

# HURST GREEN PARISH COUNCIL

Chairman- Graham Browne

Clerk- Janet Ellis

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## PARISH MEETING

Members of Hurst Green Parish Council are summoned to a meeting of the Council on Tuesday 29<sup>th</sup> October 2024 at 7.45pm in the Village Hall.

This meeting is open to the public with public consultation from 7.30pm to 7.45pm.

## AGENDA

- 1.0 APOLOGIES
- 2.0 MINUTES OF THE LAST MEETINGS  
*To sign as a correct record the minutes of the meetings held on Tuesday the 24th September 2024, Thursday 3<sup>rd</sup> October and the Planning Committee meeting held on the 24<sup>th</sup> September.*
- 3.0 DECLARATION OF INTERESTS  
*In accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct*
- 3.1 APPLICATIONS FOR DISPENSATION – *to consider written requests from Members for dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*
- 4.0 FINANCE Report
- 4.1 To approve October expenditure as listed on the schedule
- 4.2 To note year to date accounts
- 4.3 To approve bank reconciliations and corresponding bank statements
- 4.4 To note current earmarked reserves and approve any transfers
- 4.5 Rialtas budget training event on the 4<sup>th</sup> November, approval sort for RFO's attendance.
- 4.6 To set date for finance committee meeting re precept budgeting
- 5.0 COMMUNITY Activities and reports
- 5.1 Neighbourhood Plan, progress report from steering group representative
- 5.2 Community Orchard Grant scheme  
*Motion, "In July 2024, Council agreed to support the application to the Coronation Community Orchard Grants Scheme. Our application has been successful and this Council for reasons of enhancing the park and its green space, shall accept a grant of up to £5,000.00 (ex vat) to create a community orchard as a permanent reminder of the coronation of King Charles III, and shall form a working party to oversee its creation." (Cllr. Browne, Brown, French and Johnson-Cloves)*
- 5.3 Parish Events- update (Cllr. Levine)
- 5.4 District and County Councillors reports
- 5.5 Clerk's report  
i)) to note various meeting dates
- 5.6 Parish Correspondence and local resident issues
- 5.7 Urgent issues requiring attention
- 6.0 PARISH COUNCIL ISSUES
- 6.1 To approve Contract of Employment for the RFO
- 6.2 To approve Terms of Reference for Staffing Committee
- 6.3 To approve Terms of Reference for Events Committee
- 7.0 TRANSPORT, ROADS & FOOTPATHS
- 7.1 Urban Grass cutting, motion to approve Option 1, 2 or 3
- 8.0 PLAYING & STAGE FIELDS
- 8.1 Lodge Field regeneration project  
*Motion, "Council to consider the installation of 4 tree's at the front of lodge field. (Cllr. Johnson-Cloves)*
- 8.2 To consider Risk Assessment needs for all play equipment and approve if needed.
- 9.0 ITEMS FOR THE NEXT AGENDA
- 10.0 DATE AND TIME OF NEXT MEETING