

Parish Council Members are summoned to an **Ordinary Meeting of the Parish Council** to be held on **Wednesday 13th November 2024** at 7.30 p.m. in Brightling Village Hall

Signed by: 

Parish Clerk & RFO

Date: 8th November 2024

AGENDA

For Information Only: Members of the Public and Press are welcome and encouraged to attend. There is no need to book to attend the meeting, everyone is welcome. There is a public forum at the beginning of the meeting where everyone has a chance to speak. Once the meeting has started, members of the public cannot speak, unless invited by the Chair.

If you have a question for Councillors, please contact the Clerk to submit the question. Only items on the agenda below will form the basis of discussion and advice. Anything received post the agenda being published will be included on the next agenda for discussion. To contact the Clerk about a question please email clerk@brightling-pc.gov.uk

1. Public Forum

2. Apologies for Absence

3. Disclosures of Interest

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

4. Additional Agenda Items

To consider such other items as the Chairman decides are urgent and due notice of which has been given to the Clerk by 12 Noon on the day preceding the meeting.

5. Adoption of Minutes

Councillors to receive and **RESOLVE** to adopt the minutes of the Ordinary Meeting of the Parish Council held on Wednesday 11th September 2024 as true and correct records.

6. Reports from District and County Councillors

Cllr. Eleanor Kirby-Green (ESCC) and Cllr. John Barnes (RDC) to update the Council on items of change or importance.

7. Finance and Governance – RFO Update

- 7.1.** Councillors to receive and **RESOLVE** to adopt the following documents:
- 7.1.1.** **RESOLVE** to adopt the bank reconciliations to 31/10/24.
 - 7.1.2.** **RESOLVE** to adopt the schedule of receipts and payments for the months of September and October 2024.
 - 7.1.3.** **RESOLVE** to adopt the bank statements for September and October 2024.
- 7.2.** Clerk to provide an update on income and expenditure against budget 2024/25. Councillors to **RESOLVE** to receive and adopt the I&E document as of 31st October 2024.
- 7.3.** Clerk to provide update on bank account charges and interest changes.
- 7.4.** Clerk to provide update on NALC guidance on LGA pay award. Councillors to **RESOLVE** to award and backdate Clerk's pay from April 2024.
- 7.5.** Councillors to receive and **RESOLVE** to adopt a budget draft for financial year 2025/26.
- 7.6.** Clerk to provide an update on implications of Employers' National Insurance changes.
- 7.7.** Councillors to consider funding request from Brightling Village Hall.
- 7.8.** Councillors to review ongoing subscription to GACC.
- 7.9. RESOLVE** to approve the payment of, verify and sign the following invoices:
- 7.9.1.** Satswana – DPO Services: Invoice M3154 (£180) - RETROSPECTIVE
 - 7.9.2.** Wel Medical – Defibrillator Battery: Invoice I281284 (£279.54)
 - 7.9.3.** Clerk Expenses – Dog bin labels: (£19.34)
 - 7.9.4.** GACC Subscription: (£10 Standing order) RETROSPECTIVE
 - 7.9.5.** Gillian Lowe – Clerk Microsoft 365 Annual Subscription: (£59.99) RETROSPECTIVE
 - 7.9.6.** Judicial Review Pledge: (£750) RETROSPECTIVE
- 7.10.** Clerk to confirm that no CIL money has been claimed for year 2023/24 and this information has been submitted to RDC.
- 7.11.** Councillors to consider the implications of Government consultation on proxy voting and remote attendance.
- 7.12.** Councillors to consider RFO request to increase RFO delegated spend in BPC's Financial Regulations from £250 to £500.
- 7.13.** Clerk to provide feedback on actions from first half of the year. Councillors are requested to consider BPC's priorities for remainder of financial year 2024/25.

8. Draft NPPF Consultation

- 8.1.** Clerk to confirm submission of BPC comments.

9. Emergency Plan

- 9.1.** Progress update on the review of the Emergency Plan.

10. Darwell Wood Dog Waste Bin

- 10.1. Clerk to confirm stickers have been installed on the dog waste bin.

11. Southern Water Solar Array – Darwell Reservoir

- 11.1. Cllrs Petty and Wedmore to provide updates from the Working Group.

12. Grass and verge cutting

- 12.1. Councillors are requested to **RESOLVE** whether to classify all verges within Brightling Parish as 'rural'.

13. Planning and Enforcement Matters – *All decision notices and enforcement updates had previously been circulated to Councillors for information*

13.1. Planning

- 13.1.1. **RR/2024/1121/P** Bannisters, Deer Park Road, Brightling TN32 5HL – *Approved Conditional.*
- 13.1.2. **RR/2024/1508/P** Swallowfield Farm, Brightling Road, Brightling TN32 5HB – *Approved Conditional.*
- 13.1.3. **RR/2024/1151/P** Scalands Farm, Brightling Road, Robertsbridge TN32 5EU – *Approved Conditional*
- 13.1.4. **RR/2024/1619/P** Coldharbour Farm, Battle Road, Brightling TN21 9LQ

13.2. Enforcement

- 13.2.1. **ENF/216/24/BRI** Coldharbour Farm Battle Road Brightling TN21 9LQ. *Tree felling near development site (RR/2024/1619/P)*
- 13.2.2. **ENF/73/23/SAL** Land/Field next to Wyland Wood/Silver Birches (Column Wood), Willards Hill, Robertsbridge TN32 5ET. *Appeal Update.*

13.3. Complaint to RDC

- 13.3.1. Councillors to **RESOLVE** to submit a Stage 1 letter of complaint to RDC regarding the Mountfield solar array and Coldharbour Farm developments.

13.4. Site Visits Policy

- 13.4.1. Councillors to receive and **RESOLVE** to adopt the Site Visits Policy.

14. Matters Arising from Previous Meeting

- 14.1. Cllr Coleman to confirm whether revised costings for the phone box repair were obtained and finalised.
- 14.2. Cllr Croft to provide update on 'Adopt a Fingerpost' initiative.

15. Annual Parish Conference

- 15.1. Cllr Petty to provide feedback.

16. RALC Survey

- 16.1. Councillors to **RESOLVE** comments for submission to RALC survey.

17. Clerk Correspondence

- 17.1. Road closures and refuse collection
- 17.2. British Gypsum – Resident’s Feedback
- 17.3. Deer management – Resident’s Request
- 17.4. Forestry Services – Acceptance of Invitation to Future BPC Meeting
- 17.5. Brickyard Lane Wildlife Verge – Resident’s Request
- 17.6. Fire Hydrants / South East Water

18. Community and Business Development

- 18.1. Reports on the following areas by councillors:

- 18.1.1. Broadband (AW)
- 18.1.2. Crime, anti-social behaviour, police relationships (CC)
- 18.1.3. Defibrillators (CC)
- 18.1.4. Environment Policy & Bio-Diversity (KB and AW)
- 18.1.5. Footpaths and Bridleways. (KB)
- 18.1.6. Highways, Hedges & Potholes (JP)
- 18.1.7. Messenger magazine (JO)
- 18.1.8. Phone Box (JC)
- 18.1.9. Trees - Tree warden (PG)
- 18.1.10. Utilities (CC)
- 18.1.11. Refuse Collection (CC)
- 18.1.12. Village Hall (JO)
- 18.1.13. Website (AW)
- 18.1.14. Welcome Packs (KB)

19. Parish Councillors’ Forum

20. Items for Noting or Including on the Future Agenda

21. Remaining Planned Meetings

- 8/1/25, 12/3/25, 9/4/25 (Annual Assembly), 14/5/25 (Annual Meeting of BPC)