

# Hurst Green Parish Council Finance Report 25<sup>th</sup> November 25

## Authority is sought to make the following payments:

|                             |                        |  |
|-----------------------------|------------------------|--|
| 1. Salaries                 | £1578.85               | October monthly payment                |
| 2. PAYE HMRC Tax due        | £219.20                | October monthly payment                |
| 3. ES Pension Fund          | £297.02                | October monthly payment                |
| 3. Over 75's Breakfast Club | 100.00                 | November invoice                       |
| 4. Pet Waste Solutions      | £204.49                | October invoice                        |
| 5. D G Browne               | £460.80                | Mowing & hedge cutting inc stage field |
| 6. SC Garden services       | <u>£624.00</u>         | Sept & Oct invoices                    |
| Total                       | <b><u>£3484.36</u></b> |  |

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## Hurst Green Parish Council

### Bank - Cash and Investment Reconciliation as at 31 October 2025

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

|            |               |           |
|------------|---------------|-----------|
| 31/10/2025 | Comm 6752     | 27,729.82 |
| 31/10/2025 | Comm Sav 6779 | 28,559.54 |
| 31/10/2025 | Renewals 6760 | 21,132.25 |

**77,421.61**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**77,421.61**

##### All Cash & Bank Accounts

|   |               |           |
|---|---------------|-----------|
| 1 | Comm 6752     | 27,729.82 |
| 2 | Comm Sav 6779 | 28,559.54 |
| 3 | Renewals 6760 | 21,132.25 |

Other Cash & Bank Balances

**0.00**

**Total Cash & Bank Balances**

**77,421.61**

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**Bank Reconciliation Statement as at 31/10/2025  
for Cashbook 1 - Comm 6752**

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page</u>                        | <u>Balances</u>  |
|--|-----------------------|------------------------------------|------------------|
| Comm 6752                              | 31/10/2025            |                                    | 27,729.82        |
|  |                       |                                    | <u>27,729.82</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                  |
|  |                       | 0.00                               |                  |
|  |                       |                                    | <u>0.00</u>      |
|  |                       |                                    | 27,729.82        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                  |
|  |                       | 0.00                               |                  |
|  |                       |                                    | <u>0.00</u>      |
|  |                       |                                    | 27,729.82        |
|  |                       | <b>Balance per Cash Book is :-</b> | <b>27,729.82</b> |
|  |                       | <b>Difference is :-</b>            | <b>0.00</b>      |

**RFO:**

Name ..... Signed ..... Date .....















**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

**Bank Reconciliation up to 31/10/2025 for Cashbook No 1 - Comm 6752**

| <u>Date</u> | <u>Cheque/Ref</u> | <u>Amnt Paid</u> | <u>Amnt Banked</u> | <u>Stat Amnt</u> | <u>Difference</u> | <u>Cleared</u>  | <u>Payee Name or Description</u> |
|-------------|-------------------|------------------|--------------------|------------------|-------------------|---|----------------------------------|
| 01/10/2025  | BACS              | 1,489.40         |                    | 1,489.40         |                   | R  | salaries Sept                    |
| 01/10/2025  | BACS              | 343.77           |                    | 343.77           |                   | R  | East Sussex Pension Scheme       |
| 01/10/2025  | BACS              | 204.49           |                    | 204.49           |                   | R  | PET WASTE SOLUTIONS              |
| 01/10/2025  | BACS              | 327.60           |                    | 327.60           |                   | R  | DG BROWNE                        |
| 01/10/2025  | BACS              | 312.00           |                    | 312.00           |                   | R  | SC TREE SURGERY V COLVIN         |
| 01/10/2025  | BACS              | 140.00           |                    | 140.00           |                   | R  | R Pelham                         |
| 01/10/2025  | BACS              | 100.00           |                    | 100.00           |                   | R  | HG Over 75s Club                 |
| 01/10/2025  | BACS              | 107.30           |                    | 107.30           |                   | R  | Pension refund                   |
| 01/10/2025  | BACS              | 211.20           |                    | 211.20           |                   | R  | Playsafety Ltd                   |
| 01/10/2025  | BACS              | 1,199.54         |                    | 1,199.54         |                   | R  | East Sussex Council              |
| 28/10/2025  | BACS              | 50.00            |                    | 50.00            |                   | R  | RBL Wreath                       |
| 28/10/2025  | BACS              | 1,295.83         |                    | 1,295.83         |                   | R  | salaries Oct                     |
| 31/10/2025  | BACS              | 219.20           |                    | 219.20           |                   | R  | HMRC CORP TAX                    |
| 31/10/2025  | BACS              | 297.03           |                    | 297.03           |                   | R  | East Sussex Pension Scheme       |
| 31/10/2025  | BACS              | 200.00           |                    | 200.00           |                   | R  | HG Over 75s Club                 |
| 31/10/2025  | BACS              | 114.00           |                    | 114.00           |                   | R  | Defrib4Life Ltd                  |
|             |                   | <u>6,611.36</u>  | <u>0.00</u>        |                  |                   |   |                                  |

**RFO:**

Name .....ned .....Date .....

**Signatory 1:**

Name .....ned .....Date .....

**Signatory 2:**

Name .....ned .....Date .....

**Bank Reconciliation Statement as at 31/10/2025  
for Cashbook 2 - Comm Sav 6779**

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page</u>                        | <u>Balances</u>  |
|--|-----------------------|------------------------------------|------------------|
| Comm Sav 6779                          | 31/10/2025            |                                    | 28,559.54        |
|  |                       |                                    | <u>28,559.54</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                  |
|  |                       | 0.00                               |                  |
|  |                       |                                    | <u>0.00</u>      |
|  |                       |                                    | 28,559.54        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                  |
|  |                       | 0.00                               |                  |
|  |                       |                                    | <u>0.00</u>      |
|  |                       |                                    | 28,559.54        |
|  |                       | <b>Balance per Cash Book is :-</b> | <b>28,559.54</b> |
|  |                       | <b>Difference is :-</b>            | <b>0.00</b>      |


**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

Bank Reconciliation up to 31/10/2025 for Cashbook No 2 - Comm Sav 6779

| <u>Date</u> | <u>Cheque/Ref</u> | <u>Amnt Paid</u> | <u>Amnt Banked</u> | <u>Stat Amnt</u> | <u>Difference</u> | <u>Cleared</u>  | <u>Payee Name or Description</u> |
|-------------|-------------------|------------------|--------------------|------------------|-------------------|---|----------------------------------|
| 02/10/2025  | bacs              |                  | 33.89              | 33.89            |                   | R  | Receipt(s) Banked                |
|             |                   | <u>0.00</u>      | <u>33.89</u>       |                  |                   |   |                                  |

Signatory 1:

Name .....jned .....Date .....

Signatory 2:

Name .....jned .....Date .....

**Bank Reconciliation Statement as at 31/10/2025  
for Cashbook 3 - Renewals 6760**

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page</u>                        | <u>Balances</u>  |
|--|-----------------------|------------------------------------|------------------|
| Renewals 6760                          | 31/10/2025            |                                    | 21,132.25        |
|  |                       |                                    | <u>21,132.25</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                  |
|  |                       | 0.00                               |                  |
|  |                       |                                    | <u>0.00</u>      |
|  |                       |                                    | 21,132.25        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                  |
|  |                       | 0.00                               |                  |
|  |                       |                                    | <u>0.00</u>      |
|  |                       |                                    | 21,132.25        |
|  |                       | <b>Balance per Cash Book is :-</b> | <b>21,132.25</b> |
|  |                       | <b>Difference is :-</b>            | <b>0.00</b>      |


**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

**Bank Reconciliation up to 31/10/2025 for Cashbook No 3 - Renewals 6760**

| <u>Date</u> | <u>Cheque/Ref</u> | <u>Amnt Paid</u> | <u>Amnt Banked</u> | <u>Stat Amnt</u> | <u>Difference</u> | <u>Cleared</u>   | <u>Payee Name or Description</u> |
|-------------|-------------------|------------------|--------------------|------------------|-------------------|--|----------------------------------|
| 02/10/2025  | bacs              |                  | 26.37              | 26.37            |                   | <b>R</b>  | Receipt(s) Banked                |
|             |                   | <u>0.00</u>      | <u>26.37</u>       |                  |                   |  |                                  |

**Signatory 1:**

Name .....ned .....Date .....

**Signatory 2:**

Name .....ned .....Date .....