

Parish Council Members are summoned to the **Meeting of Brightling Parish Council** to be held on **Wednesday 15th July 2026** at **7.30p.m.** in Brightling Village Hall

Signed by:



Parish Clerk & RFO

Date: 7th July 2026

AGENDA

For Information Only: Members of the Public and Press are welcome and encouraged to attend. There is no need to book to attend the meeting, everyone is welcome. There is a public forum at the beginning of the meeting where everyone has a chance to speak. Once the meeting has started, members of the public cannot speak, unless invited by the Chair.

If you have a question for Councillors, please contact the Clerk to submit the question. Only items on the agenda below will form the basis of discussion and advice. Anything received post the agenda being published will be included on the next agenda for discussion. To contact the Clerk about a question please email clerk@brightling-pc.gov.uk

1. Public Forum – an opportunity for members of the public to comment or ask questions to the Council on item on this agenda.

2. Apologies for Absence

3. Disclosures of Interest

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

4. Additional Agenda Items

To consider such other items as the Chairman decides are urgent and due notice of which has been given to the Clerk by 12 Noon on the day preceding the meeting.

5. Adoption of Minutes

Councillors to receive and resolve to adopt the minutes of the Annual Meeting of the Parish Council held on Wednesday 13th May 2026 as a true and accurate record.

6. Reports from District and County Councillors

7. Finance and Governance

7.1. Councillors to receive and resolve to approve the following documents:

7.1.1. bank reconciliations to 30/06/2026

7.1.2. schedule of receipts and payments for the months of May and June 2026 and Q1 review of actual spend against budget.

7.1.3. Unity Trust bank statements for May and June 2026.

7.2. To resolve to approve payment of the following invoices

7.2.1. **2026-05-27** – (RETROSPECTIVE) Zurich Insurance premium for 26/27 **£264.00**

7.2.2. **2026-06-12** – (RETROSPECTIVE) BVH Inv.26033 May PC meeting **£20.80**

7.3. Internal audit arrangements 2026/27

7.3.1. Councillors to consider internal auditor quotes for 26/27 and resolve which company to instruct.

7.4. To consider making a contribution to the cost of Brightling Environmental Group's application to the International Dark Skies Association (IDSA).

7.5. Clerk's Contract (*Clerk to temporarily leave the meeting*).

7.5.1. Councillors to resolve whether the Clerk moves to a permanent contract following the end of the initial probation period.

7.5.2. Councillors to resolve whether the Council pay a voluntary employer's contribution of 3% of salary (currently £17.82 per month) into an employee pension scheme for the Clerk (Clerk to pay 5% contribution, inclusive of 1% tax relief).

8. RALC meeting 8th July – feedback on the meeting from Cllr Croft.

9. Local Government Reorganisation

9.1. To consider and resolve whether to support the RALC LGR working group's proposal to lobby for a combined NAC (Neighbourhood Area Committee) and District Association structure for local engagement under the new unitary authority.

9.2. Land at Park View.

10. War Memorial - update

11. RDC bin – update

12. Planning and Enforcement Matters – *All decision notices and enforcement updates had previously been circulated to Councillors for information.*

11.1 Planning Applications:

- i. RR/2026/2187/LDE-DN: Application for a certificate of lawfulness for the existing use of static home (fixed to the ground) as a dwelling house (**REFUSED**).
Location: Telegraph Point, Coldharbour Farm Battle Road, Dallington, Heathfield, East Sussex, TN21 9LQ
- ii. RR/2026/0336/LBC: Application for Listed Building Consent: internal alterations and addition of single window on first floor of North elevation (**GRANTED**).
Location: Long Reach Farmhouse, The Street, Brightling, East Sussex, TN32 5HJ
- iii. RR/2026/0684/HOU: Application for construction of a garden hobby room.
Location: Woodmans, Perrymans Lane, Brightling, TN19 7DN

11.2 Enforcements – none

- 11.3** Council to consider response to neighbour and local authority consultation email received from Landpod.co.uk for a proposed Certificated Site at Column Wood, Ludpit Lane, Willards Hill, TN32 5ET (maximum 5 Landpod units).

13. Community and Business Development

13.1. Reports on the following areas by councillors:

- 13.1.1.** Broadband and Website (AW)
- 13.1.2.** RALC (CC)
- 13.1.3.** Crime, anti-social behaviour, police relationships (CC)
- 13.1.4.** Defibrillators, Refuse Collection and Utilities (CC)
- 13.1.5.** Environment Policy & Bio-Diversity (KB and AW)
- 13.1.6.** Deer Management (IL)
- 13.1.7.** Dark skies (KB and IL)
- 13.1.8.** Footpaths and Bridleways. (KB and JO)
- 13.1.9.** Highways, Hedges & Potholes (JP)
- 13.1.10.** Messenger magazine (AW)
- 13.1.11.** Phone Box (JP)
- 13.1.12.** Trees - Tree warden (PG)
- 13.1.13.** Village Hall (JO)
- 13.1.14.** Welcome Packs (KB)

14. Clerk Correspondence

15. Parish Councillors Forum

16. Items for Noting or Including on a future Agenda

17. Remaining Planned Meetings

9th September, 11th November, 13th January 2027, 10th March, 12th May (AGM)