

HURST GREEN PARISH COUNCIL

Chairman- Graham Browne

Clerk- Janet Ellis

Email- hgpcouncil@yahoo.co.uk

THE ANNUAL GENERAL MEETING

Members of Hurst Green Parish Council are summoned to the Annual General meeting of the Council on Tuesday 26th May 2026 at 7.45pm in the Village Hall.

This meeting is open to the public with public consultation from 7.30pm to 7.45pm.

AGENDA

- 1.0 APOLOGIES
- 2.0 ELECTION OF OFFICERS
 - 2.1 Election of Chairperson and signing of Declaration of Acceptance of Office
 - 2.2 Election of Vice Chairperson and signing of Declaration of Acceptance of Office
 - 3.0 Election of Committees and Representatives
 - a) Playing Fields, i) *Stage Field*, ii) *Lodge Field*, ii) *Drewetts Field*
 - b) Other Parish Green Spaces, tree and Environmental issues
 - c) Footpaths & Roads
 - d) Community Representatives
 - e) Representative to Rother Association of Local Councils
 - f) Representatives to East Sussex ALC (2)
 - g) Finance committee, *election of members and Chair*
 - h) Staffing committee, *election of members and Chair*
 - i) Planning Committee, *election of members and Chair*
- 4.0 MINUTES OF THE LAST MEETINGS
To sign as a correct record the minutes of the meetings held on the 28th April and the EGM held on Thursday 14th May 2026..
- 5.0 DECLARATION OF INTERESTS, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct*
- 5.1 APPLICATIONS FOR DISPENSATION – *to consider written requests from Members for dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*
- 6.0 FINANCE/RFO Report
 - 6.1 To approve the annual insurance for the year 2026-2027
 - 6.2 To approve May's expenditure as listed on the schedule
 - 6.3 To note year to date accounts
 - 6.4 To approve bank reconciliations and corresponding bank statements
 - 6.5 To note current earmarked reserves and approve any transfers
 - 6.6 To consider grant request of £1,000 towards upkeep of the churchyard under LGA 72 s.125(6)
 - 6.7 To consider a grant to East Sussex Vision Support under LGA 72 s.137

- 7.0 COMMUNITY Activities and reports
- 7.1 District and County Councillors reports
- 7.2 Clerk's report including Parish Correspondence and local resident issues
- 7.3 Urgent issues requiring attention
- 8.0 TRANSPORT, ROADS & FOOTPATHS
- 8.1 A21/265 junction improvements
- 9.0 PLAYING & STAGE FIELDS
- 9.1 Community Orchard update and finishing of planned works
- 9.2 To set up a working party re Drewett's Field regeneration
- 10.0 PARISH COUNCIL ISSUES
- 10.1 Motion, *'to re-adopt Standing Orders*
- 10.2 Motion, *'set up working party to review parish policies and procedures*
- 10.3 Report from the Planning Committee
- 10.4 Village Maintenance report and requests
- 10.5 To consider applying for Assets of Community Value, update
- 10.6 Assertion 10 compliance update
- 10.7 To resolve to adopt the document retention policy
- 10.8 To set up a Parish online Diary (Cllr. French)
- 11.0 ITEMS FOR THE NEXT AGENDA
- 12.0 DATE AND TIME OF NEXT MEETING
- 12.1 To set date for the 2027 Annual Parish Assembly