

Parish Council Members are summoned to an **Ordinary Meeting of the Parish Council** to be held on **Wednesday 11th September 2024** at 7.30 p.m. in Brightling Village Hall

Signed by: 

Parish Clerk & RFO

Date: 6th September 2024

AGENDA

For Information Only: Members of the Public and Press are welcome and encouraged to attend. There is no need to book to attend the meeting, everyone is welcome. There is a public forum at the beginning of the meeting where everyone has a chance to speak. Once the meeting has started, members of the public cannot speak, unless invited by the Chair.

If you have a question for Councillors, please contact the Clerk to submit the question. Only items on the agenda below will form the basis of discussion and advice. Anything received post the agenda being published will be included on the next agenda for discussion. To contact the Clerk about a question please email clerk@brightling-pc.gov.uk

1. Public Forum

2. Apologies for Absence

3. Disclosures of Interest

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

4. Additional Agenda Items

To consider such other items as the Chairman decides are urgent and due notice of which has been given to the Clerk by 12 Noon on the day preceding the meeting.

5. Adoption of Minutes

Councillors to receive and **RESOLVE** to adopt the minutes of the Ordinary Meeting of the Parish Council held on Wednesday 10th July 2024 as true and correct records.

6. Reports from District and County Councillors

Cllr. Eleanor Kirby-Green (ESCC) and Cllr. John Barnes (RDC) to update the Council on items of change or importance.

7. Finance and Governance – RFO Update

7.1. Councillors to receive and **RESOLVE** to adopt the following documents:

7.1.1. **RESOLVE** to adopt the bank reconciliations to 31/8/24.

7.1.2. **RESOLVE** to adopt the schedule of receipts and payments for the months of July and August 2024.

7.1.3. **RESOLVE** to adopt the bank statements for July and August 2024.

7.2. Clerk to provide an update on income and expenditure against budget 2024/25. Councillors to **RESOLVE** to receive and adopt the I&E document as of August 2024.

7.3. Clerk to confirm receipt of the second precept payment of financial year 2024/25.

7.4. **RESOLVE** to approve the payment of, verify and sign the following invoices:

7.4.1. RDC – Dog Waste Bin Emptying Aug24-Mar25: Invoice 86804168 (£110.40)

7.4.2. Geosphere – Parish Online Mapping: Invoice 21UG0060010 (£42)

7.5. Clerk to recommend that an Interim Internal Audit is not required. Councillors are requested to **RESOLVE** to maintain a single Annual Internal Audit.

8. Emergency Plan

8.1. Progress update on the review of the Emergency Plan.

9. Darwell Wood Dog Waste Bin

9.1. Clerk to confirm installation of bin and commencement of emptying contract with RDC.

9.2. Councillors to **RESOLVE** to maintain x1 weekly empty or increase to x2 weekly empties.

9.3. Councillors are requested to **RESOLVE** to purchase signage to accompany the dog waste bin to detail ownership and information for reporting issues to BPC.

10. Southern Water Solar Array – Darwell Reservoir

10.1. Cllr Petty to provide update.

11. Grass and verge cutting

11.1. Councillors are requested to **RESOLVE** whether to pursue any wildlife/meadow verge applications within the parish.

11.2. Councillors are requested to **RESOLVE** to delegate to the Clerk authority to confirm urban grass cutting option for 2025 season (decision due October 2024).

12. Draft NPPF Consultation

12.1. Councillors to discuss views of proposed changes to the NPPF.

12.2. Councillors to **RESOLVE** to delegate to the Clerk authority to respond to the NPPF Consultation by 23rd September 2024.

13. Planning and Enforcement Matters – *All decision notices and enforcement updates had previously been circulated to Councillors for information*

13.1. Planning

- 13.1.1. RR/2024/1121/P** Bannisters, Deer Park Road, Brightling TN32 5HL - *Timber orangery to replace existing frames and roof on conservatory*
- 13.1.2. RR/2024/911/P** Old Park Pale Mountfield Lane Mountfield TN32 5LD – *Revisions to RR/2023/1408/P*
- 13.1.3. RR/2024/1151/P** Scalands Farm, Brightling Road, Robertsbridge TN32 5EU - *Erection of agricultural and equestrian building, exercise circle and turn out pen. (Alternative to previously approved application RR/2016/2050/P)*
- 13.1.4. RR/2024/1104/FN** Long Reach Farm, The Street, Brightling TN32 5HJ – *Prior approval application for replacement agricultural storage shed.*

13.2. Enforcement

- 13.2.1. ENF/73/23/SAL** Land/Field next to Wyland Wood/Silver Birches (Column Wood), Willards Hill, Robertsbridge TN32 5ET. *Enforcement Notice Appeal.*

13.3. RDC Enforcement Survey

- 13.3.1.** Councillors are requested to **RESOLVE** comments for submission to the survey.
- 13.4.** Councillors are requested to **RESOLVE** to delegate to the Clerk to establish a policy regarding site visits related to planning applications.

14. Matters Arising from Previous Meeting

- 14.1.** Cllr Coleman to confirm whether revised costings for the phone box repair were obtained and finalised.

15. Clerk Correspondence

- 15.1.** Clerk to provide Councillors with updates on correspondence received.

16. Community and Business Development

- 16.1.** Reports on the following areas by councillors:

- 16.1.1.** Broadband (AW)
- 16.1.2.** Crime, anti-social behaviour, police relationships (CC)
- 16.1.3.** Defibrillators (CC)
- 16.1.4.** Environment Policy & Bio-Diversity (KB and AW)
- 16.1.5.** Footpaths and Bridleways. (KB)
- 16.1.6.** Highways, Hedges & Potholes (JP)

- 16.1.7.** Messenger magazine (JO)
- 16.1.8.** Phone Box (JC)
- 16.1.9.** Trees - Tree warden (PG)
- 16.1.10.** Utilities (CC)
- 16.1.11.** Refuse Collection (CC)
- 16.1.12.** Village Hall (JO)
- 16.1.13.** Website (AW)
- 16.1.14.** Welcome Packs (KB)

17. Parish Councillors' Forum

18. Items for Noting or Including on the Future Agenda

- 18.1.** ESALC Planning Training (25/9/24 – 6.30-9pm, Zoom). Clerk to attend.

19. Remaining Planned Meetings

13/11/24, 8/1/25, 12/3/25, 9/4/25 (Annual Assembly), 14/5/25 (Annual Meeting of BPC)