

HURST GREEN PARISH COUNCIL

Minutes of the meeting held on Tuesday 30th June 2026 in Hurst Green Village Hall starting at 7.45pm after public consultation

Present: - Councillor Brown, Councillor French (Chair),, Councillor Johnson-Cloves, Councillor Pakenham, Councillor Ralph and District Councillor Killeen. The Clerk and RFO, Anita Maxwell were in attendance along with three members of the public.

1.0 APOLOGIES FOR ABSENCE: - Councillor Browne, Councillor Levine, Councillor Price, County Councillor Ashdown (apologies not sent) and District Councillor Barnes

Councillor French as Vice -Chair chaired the meeting in Councillor Browne's absence.

2.0 Election of Committees and Representatives

- a) Playing Fields, i) *Drewetts Field*
Councillor Johnson-Cloves agreed to cover this.
- b) Representative to Rother Association of Local Councils (backup)
Councillor Pakenham agreed to cover this.
- c) Representatives to East Sussex ALC (2)
Councillor Pakenham agreed to cover this.
- d) Staffing committee, *election of members and Chair*
Councillor Pakenham agreed to join this
- e) Planning Committee, *election of members*
Councillors Brown and Pakenham agreed join this.

3.0 MINUTES OF THE LAST MEETING: -

To sign as a correct record the minutes of the Annual General Meeting held on the 26th May 2026.

Proposed by Councillor Johnson-Cloves and seconded by Councillor French.

Unanimously approved.

3.1 To sign as a correct record the minutes of the Planning Committee meeting held the 26th May 2026 (planning committee members only).

Proposed by Councillor Ralph and seconded by Councillor Johnson-Cloves.

Unanimously approved.

4.0 DECLARATION OF INTERESTS, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.*

None declared.

4.1 APPLICATIONS FOR DISPENSATION – *to consider written requests from Members for Dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received.

5.0 FINANCE Report

The RFO, Anita Maxwell gave her report.

5.1 To note the internal audit report and note any actions
Noted.

5.2 To approve the Annual Governance Statement for 2025-2026

Proposed by Councillor Johnson-Cloves and seconded by Councillor Ralph. **Unanimously resolved to support.**

5.3 To approve the Annual Accounting Statement for 2025-2026

Proposed by Councillor Johnson-Cloves and seconded by Councillor Ralph. **Unanimously resolved to support**

5.4 To approve bank reconciliation and corresponding bank statements

Deferred to the next meeting.

5.5 To approve June's expenditure as listed on the schedule

Three items added to those already emailed out to councillors to include payment to Susan Endean, Graham Browne and Steve Colvin.

Resolution to approve payments proposed by Councillor French and seconded by Councillor Johnson-Cloves. **Unanimously supported.**

Councillor Johnson-Cloves proposed the motion below,

5.6 To note year to date accounts

Information not available therefore postponed to the next meeting.

5.7 To note current earmarked reserves and approve any transfers

Postponed to the next meeting.

5.8 To approve the fixed asset register

To be postponed to the next meeting.

5.9 To consider grant request from the Village Hall management committee for £1,000 under LGA s137

Proposed by Councillor Pakenham and seconded by Councillor Ralph. **Unanimously resolved to support**

5.10 To approve donation of £100 towards Village Hall leaving event under LG72 s137

Proposed by Councillor Ralph and seconded by Councillor Johnson-Cloves. **Resolved to support with one abstention.**

5.11 To consider the Breakfast Club grant and payment

It was suggested by the RFO, Anita Maxwell that this should be treated as an annual grant and paid in one lump sum rather than monthly.

Proposed by Councillor Johnson-Cloves and seconded by Councillor Brown. **Unanimously resolved to support.**

6.0 **COMMUNITY Activities and reports.**

6.1 District and County Councillors reports

District Councillor Killeen gave her report.

The RFO, Anita Maxwell left the meeting.

Noted that RDC was working on a new Enforcement policy which was currently being consulted on with the aim of a final document ready by the 30th July to be approved.

Councillor Pakenham expressed concern re the current lack of action on enforcement issues.

Councillor Killeen responded that Enforcement was not a statutory duty therefore if was heavily understaffed and struggled to deal with the workload.

6.2 Clerk's report including Parish Correspondence and local resident issues

The Clerk gave her report and noted any resident issues that had not already been circulated.

Main area of concern was the A21 junction road work improvement scheme.

6.3 Urgent issues requiring attention

No additional items to those on the agenda.

7.0 TRANSPORT, ROADS & FOOTPATHS, report

7.1 A21/265 junction improvements

Road traffic incident reported today with damage to new traffic light post outside the Old Court House.

Councillor Johnson-Cloves has been liaising with National Highways re repairs/replacements to the Corner Garden which have been damaged by previous and current works. They will replace like with like and requested photos of before and after damage in order to proceed.

Concerns expressed re the siting of the Pedestrian crossing on a blind corner and with a delay in the response to the signal change taking too long.

8.0 PLAYING & STAGE FIELDS

8.1 Lodge Field

Councillor Levine has expressed concern to the Clerk re the delay in the repair of the Zip wire.

This is still a work in progress and the council is looking to see what the RoSPA report states about this item as concern that the mounting structure may need replacing as it does not appear strong enough to support the zip-wire

8.2 Community Orchard update and finishing of planned works.

Scheme is under review to see if any further works need to be done on this.

9.0 PARISH COUNCIL ISSUES

9.1 Motion, 'set up working party to review parish policies and procedures

It was considered if individual councillors should review policies in which they have an interest rather than a working party. To be revisited.

9.2 Report from the Planning Committee

Councillor French gave the report and noted that there had been no committee meeting but one planning application has been approved, RR/2026/0383/HOU, Prospect House, No. 27 London Road.

9.3 Village Maintenance report and requests

Clerk asked to request painting of youth shelter (smooth black hammarite) and the timber bus shelter.

9.4 To consider applying for Assets of Community Value, update

No update on this.

9.5 Assertion 10 compliance update

Steady progress still being made.

10.0 ITEMS FOR THE NEXT AGENDA

Items to be emailed to the Clerk.

11.0 DATE AND TIME OF NEXT MEETING

The next Council meeting is to be held on Tuesday 28th July 2026 in Hurst Green Village Hall starting at 7.45pm with public consultation from 7.30pm.

The Chairman declared the meeting closed at 9.33pm.

Distribution of Minutes: -

All Parish Councillors

Parish Council Noticeboard

Parish Council Website

ESCC Councillor Mark Ashdown

RDC Councillor Barnes.

RDC Councillor Killeen

Signed

Cllr. Derek French, Vice-Chair

Dated

28th July 2026