

Parish Council Members are summoned to an **Ordinary Meeting of the Parish Council** to be held on **Wednesday 8<sup>th</sup> January 2025** at 7.30 p.m. in Brightling Village Hall

Signed by: 

Parish Clerk & RFO

Date: 2<sup>nd</sup> January 2025

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## **A G E N D A**

**For Information Only:** Members of the Public and Press are welcome and encouraged to attend. There is no need to book to attend the meeting, everyone is welcome. There is a public forum at the beginning of the meeting where everyone has a chance to speak. Once the meeting has started, members of the public cannot speak, unless invited by the Chair.

If you have a question for Councillors, please contact the Clerk to submit the question. Only items on the agenda below will form the basis of discussion and advice. Anything received post the agenda being published will be included on the next agenda for discussion. To contact the Clerk about a question please email [clerk@brightling-pc.gov.uk](mailto:clerk@brightling-pc.gov.uk)

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### **1. Public Forum**

### **2. Apologies for Absence**

### **3. Disclosures of Interest**

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

### **4. Additional Agenda Items**

To consider such other items as the Chairman decides are urgent and due notice of which has been given to the Clerk by 12 Noon on the day preceding the meeting.

### **5. Adoption of Minutes**

Councillors to receive and **RESOLVE** to adopt the minutes of the Ordinary Meeting of the Parish Council held on Wednesday 13<sup>th</sup> November 2024 as true and correct records.

### **6. Reports from District and County Councillors**

Cllr. Eleanor Kirby-Green (ESCC) and Cllr. John Barnes (RDC) to update the Council on items of change or importance.

## 7. Finance and Governance – RFO Update

7.1. Councillors to receive and **RESOLVE** to adopt the following documents:

7.1.1. **RESOLVE** to adopt the bank reconciliations to 31/12/24.

7.1.2. **RESOLVE** to adopt the schedule of receipts and payments for the months of November and December 2024.

7.1.3. **RESOLVE** to adopt the bank statements for November and December 2024.

7.2. Clerk to provide an update on income and expenditure against budget 2024/25. Councillors to **RESOLVE** to receive and adopt the I&E document as of 31<sup>st</sup> December 2024.

7.3. Councillors to receive and **RESOLVE** to adopt a budget draft for financial year 2025/26.

7.4. **RESOLVE** to approve the payment of, verify and sign the following invoices:

7.4.1. Brightling Village Hall – INV 346: £925 (RETROSPECTIVE)

7.4.2. Jon Avery – Churchyard Maintenance – INV 783: £372 (RETROSPECTIVE)

7.5. RFO Correspondence

## 8. Emergency Plan

8.1. Councillors to receive and **RESOLVE** to adopt the updated Emergency Plan.

## 9. Planning and Enforcement Matters – *All decision notices and enforcement updates had previously been circulated to Councillors for information*

### 9.1. Planning

9.1.1. **RR/2024/1788/P** 1 Grants Cottages, Cackle Street, Brightling TN32 5HZ

9.1.2. **RR/2024/1929/P** Perch Hill Farm, Willingford Lane, Brightling TN32 5HP

9.1.3. **RR/2024/2199/P** Doves Barn, Brightling Road, Oxleys Green, Brightling TN32 5HD

9.1.4. **RR/2024/1753/P** Highwood Cottage, Willingford Lane, Burwash TN32 5HP

### 9.2. Enforcement

9.2.1. **ENF/216/24/BRI** Coldharbour Farm Battle Road Brightling TN21 9LQ. *Tree felling near development site (RR/2024/1619/P)*

9.2.2. **ENF/73/23/SAL** Land/Field next to Wyland Wood/Silver Birches (Column Wood), Willards Hill, Robertsbridge TN32 5ET.

9.2.3. **ENF/240/24/SAL** Peans Wood Brightling Road Salehurst/Robertsbridge TN32 5EL

### 9.3. Complaint to RDC

9.3.1. Councillors to review response from RDC to Stage 1 Complaint.

### 9.4. Site Visits Policy

9.4.1. Councillors to receive and **RESOLVE** to adopt the revised Site Visits Policy.

## **9.5. Planning reform working paper (Ministry of H, C & LG)**

- 9.5.1.** Councillors to receive a briefing from the Clerk.

## **10. English Devolution White Paper**

- 10.1.** Councillors to receive a briefing from the Clerk.

## **11. Matters Arising from Previous Meeting**

- 11.1.** Cllr Coleman to confirm whether revised costings for the phone box repair were obtained and finalised.
- 11.2.** Cllr Croft to provide update on 'Adopt a Fingerpost' initiative.

## **12. Drones**

- 12.1.** Councillors to receive an update from the Clerk and Cllr Garbutt.

## **13. Clerk Correspondence**

## **14. Community and Business Development**

- 14.1.** Reports on the following areas by councillors:

- 14.1.1.** Broadband (AW)
- 14.1.2.** Crime, anti-social behaviour, police relationships (CC)
- 14.1.3.** Defibrillators (CC)
- 14.1.4.** Environment Policy & Bio-Diversity (KB and AW)
- 14.1.5.** Footpaths and Bridleways. (KB)
- 14.1.6.** Highways, Hedges & Potholes (JP)
- 14.1.7.** Messenger magazine (JO)
- 14.1.8.** Phone Box (JC)
- 14.1.9.** Trees - Tree warden (PG)
- 14.1.10.** Utilities (CC)
- 14.1.11.** Refuse Collection (CC)
- 14.1.12.** Village Hall (JO)
- 14.1.13.** Website (AW)
- 14.1.14.** Welcome Packs (KB)

## **15. Parish Councillors' Forum**

## **16. Items for Noting or Including on the Future Agenda**

## **17. Remaining Planned Meetings**

12/3/25, 9/4/25 (Annual Assembly), 14/5/25 (Annual Meeting of BPC)