

Parish Council Members are Summoned to an Ordinary Meeting of the Parish Council
to be held on Wednesday 10th January 2024 at 7.00 p.m. in Brightling Village Hall

Signed by: 

Parish Clerk & RFO

Date: 3rd January 2024

A G E N D A

1. Apologies for absence
2. Disclosures of interest
To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.
3. Additional agenda items
To consider such other items as the Chairman decides are urgent and due notice of which has been given to the Clerk by 12 Noon on the day preceding the meeting.
4. Adoption of minutes
To confirm the minutes of the annual meeting held on Wednesday 8th November 2023 and the additional planning meeting held on Wednesday 4th October 2023 as true and correct records.
5. Open Forum
 - 5.1 To receive verbal reports on any matters to which RDC or ESCC councillors wish to speak.
 - 5.2 To receive verbal representations on any agenda items to which members of the public wish to speak.
6. British Gypsum
7. South East Water
8. Finance and Governance
 - 8.1 RFO report
 - 8.1.1 To receive the bank reconciliation to 31st December 2023.
 - 8.1.2 To approve the schedule of receipts and payments for the months of November and December 2023.

- 8.1.3 Budget 2024/'25 - final draft for approval.
- 8.1.4 To approve and sign the precept request form for submission.
- 8.1.5 To approve the following payments:
 - 8.1.5.1 Jon Avery - £720 (retrospective)
 - 8.1.5.2 Rock salt purchase
- 8.1.6 Clerk salary – arrangements for HMRC
- 8.1.7 To approval and sign the precept form for submission.

9 Planning Matters

9.1 New Planning Applications

- 9.1.1 RR/2023/2423/P - Bannisters, Deer Park Road, Brightling, TN32 5HL
Alternative scheme to previously refused permission RR/2023/189/P.
- 9.1.2 RR/2023/2077/P – Lake Cottage, Manor Farm, Brightling Road TN32 5HB
Update: Planning decision date delayed until 2.2.24

9.2 Open Enforcement Cases & Appeals – any updates are circulated to councillors for information.

- 9.2.1 ENF/73/23/SAL - Wyland Wood/Silver Birches, Willards Hill, Robertsbridge, TN32 5ET
- 9.2.2 ENF/5/23/BRI – 1 Grants Cottage, Battle Road, Brightling, TN32 5HZ
Investigations undertaken; now awaiting preparation of Enforcement Notice
- 9.2.3 ENF/307/23/SAL - 3 Scalands Farm Cottages, Brightling Road, Robertsbridge, TN32 5EU
Siting Of Large Mobile Home/ Cabin Home which They Are Making Into A Permanent Structure to Rent Out As A Holiday Let. Awaiting further information

10 Dog Waste Bin at Darwell Woods

11 Highways - an update from the recent SLR Meeting

12 Electric Vehicle Charging Point at Village Hall

13 Update from the RALC Meeting (11th October) – Cllr Coleman

14 Correspondence

14.1 Letters of thanks received from Victim Support and St Michael's Hospice for S173 grant donations.

15 Matters arising from previous meeting:

15.1 Clerk to confirm details of both defibrulators to update The Circuit Website.

16 Community and Business Development

16.1 Reports on the following areas by councillors:

- i. Broadband (AW)
- ii. Crime, anti-social behaviour, police relationships (CC)
- iii. Defibrillators (CC)
- iv. Environment Policy & Bio-Diversity (KB and AW)
- v. Footpaths and Bridleways. (KB)
- vi. Highways, Hedges & Potholes (JP)
- vii. Messenger magazine (JO)
- viii. Phone Box (JC)
- ix. Trees - *Tree warden* (PG)
- x. Utilities (CC)
- xi. Refuse Collection (CC)
- xii. Village Hall (JO)
- xiii. Website (AW)
- xiv. Welcome Packs (KB)

17 Parish Councillors' Forum

18 Information for Councillors / Future Agenda Item

18.1 New to Clerk training via ESALC 12.2.24

18.2 Cllrs Blench and Garbutt to attend ESALC new councillors training 6th and 8th February 2024

18.3 Cllr Blench to attend Climate Literacy Training via Community Energy South 25.1.24

18.4 ESALC Chairmans' Forum 15.1.24

18.5 The following are the remaining dates for council meetings in the current council year:

2024: 13th March, (10th April Annual Assembly), 8th May (AGM)

18.6 The next meeting of the parish council will be in Brightling Village Hall at 7.00pm on 13th March 2024.