

HURST GREEN PARISH COUNCIL

Chairman- Graham Browne

Clerk- Janet Ellis
Email- hgpcouncil@yahoo.co.uk

THE ANNUAL GENERAL MEETING

Members of Hurst Green Parish Council are summoned to the Annual General meeting of the Council on Tuesday 27th May 2025 at 7.45pm in the Village Hall.

This meeting is open to the public with public consultation from 7.30pm to 7.45pm.

AGENDA

- 1.0 APOLOGIES
- 2.0 ELECTION OF OFFICERS
 - 2.1 Election of Chairperson and signing of Declaration of Acceptance of Office
 - 2.2 Election of Vice Chairperson and signing of Declaration of Acceptance of Office
 - 3.0 Election of Committees and Representatives
 - a) Playing Fields, i) *Stage Field*, ii) *Lodge Field*, ii) *Drewetts Field*
 - b) Other Parish Green Spaces, tree and Environmental issues
 - c) Footpaths & Roads
 - d) Community Representatives
 - e) Representative to Rother Association of Local Councils
 - f) Representatives to East Sussex ALC (2)
 - g) Neighbourhood Plan representative
 - h) Finance committee, *election of members and Chair*
 - i) Staffing committee, *election of members and Chair*
 - j) Planning Committee, *election of members and Chair*
 - k) Events committee, *election of members and Chair*
- 4.0 MINUTES OF THE LAST MEETINGS

To sign as a correct record the minutes of the meetings held on the 25th March and the 29th April 2025..
- 5.0 DECLARATION OF INTERESTS, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct*
- 5.1 APPLICATIONS FOR DISPENSATION – *to consider written requests from Members for dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*
- 6.0 FINANCE/RFO Report
 - 6.1 To approve the annual insurance for the year 2025-2026
 - 6.2 To approve May's expenditure as listed on the schedule
 - 6.3 To note year to date accounts
 - 6.4 To approve bank reconciliations and corresponding bank statements
 - 6.5 To note current earmarked reserves and approve any transfers
- 7.0 COMMUNITY Activities and reports

- 7.1 Neighbourhood Plan, progress report
- 7.2 Motion, *'That this council shall by the 30th May 2025 have deleted the paragraphs of the NP that it voted to remove on 7th May which were to be deleted by 9th May. And also by the 30th May to have made all the other amendments recommended by the examiner Mr Slater in his report published on the 28th March 2025. Thus completed the Neighbourhood Plan should be sent to Rother District Council for the referendum. having first been circulated to Hurst Green parish councillors. (Cllr. Pakenham)*
- 7.3 Community events, update
- 7.4 Parish Correspondence and local resident issues
- 7.5 Urgent issues requiring attention
- 8.0 PARISH COUNCIL ISSUES
- 8.1 Motion, *'to re-adopt Standing Orders*
- 8.2 Motion, *'to re-adopt parish policies and procedures'*
- 8.3 Report from the Planning Committee
- 8.4 Progress report and update re employment of contractor for village maintenance services
- 8.5 Corner Garden, maintenance
- 8.6 Parish Street lighting contract with ESCC.
- 8.7 To discuss and approve purchase of mobile phone for the Council
- 9.0 TRANSPORT, ROADS & FOOTPATHS
- 10.0 PLAYING & STAGE FIELDS
- 11.0 DATE AND TIME OF NEXT MEETING

Janet Ellis
Clerk to the Council

20th May 2025