

HURST GREEN PARISH COUNCIL

Minutes of the meeting held in Hurst Green Village Hall on Tuesday 30th July 2019 starting at 8:00pm.

1.0 Present:- Councillor Browne (Chair), Councillor Brown, Councillor Janes, Councillor Wright, District Councillor Barnes and County Councillor Barnes.

The RFO, David Hilbourne and the Clerk were in attendance along with four members of the public.

2.0 APOLOGIES FOR ABSENCE: - Councillor Duddridge (*illness*), Councillor Hampton (*prior engagement booked before co-option*), Councillor Johnson (*prior engagement*), Councillor Kenchington (*on holiday*) and Councillor Price (*on holiday*).

2.1 MINUTES OF THE LAST MEETING: -

To sign as a correct record the minutes of the Meeting held on the 25th June 2019

Due to the late distribution of the draft minutes Councillor Brown tabled a motion not requiring written notice under standing order 5.A.iv to correct an inaccuracy in the minutes of the previous meeting. The changes were read out, and a resolution under standing order 9.C was proposed by Councillor Brown, seconded by Councillor Browne and unanimously passed.

It was **unanimously agreed that subject to changes minutes could be approved via email when amended**, and signed by the Chair.

3.0 DECLARATION OF INTERESTS, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.*

None rec'd.

3.1 APPLICATIONS FOR DISPENSATION – *to consider written requests from Members for Dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received.

4.0 COMMUNITY- Activities and reports: -

4.1 Neighbourhood Plan, progress report and to pass any necessary resolutions (Cllrs. Brown & Wright)

Councillor Brown gave the report and also answered questions from Councillors.

4.2 Community Shop report and to pass any resolutions proposed.

Councillor Janes gave the report.

Councillor Browne reported that he had made contact via SSALC with Ian Davison a solicitor specializing in local government and that legal advice in the form of a 2-hour meeting or research would cost £500 + VAT. The Chair asked the Council if they wanted to proceed with this

It was **unanimously resolved** to proceed.

4.3 Clerk's report – circulated

Report previously circulated by email. No questions rec'd.

Three items to add:-

RDC consultation on modifications to DaSA.

RALC request for support from Parish and Town Councils for initiatives to reduce speeding. Clerk asked to respond giving Council support and sending in Councilor Brown's speed data results from his A21 research.

BT consultation on Red Phone boxes, proposed removal. Clerk asked to respond that Hurst Green wished to retain their 2 boxes at risk even if re utilized for other purposes. The Council would take them over.

4.4 Parish Correspondence and local resident issues

All correspondence forwarded to Councillors via email.

4.5 Urgent issues requiring attention

None reported.

5.0 TRANSPORT, ROADS & FOOTPATHS

Clerk noted that Councillor Johnson reported that he had rec'd notification of a tree down on footpath no.6 and has removed it.

5.1 Community Speedwatch Initiative report

Councillor Brown reported on his communications with the office of the Police and Crime Commissioner, Katy Bourne.

Councillor Brown will contact the PCC office about support for funding the laser speeding gun.

6.0 PLANNING: -

An enforcement notice has been issued for land at **Boundary Farm, London Road**, re construction of hardstanding and installation of lighting columns without planning permission.

6.1 RDC Planning decisions

RR/2019/1228/P - Coopers Corner Farm, Merriments Lane, Hurst Green TN19 7RA. Construction of timber framed garage. **Granted.**

6.2 Current Applications.

Councillor Wright declared an interest in the application below as the applicant is known to him.

RR/2019/1706/P - 99 London Road, Lynwood, Hurst Green TN19 7PN Proposed loft conversion with front former and rear balcony. First floor rear terrace with external stairs. **No Comment.**

RR/2019/1588/L - Coopers Corner Farm, Merriments Lane, Hurst Green TN19 7RA. Demolition of garden wall attached to listed building. **No comment.**

RR/2019/1450/P - 46 Station Road, Rose Cottage, Hurst Green TN19 7PQ. Erection of replacement potting shed. **Supported.**

RR/2019/1424/L - 46 Station Road, Rose Cottage, Hurst Green TN19 7PQ. Renewal and repair of fenestration, tile hangings, kitchen, bathroom and plastering. Address damp issues and repoint chimney. Construct 2 connecting doors with no. 48 Station Road. **Unable to comment as online plans unavailable at time of looking.**

Councillor Browne declared an interest in the next application as the applicant is known to him.

Applicant spoke to the Council prior to the meeting re this application.

RR/2019/906/P - Orchard Farm, London Road, Hurst Green TN19 7QS Replacement roof to single storey front section of building to match adjacent building. Replacement of adjoining building to rear with extended footprint and mezzanine floor. Addition of open entrance canopy to front. Change of use of land to extend area of farm shop (part retrospective.). **Supported.**

6.3 Consultation on Changes to Rother District Council's Housing Allocations Policy (by 09/09/19)

The Council is supportive of this but feels that the real solution is to build more accommodation for the homeless.

7.0 Finance/RFO's Report:-

The RFO, David Hilbourne gave his report.

7.1 Current financial position

Balance of accounts

Community Account (6752)	£29,581.40	as at 28 th July 2019
Community Savings (6779)	£2,268.14	as at 28 th July 2019
Renewals A/C (6760)	£99.06	as at 28 th July 2019

These figures are the position as at the latest statements received as shown. They do not include monies received or paid away subsequently.

Direct Debit payments

None rec'd

Payments received

2 nd July – Rural Payments Agency, grant money for Stage Field project.	£8,058.00
23 rd July – HMRC VTR, reclaim of VAT paid out.	£2,216.42

7.2 Motion to approve invoices and approval and issue of Cheques

Urgent cheques drawn and paid away

Cheque No. 1001066 - Clarke & Baker Surfacing, Stage Field entrance work.	£8,058.00
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Cheques to be authorised for this meeting

Cheque No. 1001067 - J Ellis, Clerk's Salary (July).	£574.65
Cheque No. 1001068 - D Hilbourne, RFOs salary (July).	£146.03
Cheque No. 1001069 - East Sussex Pension Scheme, re Clerk (July).	£170.87
Cheque No. 1001070 - Pet Waste solutions, dog waste bin empty (July).	£135.19
Cheque No. 1001071 - SLCC, Annual subscription fee for Clerk).	£122.00
Cheque No. 1001072 - Millbrook Design & Print, printing for Neighbourhood Plan.	£244.80
Cheque No. 1001073 - Spoiled	-
Cheque No. 1001074 - Susan Price, catering for APA.	£84.72
Cheque No. 1001075 - Chris Butler Asch. Services, monitoring of Stage Field site.	£4,258.80
Cheque No. 1001076 - Python on Line, HG website domain and support.	£225.00
Cheque No. 1001077 - HG Village Hall, shared costs of telephone.	£194.97
Cheque No. 1001078 - ROSPA, Annual playground risk assessment.	£132.60
Cheque No. 1001079 - DG Browne, Mowing at Drewetts & Lodge Fields plus field ground works at Stage Field (June).	£264.00
Cheque No. 1001080 - Spoiled	-
Cheque No. 1001081 - DG Browne, Mowing at Drewetts & Lodge Fields(July).	£144.00

A resolution for approval is sought for past and present invoices (*as circulated via email prior to the meeting to all Councillors*) and issue of Cheques.

Approval of Invoices and Cheques proposed by Councillor Wright and seconded by Councillor Janes.

The RFO David Hilbourne, expressed concerns re the Breakfast Club since the Community Shop had ceased trading and monies to be paid expressing a wish for more clarity before payment is made and asked for the wishes of the Council re payment.

The Chair reported that a verbal agreement had been given to grant a license for this to continue up to the current date.

8.0 Playing & Stage Fields

The Council asked the Clerk to take further steps to look for any legal documents re ownership of Lodge Field.

8.1 Picnic style benches for Lodge Field and any resolutions necessary in response to this Issue

Councillor Johnson has emailed the Clerk re the cost to supply 3 picnic type benches for Lodge Field which would be £292.00.

The PCSO had reported to the Clerk that a small amount of money may be available for use in Lodge Field. The Council asked the Clerk to contact the PCSO to see if funding would be available for this.

8.2 Stage Field progress report

Councillor Browne reported that work was progressing well and only small areas are left to complete.

9.00 Items for the next agenda

Neighbourhood Plan.

Waste bin next to bus stop at entrance to Bernhurst

Other items to be emailed to Clerk as necessary.

10.0 Date and time of next Meeting

The next Council meeting is on Tuesday 27th August 2019 in Hurst Green Village Hall starting at 8.00pm with public consultation from 7.45pm.

The Chairman declared the meeting closed at 9.50pm.

Distribution of Minutes: -
All Parish Councillors
Parish Council Noticeboard
Parish Council Website
ESCC Councillor J. Barnes
RDC Councillor M Barnes.

Signed Cllr. Graham Browne

Chairman
Dated 27th August 2019