

HURST GREEN PARISH COUNCIL

Minutes of the meeting held on Tuesday 29th August 2023 in Hurst Green Village Hall starting at 7.45pm after public consultation.

Present:- Councillor Browne (Chair), Councillor Cloves, Councillor Callan, Councillor French, Councillor Levine, Councillor Pakenham, Councillor Price, District Councillor Barnes and County Councillor Eleanor Kirby-Green.

The Clerk was in attendance along with two members of the public.

1.0 APOLOGIES FOR ABSENCE: -

Councillor Brown, Councillor Evans, District Councillor Killeen and the RFO Anita Emery. The Council approved the absences.

2.0 MINUTES OF THE LAST MEETING: -

To approve and sign as a correct record the minutes of the meetings held on Tuesday 6th June 2023, 27th June 2023, 21st July and the 25th July 2023

Noted minutes of the 6th June had already been approved at the meeting of the 27th June 2023.

Minutes proposed by Councillor Cloves and seconded by Councillor Price.

3.0 DECLARATION OF INTERESTS, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.*

None received.

3.1 APPLICATIONS FOR DISPENSATION – *to consider written requests from Members for Dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received.

4.0 FINANCE/RFO Report

In the RFO's absence the Clerk gave the report.

4.1 To approve additional expenses and payments for August as emailed.

Proposed by Councillor French and seconded by Councillor Callan.

It was **unanimously resolved to approve this.**

4.2 To approve the Financial Risk Assessment

To note, other areas covered so general risk assessment document rather than just financial.

Proposed by Councillor French and seconded by Councillor Price.

It was **unanimously resolved to approve this.**

4.3 Resolution to support a grant of £100 under LGA'72 s137 to Rother Rural Trust

It was **unanimously resolved to support this.**

It was decided that Rother Rural Trust should be promoted on the website.

4.4 Resolution to support a grant of £50 under LGA'72 s137 to Victim Support

It was **unanimously resolved to support this.**

5.0 COMMUNITY Activities and reports.

5.1 Neighbourhood Plan, progress report (Cllr. Brown)

In Councillor Brown's absence no formal report was given but he did email the chair to report that he has been trying to contact Alison Eardley re a meeting to discuss the Neighbourhood Plan in September.

5.2 District and County Councillors reports

County Councillor Eleanor Kirby-Green gave her report which had been emailed to councillors prior to the meeting.

District Councillor Barnes gave her report.

5.3 Clerk's report

The Clerk gave her report.

5.4 Parish Correspondence and local resident issues

Councillor Cloves has been in contact with Katy Bourne the Sussex Police and Crime Commissioner who will attend a meeting with councillors in October. Councillor Cloves is finalizing the date and time.

5.5 Urgent issues requiring attention

None to report.

6.0 **TRANSPORT, ROADS & FOOTPATHS**

Nothing to report.

7.0 **PLANNING**

APPEALS - RR/2022/1062/P – 2 Silver Hill Cottages, Silverhill, Hurst Green. **Allowed.**

RR/2020/646/P & RR/2021/2600/P – Bantham Farm, London Road, Hurst Green. **Dismissed.**

7.1 RDC Planning decisions

RR/2023/1422/P - Portland, Burgh Hill, Hurst Green TN19 7PE. Proposed extensions and alterations together with changes to the external finishes.(Alternative to planning permission RR/2022/2853/P). **Approved.**

7.2 Planning applications

RR/2023/1532/TN - Land at Stonehouse Farm, Merriments Lane, Hurst Green TN19 7RD. Installation of Telecommunication equipment (20m monopole). **No comment made**

8.0 **PLAYING & STAGE FIELDS**

8.1 To consider the tree survey and arrange quotes for agreed tree work

Steve Curley to be asked if he could meet with councillors at the three sites to discuss the work needed. Clerk to contact and check on cost.

8.2 Resolution – to agree to mole treatment in Drewetts and Lodge Field (Cllr.Browne).

The Council agreed to get a quote for the work to be done by a local contractor. Clerk to investigate.

8.3 Lodge Field regeneration project

Resolution – a) *to award the new play equipment tender or.*

b) *to go to public consultation re tenders received.*

Councillor French reported on the working party meeting and its recommendation to award the contract to Andy Frost Designs. This was proposed by Councillor Price and seconded by Councillor Callan.

The Council **resolved to award the tender** to Andy Frost Designs.

County Councillor Kirby-Green and District Councillor Barnes left the meeting at 9.00pm.

8.4 Stage Field – working party update-

a) *to consider costing for new signage and required wording.*

The Council agreed to discuss this at the working party meeting due to be held on the 6th September.

Councillor Browne proposed that the Council should accept the quote rec'd from Richard Pelham re the moving of the existing sign to a new site, still to be agreed. This was seconded by Councillor Price. It was **unanimously resolved to accept** the quote.

9.0 PARISH COUNCILS ISSUES

9.1 Grants and Donations Policy - resolution *to adopt the policy*.

The Council **resolved to adopt** the policy.

9.2 Committees - Resolution – *to approve the formation of a Planning Committee to meet prior to the main Parish Meeting. Committee to be formed by Councillors Brown, Cloves, Evans, French, Levine and Pakenham.* (Cllr. Browne).

The Council **resolved to set up a Planning committee**.

Resolution – *to confirm the formation of a staffing sub-committee of the Finance committee.* (Cllr. Browne). The Council **resolved to set up** a staffing sub-committee of the Finance committee. Finance committee members, Councillors Browne, Callan, French, Levine, Pakenham and Price.

The Council discussed the formation of a third committee to be called the Environment committee. Councillors Browne, Callan, Cloves and Levine agreed to sit on the committee if formed. Councillors Brown and Evans to be asked.

This was proposed by Councillor Levine and seconded by Councillor Callan

The Council **resolved to set up an Environment committee**.

9.3 Resolution to adopt and uphold the Civility and Respect pledge.

Councillor Callan proposed the resolution which was seconded by Councillor Cloves.

The Council unanimously **resolved to** adopt and uphold the Civility and Respect pledge.

10.0 ITEMS FOR THE NEXT AGENDA

To be emailed to the Clerk

11.0 Date and time of next Meeting

The next Council meeting will be held on Tuesday 26th September 2023 in Hurst Green Village Hall starting at 7.45pm with public consultation from 7.30pm.

The Chairman declared the meeting closed at 9.25pm.

Distribution of Minutes: -

All Parish Councillors

Parish Council Noticeboard

Parish Council Website

ESCC Councillor Eleanor Kirby-Green

RDC Councillor Barnes.

RDC Councillor Killeen

Signed

Cllr. Graham Browne

Dated

26th September 2023