**Icklesham Parish Council**

**Minutes of the meeting held via video conference on**

**Monday 30th November 2020 at 7:00pm**

**Present:** Councillors: Mrs Lyward, Mrs Merricks, T Moore, D Smedley, Mrs Stanford, H Sutton, S Tollett, P Turner (Chairman), N Warren, Mrs Bradley (from Item 5, resumed meeting only).

**In attendance**: Miss C Dyer (Clerk) Mrs J Cannings (Deputy Clerk). No members of the public were present.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**20/107 Item 1. The Chairman opened the meeting**. No members of the public were present.

**20/108 Item 2. Apologies for absence.** Apologies received from Cllr Ms J Austen and RDC Cllr A Mier.

**20/109 Item 3. Disclosure of Interests** - to receive any disclosure by members of personal interest required under the Council’s Code of Conduct and to consider any written requests made by members for dispensation to allow them to participate in, and vote on, an agenda item for which they have a disclosable pecuniary interest. Members are reminded a) to repeat their declaration immediately prior to commencement of the item in question and b) complete the declaration of interests form. There were none.

**20/110 Item 4. To consider and approve the signing by the Chairman of the attached minutes of the meeting of 9th November 2020.** It was resolved that with one amendment, adding “item e) Approval to purchase a wreath for the Mary Stanford memorial service” to 20/101 Item 20 Financial Matters, the minutes were approved.

**20/111 Item 5.** **Draft budget 2021/22 financial year.** After discussion, the following changes to the draft were agreed:

**Income**

New nominal/entry – PWLB Loan 3 £12,000

**Expenditure**

New nominal/entry – PWLB Loan 3 £371 (repayment)

New nominal/entry – Icklesham Football Pitch remedial work - £2820 (Football club to match fund)

New nominal/entry – RHCP Donation Machines x 2 plus collection fee £8300 (£7700 plus £600)

1205 Hall Hire – delete (£350)

1225 Donations – reduce by £1,000 to £8,000

1235 Action Plan Refresh – reduced to £3000, then subsequently deleted

2301 Allotment Maintenance – increase by £500 to £1500

2401 Nature Reserve Grant – delete (now included in 1225)

2443 RH Traffic Congestion – delete (£1775)

2809 WB Bus Shelter – add £12,000

Icklesham Football Pitch - It was agreed that before remedial work goes ahead, a meeting takes place between the chosen contractor, Icklesham Casuals and Officer(s) to clarify the works recommended, playing conditions and ongoing management of the pitch. In the interim, the Clerk to investigate the value and cost of applying a top dressing of sand to the pitch.

The meeting was adjourned and would resume as soon as possible to agree a budget, incorporating the amendments above and showing the budget and precept requirement for 2021/22 to present to full council for final approval at the January 2021 meeting.

**Meeting Adjourned 9:15pm.**

**Meeting resumed 7pm Monday 14th December 2020.**

**20/111 Item 5 Continued.** The Clerk presented the budget with the previously agreed amendments noting an increase to the precept of 7.22%. Discussion took place in relation to the feasibility of applying for PWLB loan’s in support of the larger project works. The Clerk advised that evidence of public consultation would need to be provided with any applications. It was discussed and agreed that the purchase of new donation machines for RHCP would be deferred until 22/23 financial year.

It was agreed that more work was required to ascertain accurate costings for the WB Bus Shelter and therefore it was agreed to reconsider the amount of £12,000 allocated earlier in the meeting and instead allocate a figure of £1,000 for initial public consultation.

7:35pm – Following discussions in relation to potential project spending Cllr Lyward stated that she wished to tender her resignation as a Councillor and left the meeting.

Icklesham Football Pitch was discussed and it was proposed that the full value of the lowest quote of £5640 received to date for works to the pitch be allocated in the budget. Agreed.

Winchelsea Traffic calming was discussed and it was proposed given the estimated timescales involved in the next stages of the project that the budget could be reduced to £1,500 for the coming financial year. Agreed.

The following amendments made in the resumed meeting were then agreed;

1229 Parish Poll – Delete £2,500

1407 PWLB Loan 3 – Delete £12,000

2809 WB Bus Shelter – Delete £12,000

PWLB Loan repayment – Delete £371

RHCP donation machines – Delete at a value of £8,300

2809 WB Bus Shelter – Add £1,000

Icklesham Rec Football Pitch Maintenance – Add £2,820 giving a budget of £5640

Winchelsea Traffic Calming – Reduce to £1,500

It was agreed that the above amendments be made to the current draft budget and a new draft budget with amendments and new precept requirement be presented to full council on 11th January 2021 with recommendation for approval.

**Meeting closed 8:15pm.**