Lifeboat House. Awaiting further advice from Cllr Mrs Stanford on proposed letter.
- b) New Winchelsea Residents. To approve a revised draft flyer for inclusion in Winchelsea Corporation's welcome pack to new residents. Attached.

**12 Any Other business.**

- a) Decisions notified by RDC. Verbal update.
- b) Enforcement matters notified by RDC for information. Verbal update.

**13 Date and venue of next meeting.** Confirmed as Monday 27th July 2020 at 6.15pm. Zoom or venue to be confirmed.

## ICKLESHAM PARISH COUNCIL

### Draft Minutes of the Zoom Planning Committee Meeting held at 6.15 p.m. On Monday 22nd June 2020.

**Present:** Cllrs T Moore, Mrs J Stanford, P Turner, N Warren (Chairman).

**In Attendance:** Jocelyn Cannings (Deputy Clerk), Anna Evett (Clerk).

**1 The Chairman opened the meeting at 6.15pm.**

**2 To record any apologies for absence.** Apologies received from Cllrs Mrs Lyward and D Smedley.

**3 To receive any declarations of interest.**

To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to commencement of the item in question. Members should ask the Clerk for a Declaration of Interests form which must be completed and returned to the Clerk at the next convenient occasion. *There were none.*

**4 To approve the minutes of the previous meeting of the 1<sup>st</sup> June 2020.** *Approved.*

**5 To consider applications referred by Rother District Council since the previous meeting.**

a) RR/2020/594/P Bay Tree Cottage, Main Road, Icklesham  
Proposed infill rear extension and new roof with front and rear gables to provide first floor accommodation.  
*Support approval.*

b) RR/2020/778/P Cooks Green, Barrack Square, Winchelsea  
Demolition of existing sunroom and garage and the construction of a new single storey dwelling.  
Objection: the development is out of character in a conservation area and does not blend in with other buildings in the road to the detriment of the street scene; lack of drainage details shown – an inspection chamber in the road would not be desirable; non-compliance with Policy TR4 – no parking provision has been made and the removal of the garage will result in two additional households parking in the road which will add to the current problem of limited on-street parking; no provision evident for bicycle storage.

c) RR/2020/779/L Cooks Green, Barrack Square, Winchelsea  
Demolition of existing sunroom and garage linking to Cooks Green and the construction of a new single storey dwelling.  
Objection: the development will have a detrimental visual impact on the street scene and detract from the character and appearance of the conservation area.

d) RR/2020/490/P 11 Manor Close, Icklesham  
Proposed single storey extension with false pitch roof and roof lantern to form kitchen and lounge area along with internal alterations.  
*Suuport approval.*

**6 Ferryfields.** RDC had advised that 8 weeks notice for the Pole Barn in the field to come down had been given and the owner had confirmed agreement.

**7 Update on enforcement queries.**

- a) Killarney, Sea Road, Winchelsea Beach. Advised enforcement team have been in contact with owner. *Noted.*
- b) No. 4 The Five Houses, North Street, Winchelsea. Query raised with RDC as no application had been notified. Advised a lawful development certificate has been submitted for the works and that IPC would be updated when further information known. *Noted.*

**8 Request to RDC for alternative method of raising a query than submitting an enforcement form.** *Verbal update given on email correspondence between the Conservation Officer and Deputy Clerk. Agreed that the Clerk would raise the matter at the next Rother Clerk's meeting and Cllr Turner would raise it at the next RALC meeting.*

**9 Flyposting and updates.**

- a) To report any new fly or post tipping incidents in the parish. **Note:** Major incidents only to be reported at the current time. Remedial action may take longer than usual due to current circumstances. *There were none.* .

**10 Mary Stanford Lifeboat House.**

- a) Cllr Mrs Stanford advised that, due to an error, she was having to resend an email to her contact at the EA but would update the committee as soon as she had relevant information.
- b) New Winchelsea. A draft flyer for inclusion in Winchelsea Corporation’s welcome pack to new residents was considered. Minor revisions were suggested. To be brought back to the next meeting.

**11 Any Other business.**

- a) Decisions notified by RDC. One decision had been received – as below:

<b>Reference</b>	<b>Location</b>	<b>Proposal</b>	<b>Status</b>
<u>RR/2020/184/P</u>	Windles, Sea Road, Winchelsea Beach, TN36 4LB	Works to replace the existing porch, extend to form a dining room, kitchen and utility room and alter the existing layout to provide ensuite bathrooms.	APPROVED CONDITIONAL

- b) Enforcement matters notified by RDC for information. None received.

**12 Date and venue of next meeting.** Confirmed as via zoom on Monday 13<sup>th</sup> July 2020 at 6.15pm.

**ICKLESHAM PARISH COUNCIL**  
**A local council for the peoples of Icklesham, Winchelsea, Winchelsea Beach and Rye Harbour**

**Welcome to our parish and to Winchelsea ward.**

As a new resident of our unique, town we thought it might be useful to give a few pointers on development in a conservation area. The local authority has specific policies in place to ensure that the special character and historic features of the area are conserved and not spoiled. We know newcomers to the town are sometimes unaware of these and we hope that by bringing them to your attention, we can prevent any unintentional breaches of planning.

Rother District Council (the local planning authority) made an Article 4 Direction for Winchelsea relating to external development. This restricts certain development that would normally be permitted development, not requiring planning permission. The Direction does not preclude development but means that the owner is required to apply for planning permission. We have enclosed a copy of the Article 4 Direction for your information.

For owners of a listed building, Listed Building Consent is required to carry out either internal or external alterations or extensions to the property. Undertaking work without Consent may be a committing a criminal offence. The proposed work may also require planning permission. Listed Building Consent is also required for the demolition of a listed building.

Trees. If you intend to carry out works to any trees in the conservation area, the local planning authority requires 6 weeks notice in writing.

We hope this preliminary information will be useful to you. Please check with Rother District Council on any proposed works. Application forms, guidance, planning policies and pre-application advise and fees can be accessed on the planning and building control section of Rother District Council's website at [www.rother.gov.uk](http://www.rother.gov.uk),

Icklesham Parish Council Planning Committee

**Mrs Anna Evett, Parish Clerk and Responsible Finance Officer**  
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