

## HURST GREEN PARISH COUNCIL

Minutes of the meeting held on Tuesday 28<sup>th</sup> October 2025 in Hurst Green Village Hall starting at 7.45pm.

**Present:-** Councillor Browne (Chair), Councillor Brown, Councillor Daly, Councillor Ralph and County Councillor Kirby-Green.

The Clerk and RFO, Anita Maxwell were in attendance along with six members of the public.

**1.0 APOLOGIES FOR ABSENCE:** - Councillor French, Councillor Johnson-Cloves, Councillor Levine, Councillor Pakenham, Councillor Price, District Councillor Barnes and District Councillor Killeen.

### **2.0 MINUTES OF THE LAST MEETING: -**

To sign as a correct record the minutes of the meeting held on Tuesday the 30<sup>h</sup> September 2025.

Proposed by Councillor Ralph and seconded by Councillor Browne.

**Unanimously approved.**

**3.0 DECLARATION OF INTERESTS**, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.*

None declared.

**3.1 APPLICATIONS FOR DISPENSATION** – *to consider written requests from Members for Dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received..

### **4.0 FINANCE Report**

The RFO, Anita Maxwell gave the report.

#### **4.1 To approve bank reconciliation and corresponding bank statements**

Resolution to approve reconciliations and bank statements proposed by Councillor Ralph and seconded by Councillor Daly. **Unanimously approved.**

#### **4.2 To approve October expenses and payments as itemised on the schedule**

Resolution to approve payments proposed by Councillor Daly and seconded by Councillor Ralph.

**Unanimously approved.**

#### **4.3 To note year to date accounts**

Noted.

#### **4.4 To approve expenditure for Halloween event contribution**

Proposed by Councillor Ralph and seconded by Councillor Daly. **Unanimously approved.**

#### **4.5 To approve the purchase of the annual British Legion Wreath**

Proposed by Councillor Browne and seconded by Councillor Ralph. **Unanimously approved.**

#### **4.6 New draft Financial Regulations**

To be postponed to the next meeting.

*The RFO, Anita Maxwell left the meeting.*

### **5.0 COMMUNITY Activities and reports.**

#### **5.1 District and County Councillors reports**

Councillor Kirby-Green gave her report.

## 5.2 Neighbourhood Plan, progress report from steering group representatives

Councillor Brown gave the report

It was proposed by Councillor Ralph and seconded by Councillor Daly that up to £500 could be spent advertising the referendum. **Unanimously approved.**

## 5.3 Events -update re Halloween event

Due to a clash with another children's event in the village it was agreed that the Council's event should be cancelled and instead a contribution made towards the other event.

## 5.4 Clerk's report

The Clerk gave her report which included feedback from the Annual Parish Conference.

The Clerk has contact our PCSO Chloe Cameron re a meeting with the Council.

## 5.5 Parish Correspondence and local resident issues

Clerk has emailed to councillors upon receipt.

The Chair rec'd an update today from the police on the dangerous dogs issue

A service of Remembrance is to be held at the church.

## 5.6 Urgent issues requiring attention

None reported.

## 6.0 **TRANSPORT, ROADS & FOOTPATHS, report**

Residents concerned at lack of information being provided re A21 road improvement works.

Clerk will contact National Highways.

## 7.0 **PLAYING & STAGE FIELDS**

Large hole/depression in Stage Field still to be fenced off.

Very large tree bough down in Drewetts field beside lower goal post. Clerk thinks it is off of a tree owned by adjoining landowner. Removal to be investigated.

## 7.1 Community Orchard update and finishing of planned works.

Councillor Brown updated the Council and noted that now the ground was softer and the deer fencing could commence.

Councillor Browne reported that out MP Dr. Kieran Mullan has visited our playground and community orchard and was very impressed.

## 8.0 **PARISH COUNCIL ISSUES**

### 8.1 Village Maintenance

No update to report

### 8.2 To approve any changes to the Planning Committee Terms of Reference

Councillor Brown gave a brief report on the Planning Committee meeting and asked for the Terms of Reference to be approved by full Council. **Unanimously approved.**

### 8.3 To discuss Village Car Park and parish position

Clerk reported that there would be no cost to the council other than legal fees if the Council wished to take it on.

Councillor Daly has contacted four car parking companies two of which expressed an interest in running it should the Council take it on.

***Due to the confidential nature of the agenda item below press and public were excluded for this item and the Chair asked the public to leave the hall.***

### 8.4 Update re the former Community Shop

Discussed and small closed working party set up to move this forward.

### 8.5 Granting of the Honorary Freedom of the Parish to local resident

Councillor Brown reported on this and noted that the proposed resident meet all of the criteria.

It was **unanimously agreed** that the local resident should be contacted to see if they would accept this honour.

## 9.0 ITEMS FOR THE NEXT AGENDA

Items to be emailed to the Clerk.

## 10.0 DATE AND TIME OF NEXT MEETING

The next Council meeting is due to be held on Tuesday 25<sup>th</sup> November 2025 in Hurst Green Village Hall starting at 7.45pm with public consultation from 7.30pm.

The Chairman declared the meeting closed at 10.10pm.

Distribution of Minutes: -

All Parish Councillors

Parish Council Noticeboard

Parish Council Website

ESCC Councillor Eleanor Kirby-Green

RDC Councillor Barnes.

RDC Councillor Killeen

Signed

Cllr. Graham Browne, Chair

Dated

25<sup>th</sup> November 2025