

HURST GREEN PARISH COUNCIL

Minutes of the meeting held on Tuesday 26th September 2023 in Hurst Green Village Hall starting at 7.45pm after public consultation.

Present:- Councillor Browne (Chair), Councillor Brown, Councillor Cloves, Councillor Evans, Councillor French, Councillor Levine, Councillor Pakenham, Councillor Price, District Councillor Barnes and County Councillor Eleanor Kirby-Green.

The Clerk was in attendance along with two members of the public.

1.0 APOLOGIES FOR ABSENCE: -

Councillor Callan, District Councillor Killeen and the RFO Anita Emery.
Absences approved by Council.

2.0 MINUTES OF THE LAST MEETING: -

To approve and sign as a correct record the minutes of the meeting held on Tuesday 29th August 2023

Minutes proposed by Councillor Price and seconded by Councillor Cloves.

3.0 DECLARATION OF INTERESTS, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.*

Councillor Cloves noted that as a member of the Village Hall committee he had an interest in 5.3 although there was no direct effect on the hall. Clerk agreed no personal gain.

3.1 APPLICATIONS FOR DISPENSATION – *to consider written requests from Members for Dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received.

4.0 FINANCE/RFO Report

In the RFO's absence the Clerk gave the report.

4.1 To ratify August payments

The RFO had, prior to the meeting, emailed the details to Councillors. Approved by the Council.

4.2 To approve expenditure as itemized on the schedule.

The RFO had, prior to the meeting, emailed the details to Councillors.

Proposed by Councillor French and seconded by Councillor Cloves. **Unanimously supported.**

4.3 To approve year to date accounts

The RFO had, prior to the meeting, emailed the details to Councillors.

Proposed by Councillor Cloves and seconded by Councillor Evans. **Unanimously supported.**

4.4 Resolution to approve bank statements and corresponding bank reconciliations

To be postponed to the next meeting.

4.5 Resolution to approve set up of separate charitable accounts and bank account as Trustees of Drewetts Field

Proposed by Councillor Cloves and seconded by Councillor Price. **Unanimously supported.**

4.6 To note external auditors report and notice of conclusion of audit

The RFO had, prior to the meeting, emailed the details to Councillors.

This was noted by the Council.

4.7 To set a finance committee meeting to consider budget recommendations for 2024-2025

To be postponed to October meeting.

4.8 Update on Small Business Rate Relief (SBRR) for the community shop with RDC
Councillor Browne met with an RDC representative at the old shop site and they have gone away to think about it.

4.9 Resolution – to approve Terms of Reference for the Finance Committee.
To be postponed in the RFO's absence.

5.0 **COMMUNITY Activities and reports.**

5.1 Neighbourhood Plan, progress report (Cllr. Brown)

Councillor French gave the report. After seeking advice from ESALC the Chair noted that Councillor Pakenham's concerns re some entries in the Plan should be removed and discussed at a full Council meeting.

Still trying to arrange a suitable date for a meeting with Alison Eardley to discuss the Neighbourhood Plan with the full Council.

5.2 Resolution – to agree on a date for the awarding of the Freedom of the Parish to a local resident and agree funding. (Cllr. Browne)

Councillor Brown proposed that a sum of up to £350 should be set aside for this event to include light refreshments, scroll and lettering on the honour's board. This was seconded by Councillor Browne and **unanimously supported.**

Suitable date still to be arranged.

5.3 To consider a grant under LGA72, s137 of up to £250 to support the resilience group's funding in relation to a community generator sited at the Village Hall

A supporting paper had been circulated and it was noted that the only 'green' option available would be unaffordable at this time.

The motion was proposed by Councillor Cloves and seconded by Councillor Browne.

Unanimously supported.

5.4 District and County Councillors reports

County Councillor Eleanor Kirby-Green gave her report which had been emailed to councillors prior to the meeting.

District Councillor Barnes gave her report.

The Chair moved item 6.1 up the agenda before Councillor Kirby-Green left the meeting.

6.1 To discuss support for yellow lines on road at Foundry Close

Councillor Kirby-Green explained the procedure for the requesting and granting of yellow lines and noted that all residents would get a chance to comment on any proposal put forward.

Clerk to contact Greymoor re meeting to discuss site.

Councillors Barnes and Kirby-Green left the meeting at 9.00pm

5.5 Clerk's report

The Clerk gave her report.

5.6 Parish Correspondence and local resident issues

Bin just inside side gate to Lodge Field is not being emptied despite appeals by a local resident and the Clerk to RDC. To be monitored.

5.7 Urgent issues requiring attention

None to report.

6.0 **TRANSPORT, ROADS & FOOTPATHS**

A resident has reported a street light out at the rear of the church on footpath 6. Clerk to report.

7.0 PLANNING

APPEALS -

RR/2013/2533/P & RR/2018/1777/P – Bantham Farm, London Road, Hurst Green. 2 Breach of condition 5 re material change of use of Art studio to include residential.

7.1 RDC Planning decisions

RR/2023/1065/P - Highview, Haremere Hill, Hurst Green TN19 7QL. Erection of infill extensions and change of roof material. **Approved.**

RR/2023/1532/TN - Land at Stonehouse Farm, Merriments Lane, Hurst Green TN19 7RD. Installation of Telecommunication equipment (20m monopole). **Formal approval not required.**

7.2 Planning applications

RR/2023/1842/O – 24 Coronation Gardens, Hurst Green TN19 7PH. Certificate of Lawfulness for the proposed construction of vehicular crossover with dropped kerbs. **Supported.**

RR/2023/1733/P – Windmill Farm, Silverhill, Hurst Green. TN19 7QB. Demolition of outbuilding, driveway improvements and erection of detached double garage and store. **No comment.**

RR/2023/1451/P - Bantham Farm, London Road, Hurst Green TN19 7QY. Conversion of existing stable barn and stables to create residential dwelling. Addition of landscape and biodiversity enhancements to the wider site and retention of the existing access to Bantham Farm. To check if delegated and if so call in for committee. Comments to follow.

8.0 PLAYING & STAGE FIELDS

8.1 Lodge Field regeneration project

Resolution – *to agree Andy Frost Design's Terms and Conditions and start date of the 1st October (Cllr. French)*

Terms and conditions not received by date of meeting although schedule of payments were received. Discussed and agreed to consult RFO and Andy Frost.

8.2 Resolution – *to agree to Richard Pelham resiting the Farthingale bike stand to Lodge Field (Cllr. Browne)*

To note should read Penny-Farthing not Farthingale. To be postponed to the next meeting.

9.0 PARISH COUNCILS ISSUES

9.1 Resolution - *That this Council aims to work towards gaining General Powers of Competence and achieve Quality Council Status (Cllr. Callan)*

No supporting paper provided and in Councillor Callan's absence this item to be postponed to the next meeting.

9.2 Resolution – *to approve the purchase of a recording device to record parish meetings*

Discussed. Generally thought to be a good idea but will look at borrowing a recording device to see recording quality in the hall before purchase.

10.0 ITEMS FOR THE NEXT AGENDA

To be emailed to the Clerk

11.0 Date and time of next Meeting

The next Council meeting will be held on Tuesday 31st October 2023 in Hurst Green Village Hall starting at 7.45pm with public consultation from 7.30pm.

The Chairman declared the meeting closed at 10.05pm.

Distribution of Minutes: -

All Parish Councillors

Parish Council Noticeboard

Parish Council Website

ESCC Councillor Eleanor Kirby-Green

RDC Councillor Barnes.

RDC Councillor Killeen

Signed Cllr. Graham Browne

Dated 31st October 2023