

List of Payments made between 20/12/2023 and 24/01/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
21/12/2023	EON ELECTRIC OLD CHURCH	DD	31.54		EON ELECTRIC OLD CHURCH
21/12/2023	EON GAS OLD CHURCH	DD	31.50		EON GAS OLD CHURCH
06/01/2024	HSBC bank chgs	CHG	5.40		HSBC bank chgs
24/01/2024	ES Pension Fund Jan	2324149	298.85		ES Pension Fund Jan
24/01/2024	Salaries Jan	2324150	1,241.47		Salaries Jan
24/01/2024	HMRC PAYE	2324151	163.50		HMRC PAYE
24/01/2024	DG BROWNE	2324152	360.00		DG BROWNE Stage Field
24/01/2024	Over 75s Breakfast S137	2324153	100.00		Over 75s Breakfast S137
24/01/2024	Public Works Loan Board	2324154	1,673.75		Public Works Loan Board
24/01/2024	PET WASTE SOLUTIONS	2324155	148.72		PET WASTE SOLUTIONS
24/01/2024	TREATY SERVICES LTD	2324156	120.00		TREATY SERVICES LTD WEBSITE
24/01/2024	Hurst Green Village Hall Hire	2324157	784.00		Hurst Green Village Hall Hire
24/01/2024	EON GAS OLD CHURCH	2324158DD	32.43		EON GAS OLD CHURCH
24/01/2024	P Cloves Resillience jerry can	2324159	44.89		P Cloves Resillience jerry can
24/01/2024	P Cloves Resillience Shed build	2324160	210.00		P Cloves Resillience Shed build
Total Payments			<u>5,246.05</u>		

RFO Report

January 2024

- VAT claim submitted to 31.12.2023 - £5497.32 of which £4768.95 is associated with the playground refurbishment. Received by VAT office on 22nd January 2024
- First invoice to RDC submitted and paid for the grant in association with the playground refurbishment (£11,922.36)
- Two payments have been made to A Frost for the playground works of £12,782.14 and £15,831.53 inclusive of VAT)
- Schedule of expenditure and income for playground project attached and to be noted
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Detailed Receipts & Payments by Budget Heading 24/01/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Receipts</u>							
1076 Precept	48,681	48,681	0			100.0%	
1080 Bank Interest	458	15	(443)			3053.5%	
1110 Drewetts Field	50	50	0			100.0%	
1150 Grants Received	1,300	0	(1,300)			0.0%	
1180 PWLB Loan	58,975	0	(58,975)			0.0%	58,975
Receipts :- Receipts	109,464	48,746	(60,718)			224.6%	58,975
Net Receipts	109,464	48,746	(60,718)				
6001 less Transfer to EMR	58,975						
Movement to/(from) Gen Reserve	50,489						
<u>200 Council Office</u>							
1150 Grants Received	11,922	0	(11,922)			0.0%	
Council Office :- Receipts	11,922	0	(11,922)				0
4000 Salaries	14,242	12,283	(1,959)	(1,959)		115.9%	
4010 PAYE Remitted	137	0	(137)	(137)		0.0%	
4020 Pension Contributions	2,055	1,713	(342)	(342)		119.9%	
4060 Audit Fees	603	600	(3)	(3)		100.5%	
4070 Insurance	969	1,000	31	31		96.9%	
4080 PWLB Expenditure	3,376	8,800	5,424	5,424		38.4%	
4100 Parks & Open Spaces	7,548	8,000	452	452		94.3%	
4130 Street Lighting	1,094	1,000	(94)	(94)		109.4%	
4140 Public Relations	362	500	138	138		72.4%	
4141 Coronation Expenditure	598	0	(598)	(598)		0.0%	
4150 Parish Website	61	350	290	290		17.3%	
4160 S137 Donations	3,050	3,000	(50)	(50)		101.7%	
4180 General Admin	2,803	550	(2,253)	(2,253)		509.6%	
4181 IT	553	400	(153)	(153)		138.2%	
4182 Community Assets	51	1,300	1,249	1,249		3.9%	
4190 Subscriptions	600	600	0	0		100.0%	
4200 Community Shop	5,481	7,150	1,669	1,669		76.7%	
4220 Dons Statuat	1,500	1,000	(500)	(500)		150.0%	
4221 Public Entertainment	0	500	500	500		0.0%	
4222 Defib (grant funded)	970	0	(970)	(970)		0.0%	
4240 Bank Charges	10	0	(10)	(10)		0.0%	
4241 Resilience Fund	2,468	0	(2,468)	(2,468)		0.0%	2,298
4250 Playground regeneration	23,845	0	(23,845)	(23,845)		0.0%	23,845
Council Office :- Indirect Payments	72,374	48,746	(23,628)	0	(23,628)	148.5%	26,143
Net Receipts over Payments	(60,451)	(48,746)	11,705				
6000 plus Transfer from EMR	26,143						
Movement to/(from) Gen Reserve	(34,308)						

Detailed Receipts & Payments by Budget Heading 24/01/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>210 Neighbourhood Plan</u>							
4120 Neighbourhood Plan Grant spend	8,268	0	(8,268)		(8,268)	0.0%	8,268
4121 HGPCNP Precept Spend	186	0	(186)		(186)	0.0%	44
Neighbourhood Plan :- Indirect Payments	<u>8,455</u>	<u>0</u>	<u>(8,455)</u>	<u>0</u>	<u>(8,455)</u>		<u>8,313</u>
Net Payments	<u>(8,455)</u>	<u>0</u>	<u>8,455</u>				
6000 plus Transfer from EMR	8,313						
Movement to/(from) Gen Reserve	<u>(142)</u>						
<u>999 VAT Data</u>							
115 VAT Refund	6,016	0	(6,016)			0.0%	
VAT Data :- Receipts	<u>6,016</u>	<u>0</u>	<u>(6,016)</u>				<u>0</u>
515 VAT on Payments	8,306	0	(8,306)		(8,306)	0.0%	
VAT Data :- Indirect Payments	<u>8,306</u>	<u>0</u>	<u>(8,306)</u>	<u>0</u>	<u>(8,306)</u>		<u>0</u>
Net Receipts over Payments	<u>(2,290)</u>	<u>0</u>	<u>2,290</u>				
Grand Totals:- Receipts	127,402	48,746	(78,656)			261.4%	
Payments	89,134	48,746	(40,388)	0	(40,388)	182.9%	
Net Receipts over Payments	<u>38,268</u>	<u>0</u>	<u>(38,268)</u>				
plus Transfer from EMR	34,456						
less Transfer to EMR	58,975						
Movement to/(from) Gen Reserve	<u>13,748</u>						

Annual Budget - By Centre

Note: Annual Budget

		<u>2022-2023</u>		<u>2023-2024</u>						<u>2024-2025</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
100	Receipts											
1076	Precept	44,594	44,594	0	0	48,681	0	48,681	48,681	0	0	0
1080	Bank Interest	0	107	0	0	15	0	15	292	100	0	0
1110	Drewetts Field	50	50	0	0	50	0	50	50	50	0	0
1131	Crowdfunding Defib	0	143	0	0	0	0	0	0	0	0	0
1140	Miscellaneous receipts	0	2,998	0	0	0	0	0	0	0	0	0
1150	Grants Received	0	0	0	0	0	0	0	1,300	0	0	0
	Total Income	44,644	47,893	0	0	48,746	0	48,746	50,323	150	0	0
6001	less Transfer to EMR	0	2,643	0	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	44,644	45,250			48,746		48,746	50,323	150		
200	Council Office											
1140	Miscellaneous receipts	0	500	0	0	0	0	0	0	0	0	0
1150	Grants Received	0	1,000	0	0	0	0	0	0	0	0	0
	Total Income	0	1,500	0	0	0	0	0	0	0	0	0
4000	Salaries	12,075	12,708	0	0	12,283	0	12,283	9,242	20,365	0	0
4010	PAYE Remitted	0	0	0	0	0	0	0	137	890	0	0
4020	Pension Contributions	1,684	2,218	0	0	1,713	0	1,713	1,323	3,070	0	0
4060	Audit Fees	600	605	0	0	600	0	600	450	650	0	0
4070	Insurance	1,000	848	0	0	1,000	0	1,000	969	1,200	0	0
4080	PWLB Expenditure	3,110	3,489	0	0	8,800	0	8,800	1,702	8,894	0	0
4100	Parks & Open Spaces	7,500	5,389	0	0	8,000	0	8,000	5,426	7,875	0	0
4130	Street Lighting	5,000	0	0	0	1,000	0	1,000	0	1,100	0	0
4140	Public Relations	500	265	0	0	500	0	500	278	500	0	0

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Annual Budget - By Centre

Note: Annual Budget

		<u>2022-2023</u>		<u>2023-2024</u>						<u>2024-2025</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4141	Coronation Expenditure	0	0	0	0	0	0	0	598	0	0	0
4150	Parish Website	350	0	0	0	350	0	350	0	350	0	0
4160	S137 Donations	3,000	3,350	0	0	3,000	0	3,000	2,700	3,500	0	0
4161	Drewetts Field Grant	0	0	0	0	0	0	0	0	1,800	0	0
4180	General Admin	775	1,248	0	0	550	0	550	1,521	1,130	0	0
4181	IT	400	797	0	0	400	0	400	553	950	0	0
4182	Community Assets	1,300	0	0	0	1,300	0	1,300	51	1,300	0	0
4190	Subscriptions	200	620	0	0	600	0	600	565	600	0	0
4200	Community Shop	2,500	2,457	0	0	7,150	0	7,150	5,333	1,000	0	0
4210	Gen Reserves build	1,600	0	0	0	0	0	0	0	0	0	0
4220	Dons Statuat	1,500	1,000	0	0	1,000	0	1,000	1,500	1,000	0	0
4221	Public Entertainment	500	584	0	0	500	0	500	0	1,000	0	0
4222	Defib (grant funded)	0	1,105	0	0	0	0	0	970	0	0	0
4230	Training	0	0	0	0	0	0	0	0	1,700	0	0
4240	Bank Charges	0	0	0	0	0	0	0	0	60	0	0
	Overhead Expenditure	43,594	36,680	0	0	48,746	0	48,746	33,316	58,934	0	0
	Movement to/(from) Gen Reserve	(43,594)	(35,180)			(48,746)		(48,746)	(33,316)	(58,934)		
210	Neighbourhood PPlan											
1130	Neighbourhood Plan Grant Suppo	0	9,342	0	0	0	0	0	0	0	0	0
	Total Income	0	9,342	0	0	0	0	0	0	0	0	0
4120	Neighbourhood Plan Grant spend	0	35,230	0	0	0	0	0	8,268	0	0	0
4121	HGPCNP Precept Spend	1,000	293	0	0	0	0	0	186	0	0	0
	Overhead Expenditure	1,000	35,523	0	0	0	0	0	8,455	0	0	0

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Annual Budget - By Centre

Note: Annual Budget

	<u>2022-2023</u>		<u>2023-2024</u>						<u>2024-2025</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
210 Net Income over Expenditure	-1,000	-26,181	0	0	0	0	0	-8,455	0	0	0
6000 plus Transfer from EMR	0	35,609	0	0	0	0	0	8,313	0	0	0
6001 less Transfer to EMR	0	9,342	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(1,000)</u>	<u>86</u>			<u>0</u>		<u>0</u>	<u>(142)</u>	<u>0</u>		
999 VAT Data											
115 VAT Refund	0	1,235	0	0	0	0	0	3,354	0	0	0
Total Income	<u>0</u>	<u>1,235</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,354</u>	<u>0</u>	<u>0</u>	<u>0</u>
515 VAT on Payments	0	2,236	0	0	0	0	0	2,911	0	0	0
Overhead Expenditure	<u>0</u>	<u>2,236</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,911</u>	<u>0</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(1,001)</u>			<u>0</u>		<u>0</u>	<u>443</u>	<u>0</u>		
Total Budget Income	44,644	59,970	0	0	48,746	0	48,746	53,677	150	0	0
Expenditure	44,594	74,440	0	0	48,746	0	48,746	44,682	58,934	0	0
Net Income over Expenditure	<u>50</u>	<u>-14,470</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,995</u>	<u>-58,784</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	35,609	0	0	0	0	0	8,313	0	0	0
less Transfer to EMR	0	11,985	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>50</u>	<u>9,154</u>			<u>0</u>		<u>0</u>	<u>17,308</u>	<u>(58,784)</u>		

**Bank Reconciliation Statement as at 16/01/2024
for Cashbook 1 - Comm 6752**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Comm 6752	16/01/2024		79,533.21
			<u>79,533.21</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			79,533.21
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			79,533.21
		Balance per Cash Book is :-	79,533.21
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

**Bank Reconciliation Statement as at 16/01/2024
for Cashbook 3 - Renewals 6760**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Renewals 6760	16/01/2024		20,470.11
			<u>20,470.11</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			20,470.11
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			20,470.11
		Balance per Cash Book is :-	20,470.11
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

**Bank Reconciliation Statement as at 16/01/2024
for Cashbook 2 - Comm Sav 6779**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Comm Sav 6779	16/01/2024		15,133.24
			<u>15,133.24</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			15,133.24
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			15,133.24
		Balance per Cash Book is :-	15,133.24
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

£1,000 precept rise

£1.07

Instructions for use

Enter the relevant figures into boxes a,b,c and d and the spreadsheet will work out the calculations. DO NOT enter any figures into any of the other boxes or you will lose the pre-set calculations.

using £2k of gen reserves

Monthly increase

£1.00