

HURST GREEN PARISH COUNCIL

Minutes of the meeting held in Hurst Green Village Hall on Tuesday 29th August 2017 starting at 8:00pm.

Present: - Councillor Duddridge, Councillor Harrison, Councillor Janes, Councillor Johnson, Councillor Peacock (Vice Chair), Councillor Wright and District Councillor Prochak

The Clerk and the RFO, David Hilbourne, were in attendance along with four members of the public.

1.0 Apologies for Absence:- Councillor Browne, Councillor Funnell and County Councillor Barnes.

In Councillor Browne's absence Councillor Peacock Chaired the meeting.

2.0 Minutes of the last meeting:-

To sign as a correct record the minutes of the meeting held on the 25th July 2017.

Minutes proposed by Councillor Johnson and seconded by Councillor Harrison.

3.0 DECLARATION OF INTERESTS, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct*

Councillor Johnson declared an interest in agenda item 5.2. RR/2017/1710/P as a neighbour.

3.1 APPLICATIONS FOR DISPENSATION - *to consider written requests from Members for dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received.

4.0 Community Activities and reports:-

None rec'd.

4.1 Neighbourhood Plan, progress report and to pass any necessary resolutions (Cllr. Janes)

Councilor Janes reported that he has been very time poor but is now catching up with his commitments and hopes to start making progress on the Neighbourhood plan.

Councillor Harrison noted that it was a lot of work for one councilor to take on.

4.2 Use of redundant telephone box for defibrillator and to pass and) necessary resolutions in association with this (Cllr. Wright).

Councilor Wright will speak to the Rapid Responders about this agenda item and the possibility of a second defib in a redundant telephone box.

Councillor Johnson will speak to the Village Hall as all Councillors in agreement that the defib should be moved to the Village Hall from the Community Shop where it will be more accessible.

Will need to check on maintenance issues re the move. Currently Sussex Ambulance service the defib in its current location. The Clerk will see if previous correspondence re taking over redundant telephone boxes can be located.

5.0 Planning: -

An Appeal has been lodged for RR/2016/1577/P, Foundry Close residential development by Millwood Designer Homes Ltd.

Clerk brought to the attention of the Council that a local resident had asked if rule 6 would be helpful in the case of Foundry Close. Councillor Peacock observed that considering the time scale and the lack of any more information pertaining to this application it would not be realistic in this case.

5.1 RDC Planning decisions

RR/2017/1041/P - Orchard Farm Nursery, Land to the rear of, London Road, Hurst Green TN19 7QS. Erection of three light industrial units with associated works and an extension to the existing commercial building. **Refused.**

RR/2017/1401/P - 58 London Road, Parkside, Hurst Green TN19 7PN. Proposed outbuilding (store). (revised scheme to RR/2015/3146/P). (Retrospective). **Granted.**

RR/2017/1403/P - 24 Station Road - Land at, Hurst Green TN19 7PL. Outline: Erection of detached single storey bungalow. **Refused**

5.2 Current Applications

R/2017/1783/P - 59 Station Road, Hurst Green TN19 7PQ. Demolition of lean-to at the side of the property and its replacement with a single storey side extension of similar footprint. Internal and external alterations. **Supported.**

RR/2017/1784/L - 59 Station Road, Hurst Green TN19 7PQ. Demolition of lean-to at the side of the property and its replacement with a single storey side extension of similar footprint. Internal and external alterations. **Supported.**

Councillor Johnson declared an interest in the following application as a neighbour.

RR/2017/1710/P - 13 Great Oak, Linum, Hurst Green TN19 7QF. Two storey side extension. **Supported.**

RR/2017/1690/P - Sweethayes Farm, London Road, Hurst Green TN19 7PS. Replacement of sub-standard pole barn with new fodder storage barn. **Supported.**

6.0 **Finance/RFO's Report:-**

The RFO, David Hilbourne gave the report.

The **Annual Audit** return has just been rec'd back from the external auditors and will be published on the parish website. The auditors appear satisfied with the conduct of the parish accounts and the comments were read out. David Hilbourne noted that re agenda item 4.2 the Council should look into the financial implications of taking on the telephone box and look into ownership of the land it is sited on.

6.1 Current financial position

Balance of accounts

Community Account (6752)	£10,736.08	as at 25 th August 2017
Community Savings (6779)	£4,062.26	as at 25 th August 2017
Renewals A/C (6760)	£10,076.47	as at 25 th August 2017

These figures are the position as at the latest statements received as shown. They do not include monies received or paid away subsequently.

Direct Debit payments

15th August Public Works Loan board, parish loan for Community Shop. £2,041.00

Payments received

None.

6.2 Motion to approve invoices.

Proposed by Councillor Harrison and seconded by Councillor Wright. Unanimously approved.

6.3 Approval and issue of Cheques

Urgent cheques drawn and paid away

Cheque No. 100814 - ALS, Strim guards for play equipment (replaces cheque 813 which has been cancelled)	£142.74
Cheque No. 100815 - Little Acorns (Primary School) s137 donation (25/07/17, agenda item 6.5)	£495.00
Cheque No. 100816 - G Browne, mowing Stage Field May & July plus gate repair.	£204.00

Cheques to be authorised for this meeting

Copies of invoices re items below previously circulated via email to all Councillors.

Cheque No. 100817 - J Ellis, Clerk's Salary (August).	£535.13
Cheque No. 100818 - D Hilbourne, RFOs salary (August).	£130.84
Cheque No. 100819 - East Sussex Pension Scheme, re Clerk (August).	£158.40
Cheque No. 100820 - Kaspersky, anti-virus software for parish PCs.	£54.99
Cheque No. 100821 - Pet Waste Solutions, clearance of dog bin (3) waste for August.	£84.50
Cheque No. 100822 - Hurst Green Shop, grant for Breakfast Club under LGA 1972 s137 (resolution passed 27/03/16, agenda item 4.1)	£80.00
Cheque No. 100823 - S Goodwin, HG website annual support.	£160.00
Cheque No. 100824 - J Ellis, Dog no entry signs from Amazon.	£12.11
Cheque No. 100825 - G Browne, mowing Drewetts and Lodge Fields July and August.	£240.00

A resolution for approval is sought for present issue of Cheques.

Cheques proposed by Councillor Harrison and seconded by Councillor Wright.

6.4 Resolution to replace damaged parish laptop and software

David Hilbourne has contacted the parish insurers Zurich re this and believes they will cover this item of damaged equipment. Councillor Peacock will look into the software options including Office 365.

It was unanimously resolved to replace the laptop with a budget of around £600

7.0 **Playing & Stage Fields**

7.1 Risk Assessment of Lodge Field Play Equipment and any necessary resolutions for repair or replacement of equipment and associated costs.

The Clerk has sourced and circulated prior to the meeting 3 quotes for replacement swings plus one for repair. Councillor Harrison requested that this information be collated in one document for councillors to view. The RFO offered to do this. All agreed that a new swing should be purchased as very little difference in cost for repair or replacement.

Councillor Harrison noted his frustration at the lack of progress getting the play equipment repaired as identified in the Risk Assessment report. The Clerk reported that she could ask the person fitting the benches to do this work if the Councillors wished. He charges £150 a day and it was thought that there would not take more than 2 days to do this work.

Councillors unanimously agreed for this work to be done.

7.2 Signage and notice boards for the parishes playing fields and any resolutions to support purchase and installation as deemed necessary.

Councillor Peacock will lead a working party this and present the findings at the next meeting.

8.0 **Footpaths, Transport & Roads**

Councillor Johnson reported that potholes are now being repaired.

A21 potholes need to be monitored and reported again when they are of sufficient depth to be repaired.

The Clerk reported that East Sussex County Council is going to cut back the hedges in Burgh Lane but they do not have a date when this will be done.

A letter has been rec'd from a local resident outlining a problem with a partially blocked footpath (no. 10 Bugsell Mill Lane). Clerk will report to ESCC Rights of Way Team.

A member of the Local Action Group for footpath 23 asked if the Council approved of the diversion application as they believed that correspondence they had rec'd implied this. The Council denied this and their response would come under the next agenda item. *The RFO, David Hilbourne left the meeting.*

8.1 Formal request rec'd for diversion of footpath 23, response to be agreed

All paperwork for this item has been circulated to Councillors prior to the meeting.

After a long discussion it was unanimously agreed to strongly oppose the diversion as given in the application order received.

9.00 Notices and Correspondence:-

Correspondence previously circulated via email.

9.1 Urgent issues requiring attention

Councillor vacancy. A Member of the public expressed an interest in this and will be invited to the next meeting.

10.00 Items for the next agenda:-

Neighbourhood Plan

Items to be emailed to Clerk as necessary.

11.0 Date and time of next Meeting:-

The next meeting is on Tuesday 26th September 2017 in Hurst Green Village Hall starting at 8.00pm with public consultation from 7.30pm.

The Chairman declared the meeting closed at 9.40pm.

Distribution of Minutes: -

All Parish councillors.

Parish Council Noticeboard.

ESCC Councillor J. Barnes.

RDC Councillor S. Prochak.

Signed

Chairman

Dated