

**Hurst Green Parish Council  
Supporting Paper**

**Village Fun Day 2024**

***Summary of the matter to be discussed***

The Village Fete was arranged for the 15<sup>th</sup> June 2024 however due to forecasted weather this was moved to a smaller indoor event. It is now proposed to hold a second event outside later in the year in order to provide another event for the parish to attend, with affordable activities.

The proposed date is 24<sup>th</sup> August 2024

***Details of any considered or known options:***

The event timings are:

08:00 – 11:00 Set Up  
11:00 – 11:30 – Safety Checks  
12:00 – Event opens to public  
17:00 – Event closes to public

Stalls:

- Assault Course
- Bouncy Castle
- Toddler play zone
- Coconut shy
- Splat the rat
- Ring the bell
- Smash the crockery
- Welly wanging
- Tombola
- Raffle
- Birds of prey
- Fire Service
- Police Force
- Woodland Trust
- Bar provided by the George
- Tea and Cakes provided by the School
- 30 other craft and local trade stalls
- Various events in the arena

All stalls complete a risk assessment as part of the application process to attend, these are held electronically and can be provided if required.

A temporary events licence has been obtained.

A sound system will cover the event to play background music but also to be used in the event of emergency announcements

Toilets have been arranged

Flexibus will be providing transport to and from the event to open access to those with restricted mobility

***Provide a recommendation:***

Councillors are asked to support this celebration.

Councillors are asked to agree to the event to be held on the cricket ground  
(permission already obtained from Cricket Club)

Councillors are asked to agree Council insurance will continue to cover event as in  
previous years, noting that there is no additional cost to the council to provide  
cover.