

Community Emergency Plan

Parish of Hurst Green (East Sussex)

2023

V0.1



In the event of an immediate danger call 999 for the appropriate emergency service

Distribution List

Name	Role	Phone number/ email address	Issued on

Plan Amendments

Version Number	Date	Detail of change	Amended by
V0.1	12/12/2022	Document Generation	Paul Cloves

This plan is due to be reviewed on **/**/****.



Contents



Introduction

An emergency can have a significant effect on a community.

An emergency could impact on a community in a number of ways, including:

- ① Death or injury of people
- ① Loss or damage to homes, businesses, community buildings
- ① Disruption to road, rail, or air transport networks
- ① Disruption to electricity, telephone, water or gas networks
- ① Supply of goods and services
- ① Isolation or evacuation of residents
- ① Large scale media focus

In extreme conditions such as heavy snow and flooding, there is a possibility that the emergency services may not be able to reach the scene immediately. In such circumstances, the initial response may rely entirely on local people. This Community Emergency Plan aims to help our community prepare for an emergency and reduce its impact.

Definition of a Community

For the purposes of Community Emergency Planning, there are two types of community – one based on geographic location e.g. neighbourhoods, villages, parishes, towns etc and another that recognises people who share a common interest regardless of where they live e.g. faith groups and communities, voluntary groups, local sports clubs or associations etc.

This plan has considered both definitions but is primarily based on the first definition and aims to plan for emergencies in order to provide support to each other during an emergency, particularly those that may be vulnerable, and to provide information to responding agencies (emergency services, local authority etc) who may be coordinating the response on a wider scale.



Definition of an Emergency

For the purposes of Community Emergency Planning, an emergency can be defined as an event or situation, which threatens serious damage to:

Human welfare – but only if it involves, causes or may cause loss of human life, human illness or injury, homelessness, damage to property, disruption of a supply of money, food, water, energy or fuel, disruption of a system of communication, disruption of facilities for transport or disruption of services relating to health.

The Environment – but only if it involves causes or may cause contamination of land, water or air with harmful biological, chemical or radioactive matter, or disruption or destruction of plant life or animal life.

Security of the UK – if it involves war or terrorism which threatens serious damage to the security of the United Kingdom.

Definition of a Major Incident

A major incident is any incident that requires the implementation of special arrangements by one or more of the emergency services, some elements of the National Health Service, or a local authority for:

- ① The initial treatment, rescue and transport of a large number of casualties;
- ① The involvement either directly or indirectly of large numbers of people;
- ① The handling of a large number of enquiries likely to be generated from both the public and news media usually to the police;
- ① The large scale combined resources of two or more of the emergency services;
- ① The mobilisation and organisation of the emergency services and supporting organisations, for example, local authority, to cater for threat of death, serious injury or homelessness to a large number of people.



Roles and Responsibilities

All major emergencies are dealt with by the Emergency Services, Local Authorities, Health Agencies, Utility Companies and Voluntary Agencies in a combined response. In Rother (district that Hurst Green falls within) these agencies work together through a Local Resilience Forum (LRF), to produce and test a variety of emergency plans and procedures. There is no statutory responsibility for community groups or respond to, emergencies in their locality. However it is good practice for communities to identify hazards and make simple plans on how they may assist the agencies above should an emergency occur.

It should also be recognised that Community Groups are not an emergency service. They will not be trained, equipped, empowered or resourced to carry out the functions of an emergency service. The response should generally be confined to looking after the welfare of people in the community or helping to maintain the infrastructure.

What do we need to plan for?

There are numerous hazards and risks that can have an impact on a community, such as fire, severe weather, flooding, industrial accidents, transport accidents, flu pandemic etc. The LRF develops and maintains a number of emergency plans that can be used to respond to such emergencies. However, developing the ability to help each other at a local level will assist if the emergency services are overloaded in the initial response. It could also lessen the impact of the emergency on the community.



Local Risks

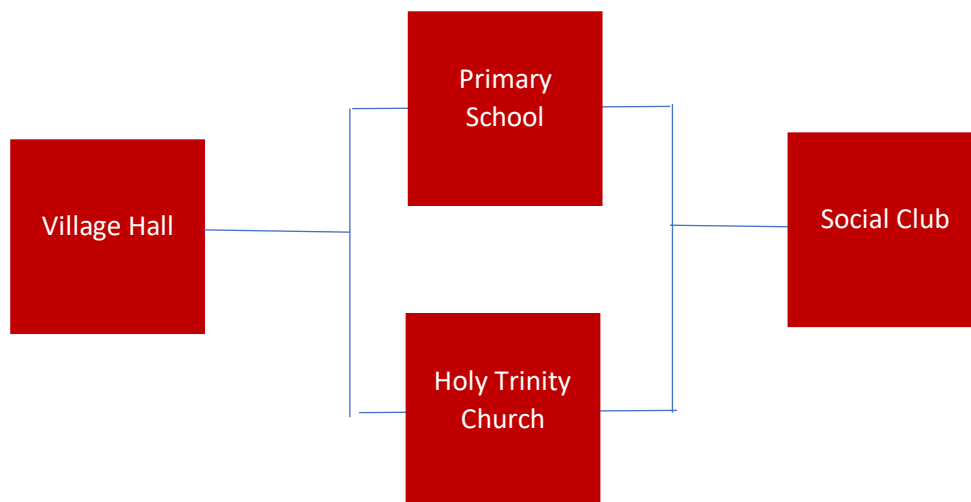
Risk #	Risk	Likelihood	Impact	Score

Volunteers

The parish does not employ staff for this purpose and as such the success and ability of activating this plan is dependant on community volunteers, an annual survey of the local community will be used to identify people in the community that may offer assistance should this plan be activated, those with key equipment or attributes are listed at the back of this document.

Community Action Point

A number of pre-defined venues have been identified to be utilised in the event of a local emergency, details of which are contained further in this document, in summary the cascade of opening these community action points is below:



Activating the plan

Trigger	Detail
Heavy Snow	<ul style="list-style-type: none"> ❗ Snow in the parish preventing use of the highways for greater than 2hrs ❗ Snow in the parish preventing essential services, such as school, operating for greater than 12hrs
Loss of Electricity	<ul style="list-style-type: none"> ❗ Loss of electricity in the parish for greater than 24hrs when temperatures above freezing ❗ Loss of electricity in the parish for greater than 12hrs when temperatures below freezing
Loss of Telephone	<ul style="list-style-type: none"> ❗ Loss of mobile signal in the parish for greater than 72hrs ❗ Loss of landline or VOIP services in the parish for greater than 48hrs
Loss of Water	<ul style="list-style-type: none"> ❗ Loss of water supply to the parish for greater than 12hrs
Highway	<ul style="list-style-type: none"> ❗ Closure of the parish section of the A21 for greater than 6hrs ❗ Closure of the parish section of the A265 for greater than 6hrs
Infectious Disease	<ul style="list-style-type: none"> ❗ Declared pandemic requiring entire parish to isolate for greater than 48hrs
Storm Damage	<ul style="list-style-type: none"> ❗ Storm Damage in the parish preventing essential services, such as school, operating for greater than 12hrs
Heatwave	<ul style="list-style-type: none"> ❗ Temperatures in the parish at midday 27°C and above for greater than 5 days

If a trigger occurs then an initial emergency co-ordinator should be contacted who will review the trigger and likely benefit of activating the community emergency plan, it is possible that despite a trigger occurring the initial emergency co-ordinator will not activate the plan at that stage. Conversely if it is felt the risk is rapidly emerging the plan may be activated ahead of a trigger being reached.

Initial Emergency Co-ordinators:

Name	Phone Number



Village Hall

The village hall is the primary community action point and will be considered as the first venue in the parish to open to provide assistance.

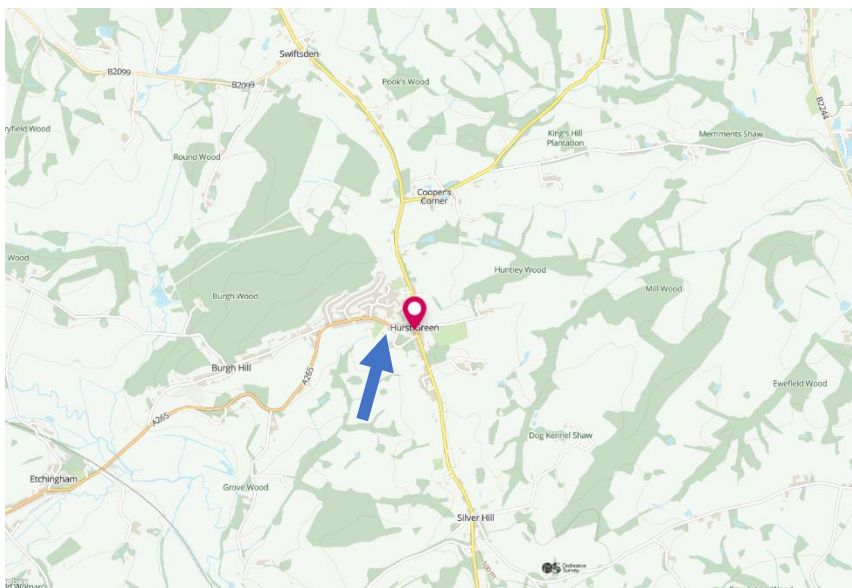
The village hall is able to provide the following facilities:

- ① Kitchen
- ① Toilets including disabled access
- ① Large Hall
- ① Small Hall
- ① Communal entrance space
- ① Landline phone
- ① Limited off-road parking
- ① Large screen projector
- ① Office space

The maximum number of seated people this venue can accommodate is: ***

What3Words Location:

Access gained by contacting:



Primary School

The primary school is the Secondary community action point for the east of the parish and will be considered as one of the second venues in the parish to open to provide assistance.

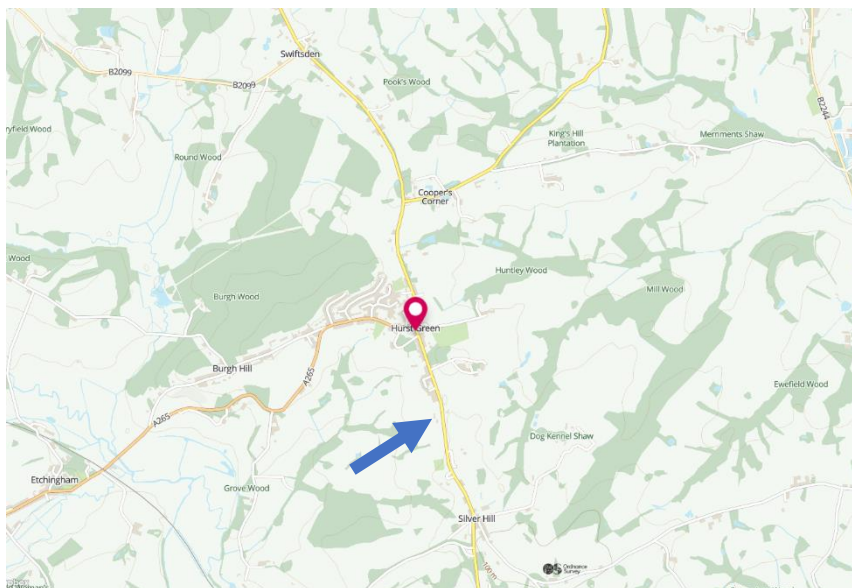
The village hall is able to provide the following facilities:

- ① Kitchen
- ① Toilets including disabled access
- ① Large Hall
- ① Four smaller rooms (class rooms)
- ① Communal entrance space
- ① Landline phone
- ① Limited off-road parking
- ① Office space

The maximum number of seated people this venue can accommodate is: ***

What3Words Location:

Access gained by contacting:



Holy Trinity Church

The holy trinity church is the Secondary community action point for the centre and west of the parish and will be considered as one of the second venues in the parish to open to provide assistance.

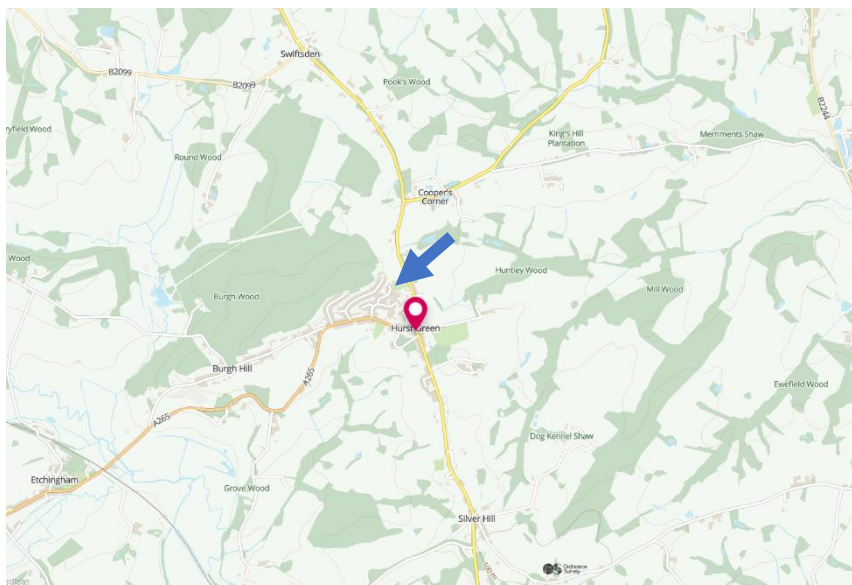
The village hall is able to provide the following facilities:

- ① Toilet
- ① Large Hall

The maximum number of seated people this venue can accommodate is: ***

What3Words Location:

Access gained by contacting:



Social Club

The social club is the tertiary community action point for the centre of the parish and will be considered as the third venue in the parish to open to provide assistance.

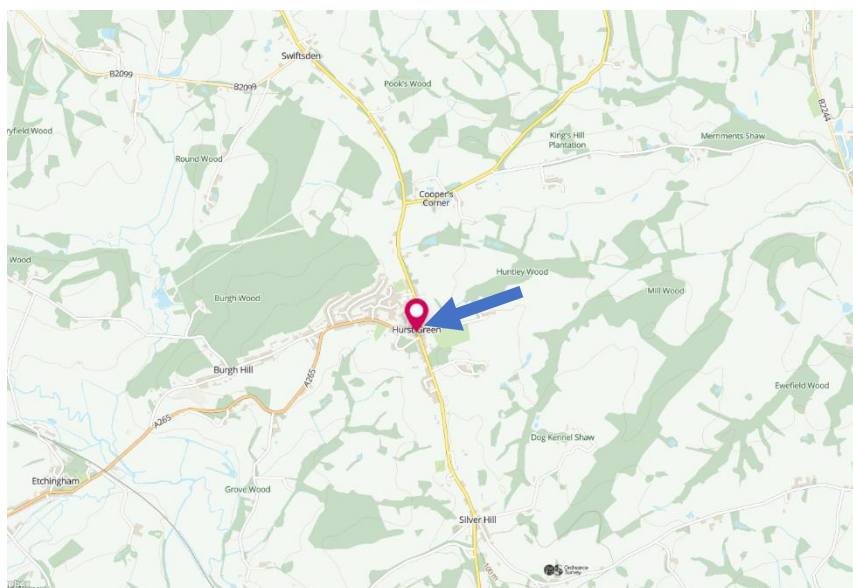
The village hall is able to provide the following facilities:

- ① Toilet
- ① Small Hall

The maximum number of seated people this venue can accommodate is: ***

What3Words Location:

Access gained by contacting:



Communication

In the event of this plan being activated the following communication cascade will occur:



Step 1: Post will be placed on Hurst Green Village social media

Step 2: Local community will spread the word amongst their contacts

Step 3: Emergency Signs will be placed around village

Step 4: Local community will spread the word amongst their contacts

Step 5: Emergency announcements will be made by loud speaker

Step 6: Local community will spread the word amongst their contacts

Stand down: Post will be placed on Hurst Green Village social media

Stand down: Local community will spread the word amongst their contacts



Emergency Equipment



Mutual Aid

To provide an adequate response it may be required to call on parishes or companies outside of the parish of Hurst Green, prior agreements have been made between key organisations to enable a prompt response in times of crisis. Mutual aid can be requested from the following organisations:

Name of Organisation					
Emergency Contact Name					
Emergency Contact Number					
Have agreed to provide mutual aid in the following ways:					
Access to water	Y/N	Space for people to shelter	Y/N		Location of aid
Access to electric	Y/N	Access to cooking facilities	Y/N		
Access to landline	Y/N	Access to sleeping facilities	Y/N		

Name of Organisation					
Emergency Contact Name					
Emergency Contact Number					
Have agreed to provide mutual aid in the following ways:					
Access to water	Y/N	Space for people to shelter	Y/N		Location of aid
Access to electric	Y/N	Access to cooking facilities	Y/N		
Access to landline	Y/N	Access to sleeping facilities	Y/N		

Name of Organisation					
Emergency Contact Name					
Emergency Contact Number					
Have agreed to provide mutual aid in the following ways:					
Access to water	Y/N	Space for people to shelter	Y/N		Location of aid
Access to electric	Y/N	Access to cooking facilities	Y/N		
Access to landline	Y/N	Access to sleeping facilities	Y/N		

Name of Organisation					
Emergency Contact Name					
Emergency Contact Number					
Have agreed to provide mutual aid in the following ways:					
Access to water	Y/N	Space for people to shelter	Y/N		Location of aid
Access to electric	Y/N	Access to cooking facilities	Y/N		
Access to landline	Y/N	Access to sleeping facilities	Y/N		

Name of Organisation					
Emergency Contact Name					
Emergency Contact Number					
Have agreed to provide mutual aid in the following ways:					
Access to water	Y/N	Space for people to shelter	Y/N		Location of aid
Access to electric	Y/N	Access to cooking facilities	Y/N		
Access to landline	Y/N	Access to sleeping facilities	Y/N		

Name of Organisation					
Emergency Contact Name					
Emergency Contact Number					
Have agreed to provide mutual aid in the following ways:					
Access to water	Y/N	Space for people to shelter	Y/N		Location of aid
Access to electric	Y/N	Access to cooking facilities	Y/N		
Access to landline	Y/N	Access to sleeping facilities	Y/N		

Name of Organisation					
Emergency Contact Name					
Emergency Contact Number					
Have agreed to provide mutual aid in the following ways:					
Access to water	Y/N	Space for people to shelter	Y/N		Location of aid
Access to electric	Y/N	Access to cooking facilities	Y/N		
Access to landline	Y/N	Access to sleeping facilities	Y/N		

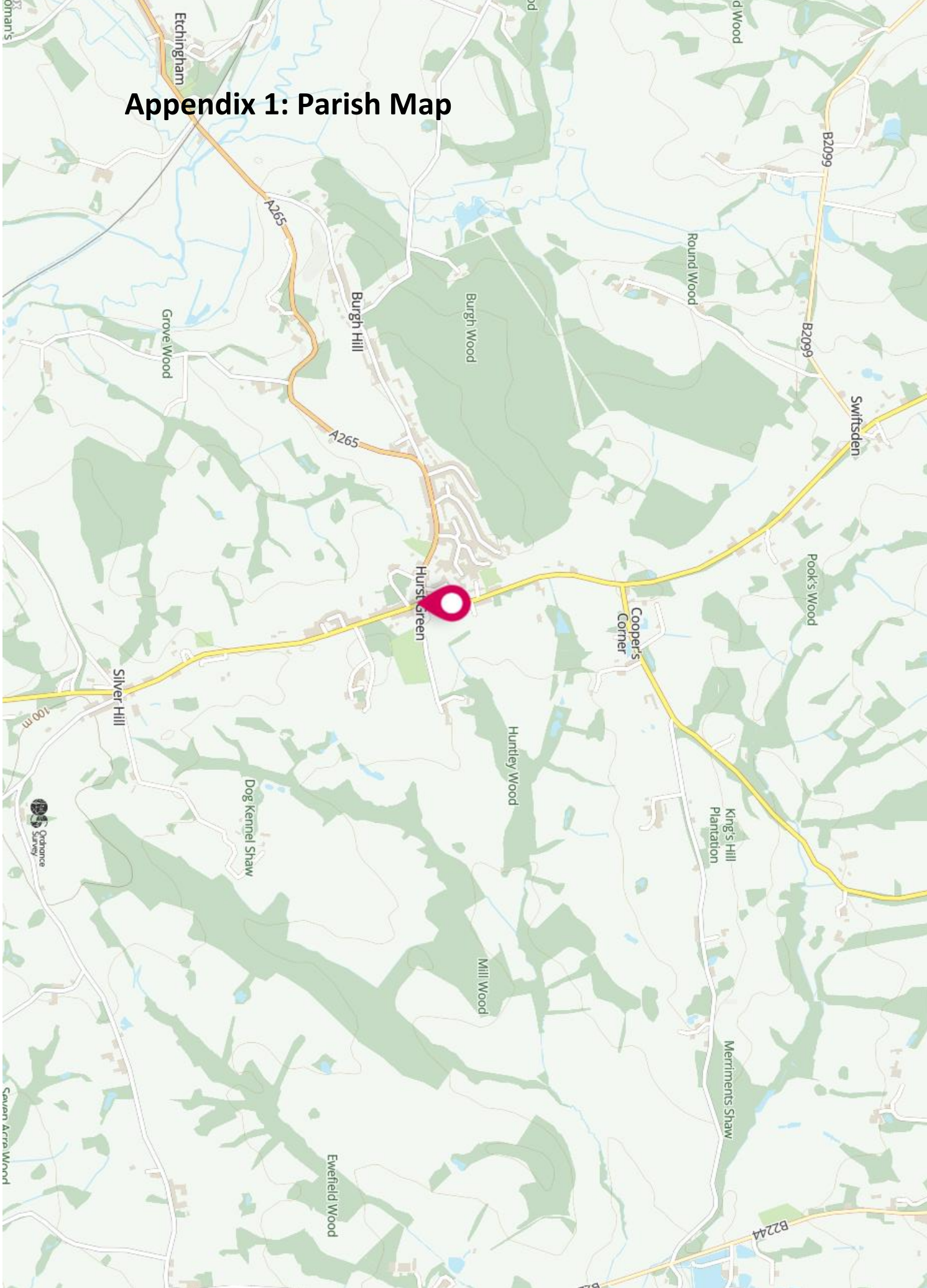


Key Contacts

Agency / Name	Number
Childline	0800 1111
UK Power Networks	0800 31 63 105
South East Water	
Gas Leak	0800 912 1700
Environment Agency	03708 506 506
NHS England	0300 311 22 33
Terrorism Hotline	0800 789 321
Crimestoppers	0800 555 111
Samaritans	116 123
East Sussex County Council	0345 60 80 190 or 01323 410051 (out of hours)
Rother District Council	01424 787878 or 01323 410051 (out of hours)



Appendix 1: Parish Map



4X4

CONTACT CARD



Chainsaw

CONTACT CARD



Pick Up Truck

CONTACT CARD



Clinical

CONTACT CARD



Childcare

CONTACT CARD



CONTACT CARD



CONTACT CARD



CONTACT CARD





