

Parish Council Members are summoned the **Ordinary Meeting of the Parish Council** to be held on **Wednesday 10<sup>th</sup> September** at **7.00 p.m.** in Brightling Village Hall

Signed by:



Parish Clerk &amp; RFO

Date: 4<sup>th</sup> September 2025

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## AGENDA

**For Information Only:** Members of the Public and Press are welcome and encouraged to attend. There is no need to book to attend the meeting, everyone is welcome. There is a public forum at the beginning of the meeting where everyone has a chance to speak. Once the meeting has started, members of the public cannot speak, unless invited by the Chair.

If you have a question for Councillors, please contact the Clerk to submit the question. Only items on the agenda below will form the basis of discussion and advice. Anything received post the agenda being published will be included on the next agenda for discussion. To contact the Clerk about a question please email [clerk@brightling-pc.gov.uk](mailto:clerk@brightling-pc.gov.uk)

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### 1. Public Forum

### 2. Apologies for Absence

### 3. Disclosures of Interest

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

### 4. Additional Agenda Items

To consider such other items as the Chairman decides are urgent and due notice of which has been given to the Clerk by 12 Noon on the day preceding the meeting.

### 5. Adoption of Minutes

Councillors to receive and **RESOLVE** to adopt the minutes of the Annual Meeting of the Parish Council held on Wednesday 9<sup>th</sup> July 2025 as a true and correct record.

### 6. Reports from District and County Councillors

Cllr. Eleanor Kirby-Green (ESCC) and Cllr. John Barnes (RDC) to update the Council on items of change or importance.

## 7. Finance and Governance – RFO Update

7.1. Councillors to receive and **RESOLVE** to adopt the following documents:

7.1.1. **RESOLVE** to adopt the bank reconciliations to 31/08/2025

7.1.2. **RESOLVE** to adopt the schedule of receipts and payments for the months of July and August 2025.

7.1.3. **RESOLVE** to adopt the bank statements for July and August 2025.

7.2. Clerk to provide an update on income and expenditure against budget 2025/26. Councillors to **RESOLVE** to receive and adopt the I&E document as of 31/08/2025.

7.3. To **RESOLVE** to approve the following payments:

7.3.1. **2025-08-28** – Douglas Andrews – Twelve Oaks Finger Post

7.3.2. **2025-08-27** – Geosphere – Parish Online Mapping

7.3.3. **2025-08-01** – ESALC – Councillor Training

7.4. Clerk to confirm receipt of second precept tranche for financial year 2025/26.

7.5. Clerk to confirm submission of VAT claim for financial year 2025/2026.

7.6. Clerk to confirm receipt of notification of external audit exempt status for the year ended 31 March 2025.

7.7. Clerk to detail resolution of Clerk laptop breakdown, and subsequent review of BPC risk assessment.

7.8. Councillors to consider and **RESOLVE** a budget to repair the Long Reach finger post.

### 7.9. Clerk's Correspondance

7.9.1. Village Hall Photographs Request

7.9.2. Hassocks U3A Visit

7.9.3. Closure of 'Brightling Executive Cars'

7.9.4. Noise at Darwell Pumping Station

## 8. Planning and Enforcement Matters – *All decision notices and enforcement updates had previously been circulated to Councillors for information*

### 8.1. Planning

8.1.1. **RR/2025/1042/P** - Lake Cottage, Manor Farm, Brightling Road, Brightling

*To note that PP has been granted Approved Conditional*

8.1.2. **RR/2025/1172/P** - Browns Oak Cottage, Brickyard Lane, Oxleys Green, Brightling

8.2. **Enforcements** – *Clerk to confirm that no updates or new cases have been received.*

## 9. RALC Meeting Feedback

9.1. Clerk to provide Councillors feedback on the RALC meeting held 23<sup>rd</sup> July 2025.

**10. Local Government Reorganisation (LGR) Working Group**

- 10.1.** Cllr Petty to update Councillors on the first meeting of the RALC LGR Working Group held 28<sup>th</sup> August 2025.

**11. Land at Park View**

- 11.1.** Councillors to receive and consider the results of the Brightling Parish Council residents' survey.
- 11.2.** Councillors to receive and consider the draft Expression of Interest (EOI) form and draft Light Business Case (LBC) documentation.
- 11.3.** Councillors to **RESOLVE** to submit the EOI and LBC documentation to Rother District Council.

**12. National Scheme of Delegation**

- 12.1.** Clerk to note comments that were submitted via delegated authority regarding the changes to planning committees proposed by government.

**13. Community and Business Development**

- 13.1.** Reports on the following areas by councillors:

- 13.1.1.** Broadband and Website (AW)
- 13.1.2.** RALC (CC)
- 13.1.3.** Crime, anti-social behaviour, police relationships (CC)
- 13.1.4.** Defibrillators, Refuse Collection and Utilities (CC)
- 13.1.5.** Environment Policy & Bio-Diversity (KB and AW)
- 13.1.6.** Deer Management (IL)
- 13.1.7.** Footpaths and Bridleways. (KB and JO)
- 13.1.8.** Highways, Hedges & Potholes (JP)
- 13.1.9.** Messenger magazine (AW)
- 13.1.10.** Phone Box (JP)
- 13.1.11.** Trees - Tree warden (PG)
- 13.1.12.** Village Hall (JO)
- 13.1.13.** Welcome Packs (KB)

**14. Parish Councillors' Forum****15. Items for Noting or Including on the Future Agenda**

- 15.1.** Himalayan Balsam within the parish
- 15.2.** Draft 2026/2027 budget
- 15.3.** Deer management proposal

**16. Remaining Planned Meetings**

2025: 12th November

2026: 14th January, 11th March, 13th May (AGM).