

HURST GREEN PARISH COUNCIL

Minutes of the Meeting held in Hurst Green Village Hall on Tuesday 26th June 2018 starting at 8:00pm.

Present:- Councillor Brown, Councillor Duddridge, Councillor Johnson, Councillor Wright and County Councillor Barnes.

The Clerk and the RFO, David Hilbourne were in attendance along with one member of the public.

1.0 Apologies for Absence:- Councillor Browne (*Sheep shearers*), Councillor Kenchington (*unknown*), Councillor Janes (*Community Shop security visit*) and District Councillor Prochak (*Away*).

In the absence of the Chair and Vice-Chair the Council unanimously agreed that Councillor Brown should take the Chair.

2.0 Minutes of the last meeting:-

To sign as a correct record the minutes of the Annual General Meeting held on the Tuesday 29th May 2018

Minutes proposed by Councillor Duddridge and seconded by Councillor Johnson.

3.0 DECLARATION OF INTERESTS, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct*
None rec'd.

3.1 APPLICATIONS FOR DISPENSATION – *to consider written requests from Members for Dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received.

4.0 Applications for filling the Council vacancy via co-opting.

No applications have been rec'd. Clerk suggested that Rother Alerts could be asked to advertise the two vacant posts.

5.0 Community Activities and reports: -

Councillor Johnson noted that he thought the Parish Council should look into having a presence on the Hurst Green Facebook page. Councillors Brown and Johnson agreed to form a working party to look into this issue. To be put on the next agenda.

5.1 Guest Speaker:- Inspector Dan Russell (Sussex Police)

Having spoken at length to Councillors about Hurst Green issues before the meeting Inspector Russell updated the Council as to the current level of policing and how the police now operate with special emphasis on how recent Hurst Green issues were dealt with.

In response to questions raised by Councillor's at the last Council meeting in relation to the recent break-in at the village shop, Inspector Russell had obtained / prepared a detailed explanation of the police response and explained in some detail the specific police response undertaken.

Noted that Police do patrol at night and are therefore not always seen, PCSOs do visit Hurst Green and look into parking issues, support speedwatch initiatives and can give help and resources towards this.

Insp. Russell will try and arrange for a one-off speed check for the A21.

Inspector Russell confirmed to Councillor's that Sussex Police did not, subject to claims made, object to the recently cancelled plans by Highways England to install average speed cameras on the A21.

Inspector Russell kindly agreed to send Councillor Brown's paper that was supported by the council, demanding a safety improvement plan for the A21/ Coppers Corner junction to Sussex's police road safety unit for their comments to see if they could assist.

It was noted that Civil Parking Enforcement was passed today for Rother and will be adopted in 2019 for implementation in 2020.

Councillor Brown thanked Inspector Russell for attending the meeting and updating the Council.

5.2 Neighbourhood Plan, progress report and to pass any necessary resolutions (Cllrs. Brown & Wright)

Councillor Brown gave the report. A serious amount of time and effort has been put into this project and it is now beginning to yield results. A lot is happening in the task groups and tremendous strides are being made.

The submission form is now open for potential housing sites and this is being advertised to local landowners. Councillor Barnes suggested that they should look at having a design statement to identify amongst other things housing types, layouts, materials used and type of plots in the village.

Four names were submitted to the Council to form the initial Steering Group with more names to follow.

The Council was unanimously supportive of the people who have come forward and the progress made and the Council ratified the appointment of the four submitted names to the neighbourhood plan steering group

5.3 SSALC training sessions and feedback from training course

Councillor Wright has attended a Tree warden event for inspecting trees and will receive a certificate of competence to carry out tree inspections. The Council expressed thanks at this excellent news.

5.4 World War 1 event celebrating 100 yrs. since the end of the War

Postponed to the next meeting.

5.5 Additional dog waste bins and possible sites (Cllr. Johnson)

Postponed to the next meeting.

5.6 Feedback from Fete

Postponed to the next meeting.

5.7 Clerk's report - circulated

Previously circulated via email. No questions rec'd.

5.8 Libraries update (Councillor Brown)

Postponed to the next meeting.

6.0 **Planning: -**

Reported that Bugsell Mill Oast has been renamed and contrary to the enforcement actions and dismissed appeal now has new tenants.

6.1 RDC Planning decisions

RR/2018/1043/P - Lime House, Merriments Lane, Hurst Green TN19 7RD. Proposed ground floor and first floor extensions with new roof, alterations and changes to external materials to provide a two-storey house. **Refused.**

RR/2018/595/P - Alma Cottage, London Road, Hurst Green TN19 7QS. Retention of block of six kennels and use of existing outbuildings for the running of a dog training kennels. (Retrospective).

Granted subject to conditions.

R/2018/955/P - 52 London Road, Pidgeon House, Annexe, TN19 7PN. Change of use from currently family use only to holiday let / family use. **Granted.**

6.2 Current Applications

RR/2018/1493/P - Boarzell Cottage, London Road, Hurst Green TN19 7QY. Redesign of facades and new pitched roof to existing flat roofed two-storey extension, proposed part single storey, part two storey side extension and extension to detached garage. **Supported.**

RR/2018/1134/P - Jesses, London Road, Hurst Green TN19 7QS. Construction of double bay timber carriage house with attached workshop/storage in place of gravel parking area forward and to the side of the house. **Not supported** (*should be deferred until line of footpath 23 is agreed*).

7.0 Finance/RFO's Report:-

The RFO, David Hilbourne gave his report.

7.1 Current financial position

Balance of accounts

Community Account (6752)	£20,131.156	as at 26 th June 2018
Community Savings (6779)	£3,942.83	as at 26 th June 2018
Renewals A/C (6760)	£10,081.34	as at 26 th June 2018

These figures are the position as at the latest statements received as shown. They do not include monies received or paid away subsequently.

Direct Debit payments

None.

Payments received

None.

7.2 Motion to approve invoices and approval and issue of Cheques

Urgent cheques drawn and paid away

Cheque No. 100904 - Spoilt.	-
Cheque No. 100919 - Spoilt.	-
Cheque No. 100920 - First choice Inflatables, Bouncy castle for Fete.	£132.00
Cheque No. 100921 - Python Online, Web hosting and Maintenance of website. (<i>Re-issued Cheque for 100901, change to payee</i>)	£175.00
Cheque No. 100922 - HG PCC, Donation for upkeep of Churchyard under LGA 1972 s125 (6). (<i>Re-issued Cheque for 100896 change to payee</i>)	£1,000.00
Cheque No. 100923 - Morris Dancers, Fete entertainment.	£150.00
Cheque No. 100924 - Sarah G and three other bands for Fete.	£140.00

Cheques to be authorised for this meeting

Copies of invoices re items below previously circulated via email to all Councillors.

Cheque No. 100925 - J Ellis, Clerk's Salary (June).	£563.38
Cheque No. 100926 - D Hilbourne, RFOs salary (June).	£137.65
Cheque No. 100927 - East Sussex Pension Scheme, re Clerk (June).	£167.77
Cheque No. 100928 - Pet Waste Solutions, clearance of dog bin (3) waste for June.	£101.40
Cheque No. 100929 - J Ellis, Contribution to Clerk's broadband costs.	£113.94
Cheque No. 100930 - DG Browne, grass cuts for Lodge and Drewetts Fields (June).	£168.00

A resolution for approval is sought for present and past invoices (*as circulated via email prior to the meeting to all Councillors*) and issue of Cheques.

Approval of Invoices and Cheques proposed by Councillor Wright and seconded by Councillor Duddridge.

7.3 Motion to approve subscription (£115) to the Soc. of Local Council Clerks (SLCC) for the Clerk
It was unanimously resolved to support this.

7.4 Motion to support a donation of £50 to Victim Support under s137

This item has already been dealt with at the meeting of the 26th April, agenda item 7.4

8.0 GDPR - Update and progress report (Clerk)

The Clerk asked the Council to finalise which company they wished to go with for GDPR help for 2018/19 having emailed Councillors re different representations.

The Council unanimously resolved to go with Satswana.

Councillor Brown has spoken to Simon Goodwin re website hosting and has been assured that all is well and the site technically conforms to our GDPR requirements, with the exception of the requirement to inform users of our use of cookies.

9.0 Playing & Stage Fields

9.1 Yoga classes in Drewetts Field and other uses

The Council has been approached (by phone message) re using Drewetts Field for Yoga lessons on a Friday morning. Clerk spoke to the resident on the phone and noted that the Field was available for residents to use for their enjoyment however the classes are now being advertised on the Hurst Green Facebook page and are of a commercial venture which puts a different perspective on this as the field does not have planning permission for commercial use.

It was agreed that a trustees meeting should be held to discuss the use of the field in light of this request.

9.2 Fitness equipment (Cllr. Johnson)

Councillor Johnson thought that it would be a good idea to consider installing fitness equipment in one of the public fields overseen by the Council. Councillor Johnson will look into this.

9.3 Repair of play equipment in Lodge Field (Clerk)

The Council agreed that the previous resolution from 2017 to pay for two days work to support the findings of the annual risk assessment for Lodge Field repairs still stands. Clerk to action.

10.0 Footpaths, Transport & Roads

Ditches alongside footpath 6a by the Church are overgrown and clogged up. Clerk believes that it is the landowners duty to clear. Councillor Browne to be asked who owes the field alongside the footpath.

10.1 Community Speedwatch Initiative

No update on this as Councillor Kenchington has taken this over from Councillor Brown who has passed on the information he holds on this project.

11.00 Notices and Correspondence:-

Correspondence previously circulated via email.

11.1 Urgent issues requiring attention

None.

11.2 Councillors questions

None received.

12.00 Items for the next agenda:-

Neighbourhood Plan and Dog Waste bins. Other items to be emailed to Clerk as necessary.

13.0 Date and time of next Meeting:-

The next meeting is on Tuesday 31st July 2018 in Hurst Green Village Hall starting at 8.00pm with public consultation from 7.30pm.

The Chairman declared the meeting closed at 10.15pm.

Distribution of Minutes: -

All Parish councillors. ESCC Councillor J. Barnes, RDC Councillor S. Prochak
Parish Council Noticeboard.

Signed

(Chair)

Dated