

Parish Council Members are summoned the **Ordinary Meeting of the Parish Council** to be held on **Wednesday 9th July 2025 at 7.00 p.m.** in Brightling Village Hall

Signed by:



Parish Clerk & RFO

Date: 3rd July 2025

AGENDA

For Information Only: Members of the Public and Press are welcome and encouraged to attend. There is no need to book to attend the meeting, everyone is welcome. There is a public forum at the beginning of the meeting where everyone has a chance to speak. Once the meeting has started, members of the public cannot speak, unless invited by the Chair.

If you have a question for Councillors, please contact the Clerk to submit the question. Only items on the agenda below will form the basis of discussion and advice. Anything received post the agenda being published will be included on the next agenda for discussion. To contact the Clerk about a question please email clerk@brightling-pc.gov.uk

1. Guest Speakers

Jonathan Webb (Woodland Officer, Forestry Commission)

Alison Otway (Deer Management)

2. Public Forum

3. Apologies for Absence

4. Disclosures of Interest

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

5. Additional Agenda Items

To consider such other items as the Chairman decides are urgent and due notice of which has been given to the Clerk by 12 Noon on the day preceding the meeting.

6. Adoption of Minutes

Councillors to receive and **RESOLVE** to adopt the minutes of the Annual Meeting of the Parish Council held on Wednesday 14th May 2025 as a true and correct record.

7. Reports from District and County Councillors

Cllr. Eleanor Kirby-Green (ESCC) and Cllr. John Barnes (RDC) to update the Council on items of change or importance.

8. Finance and Governance – RFO Update

8.1. Councillors to receive and **RESOLVE** to adopt the following documents:

8.1.1. RESOLVE to adopt the bank reconciliations to 30/06/2025

8.1.2. RESOLVE to adopt the schedule of receipts and payments for the months of May and June 2025.

8.1.3. RESOLVE to adopt the bank statements for May and June 2025.

8.2. Clerk to provide an update on income and expenditure against budget 2025/26. Councillors to **RESOLVE** to receive and adopt the I&E document as of 30/06/2025

8.3. To **RESOLVE** to approve the following payments:

8.3.1. 2025-05-23 – Zurich Insurance (RETROSPECTIVE)

8.3.2. 2025-06-24 – Brightling Village Hall (Digital Voice Hire) (RETROSPECTIVE)

8.3.3. 2025-06-24 – ESALC (Annual Subscription) (RETROSPECTIVE)

8.4. To review Section 137 Spending Limit, Previous Beneficiaries, and Grant Processes

8.5. To consider the Clerk's use of PDF Extra software, purchased personally on a one-year subscription to support clerking duties such as document editing, conversion, OCR, and redaction. The Council is asked to:

8.5.1. RESOLVE whether the annual cost (currently £41.28) should be paid from the existing £312 office allowance budget.

8.5.2. RESOLVE whether future similar purchases may be made under the office allowance without separate resolution, provided they are within budget and appropriately recorded.

9. Phone Box Update

9.1. Cllr Petty to provide an update on the refurbishment.

10. Planning and Enforcement Matters – All decision notices and enforcement updates had previously been circulated to Councillors for information**10.1. Planning**

10.1.1. RR/2023/1335/O - 4 Longhouses, Hollingrove Lane, Brightling TN32 5HT

10.1.2. RR/2025/1015/P – Land at Fir Tree Cottage, Netherfield Hill, Battle TN33 9P

10.1.3. RR/2025/676/P - Pays Cottage, The Furnace, Ashburnham TN33 9PG

10.1.4. RR/2025/951/O - Coldharbour Farm House, Battle Road, Brightling, TN21 9LQ

10.1.5. RR/2025/1042/P - Lake Cottage, Manor Farm, Brightling Road, Brightling

10.2. Enforcements – *to note that no updates have been received.*

11. Local Government Consultation

11.1. To record the comments submitted as agreed via delegated authority.

11.2. To **RESOLVE** for the Clerk to petition RALC for advocating a Rural Forum as part of the new devolution settlement.

12. Land at Park View

12.1. To consider and, if agreed, to **RESOLVE** to submit an expression of interest to Rother District Council regarding the potential devolution of the land at Park View, noting that no further action (e.g. legal or environmental assessment) will be taken until further information is received from RDC.

13. Community and Business Development

13.1. Reports on the following areas by councillors:

- 13.1.1.** Broadband and Website (AW)
- 13.1.2.** RALC (CC)
- 13.1.3.** Crime, anti-social behaviour, police relationships (CC)
- 13.1.4.** Defibrillators, Refuse Collection and Utilities (CC)
- 13.1.5.** Environment Policy & Bio-Diversity (KB and AW)
- 13.1.6.** Deer Management (IL)
- 13.1.7.** Footpaths and Bridleways. (KB and JO)
- 13.1.8.** Highways, Hedges & Potholes (JP)
- 13.1.9.** Messenger magazine (AW)
- 13.1.10.** Phone Box (JP)
- 13.1.11.** Trees - Tree warden (PG)
- 13.1.12.** Village Hall (JO)
- 13.1.13.** Welcome Packs (KB)

14. Parish Councillors' Forum

15. Items for Noting or Including on the Future Agenda

16. Remaining Planned Meetings

2025: 10th September, 12th November

2026: 14th January, 11th March, 13th May (AGM).