

HURST GREEN PARISH COUNCIL

Minutes of the meeting held on Tuesday 26th April 2022 in Hurst Green Village Hall starting at 8.10pm after public consultation.

Present:- Councillor Browne (Chair), Councillor Brown, Councillor Janes, Councillor Johnson, Councillor Price, Councillor Wright, District Councillor Barnes.

The Clerk and RFO Anita Emery were in attendance along with two members of the public.

1.0 APOLOGIES FOR ABSENCE: -

Councillor Duddridge (illness), Councillor Hampton (away), Councillor Kenchington (business) and County Councillor Eleanor Kirby-Green (at an APA).

2.0 MINUTES OF THE LAST MEETING: -

To approve and sign as a correct record the minutes of the meetings held on Tuesday 29th March 2022. Councillor Brown requested an amendment to 3.0 declaring his interest in agenda item 7.2. Minutes proposed by Councillor Price and seconded by Councillor Janes.

3.0 DECLARATION OF INTERESTS, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.*

Councillor Browne declared an interest in agenda item 7.2, application RR/2022/728/P, due to a family connection to the farm manager.

3.1 APPLICATIONS FOR DISPENSATION – *to consider written requests from Members for Dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received.

4.0 FINANCE/RFO Report

The RFO, Anita Emery gave her report.

4.1 To note internal auditors report

This was duly noted by the Council

4.2 To approve bank reconciliation to 31/03/2022

Proposed by Councillor Wright and seconded by Councillor Janes. **Unanimously approved.**

4.3 To approve the annual governance statement to 31.3.2022

The RFO explained that in section 1, item 4, "No" had to be stated due to the internal auditor not completing the audit on time. Auditor has now been changed.

Proposed by Councillor Wright and seconded by Councillor Janes. **Unanimously approved.**

4.4 To approve the annual accounting statement to 31.3.2022

Proposed by Councillor Wright and seconded by Councillor Janes. **Unanimously approved.**

4.5 To approve expenses and payments as itemised on the schedule

Proposed by Councillor Johnson and seconded by Councillor Wright. **Unanimously approved.**

Councillor Johnson left the meeting at 8.20pm.

The RFO left the meeting at 8.30pm.

5.0 COMMUNITY Activities and reports.

5.1 Neighbourhood Plan, progress report (Cllrs. Brown & Wright)

The report was given by Councillor Brown.

5.2 **Motion**, *"That this council for reasons of complying with the terms of its grant award from the Ministry of Housing, Communities and Local Government of £6,694, will following all valid expenditure, instruct this Council's RFO to return in short order any unspent sum to The Ministry of Housing, Communities and Local Government."* (Cllr. Brown)

Proposed by Councillor Brown and seconded by Councillor Wright. **Unanimously approved**

5.3 **Motion**, *"That this Council for reasons of funding the creation of its Neighbourhood Plan shall apply to the Ministry of Housing, Communities and Local Government for a FY22/23 grant to support its activities."* (Cllr. Brown)

Proposed by Councillor Brown and seconded by Councillor Price. **Unanimously approved.**

Councillor Johnson re-joined the meeting the meeting at 8.45pm

5.4 To consider the acquisition of the disused red telephone box on the A21 to house a defibrillator and the signing of the required documentation.

Discussed and **unanimously approved** by the Council. Document signed by the Chair and Clerk.

5.5 Motion, to support a grant of £500 towards the Village Fete (Councillor Johnson)

Proposed by Councillor Price and seconded by Councillor Wright.

5.6 District and County Councillors reports

Councillor Barnes gave her report.

Councillor Eleanor Kirby-Green emailed her report to Councillors prior to the meeting.

5.7 Clerk's report

The Clerk gave her report which had been emailed to Councillors prior to the meeting.

The Council **unanimously approved ROSPA** to carry out the annual playground inspection

Request rec'd for thoughts on the road name for the new housing site off of Foundry Close. Response needed.

The Clerk was asked to resend the Council's motion commentating on the Foundry Close site to Malcolm Johnson requesting a response.

5.8 Parish Correspondence and local resident issues

Nothing to note.

5.9 Urgent issues requiring attention

Back windows/panels at the old community shop have been broken and there is evidence of entry into the building. Clerk to report to the police and obtain a crime number. Councillor Wright will deal with repairs to make building secure.

6.0 TRANSPORT, ROADS & FOOTPATHS

Area around manhole cover in entrance to car park needs attention, surface breaking up.

Road surface around the pedestrian crossing in Station Road in bad state of repair but no deep potholes.

7.0 PLANNING

7.1 RDC Planning decisions

None rec'd.

7.2 Planning applications

Councillor Browne declared an interest in the next application as the farm manager is a relative and therefore did not take part in the discussion or vote.

RR/2022/728/P – The Quarries, Ticehurst Road, Hurst Green TN19 7QT. Demolition of existing agricultural dwelling and construction of replacement agricultural dwelling and detached garage.
Supported.

RR/2022/648/P - Brockhurst, Burgh Hill, Hurst Green TN19 7PE. Conversion of existing detached single garage to ancillary living accommodation, erection of new double garage/cart lodge, construction of Victorian style greenhouse and brick boundary wall with entrance gate and pillars. **Supported.**

8.0 PLAYING & STAGE FIELDS

8.1 Lodge Field, new play equipment progress report

Report given by Councillor Janes.

8.2 **Motion** *"That this council to part fund the redevelopment of Hurst Green children's park, for reasons of supporting the development of our children's physical and mental health, to increase social cohesion and to reduce inequality in the parish, shall consider the implications of a PWLB loan from the HM Treasury National Loans Fund"* (Cllr. Brown).

The Council **unanimously resolved to support this motion.**

After discussion **it was agreed that a sum of up to £70,0000 could be applied for.**

9.00 Items for the next agenda

Neighbourhood Plan.

Old community shop building.

Other items to be emailed to Clerk as necessary.

10.0 Date and time of next Meeting

The next Council meeting will be the Annual General Meeting be held on Tuesday 31st May 2022 in Hurst Green Village Hall starting at 8.00pm with public consultation from 7.45pm.

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The Chairman declared the meeting closed at 10.05pm.

Distribution of Minutes: -

All Parish Councillors

Parish Council Noticeboard

Parish Council Website

ESCC Councillor Eleanor Kirby-Green

RDC Councillor M Barnes.

Signed

Cllr. Graham Browne

Dated

31st May 2022