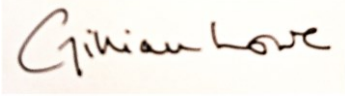


Parish Council Members are Summoned to an Ordinary Meeting of the Parish Council  
to be held on Wednesday 8<sup>th</sup> November 2023 at 7.00 p.m. in Brightling Village Hall

Signed by: 

Parish Clerk & RFO

Date: 2<sup>nd</sup> November 2023

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## A G E N D A

1. Apologies for absence
2. Disclosures of interest  
To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.
3. Additional agenda items  
To consider such other items as the Chairman decides are urgent and due notice of which has been given to the Clerk by 12 Noon on the day preceding the meeting.
4. Adoption of minutes  
To confirm the minutes of the annual meeting held on Wednesday 20<sup>th</sup> September 2023 and the additional planning meeting held on Wednesday 4<sup>th</sup> October 2023 as true and correct records.
5. Parish Clerk Vacancy  
Confirmation of appointment of the new parish clerk.
6. Open Forum
  - 6.1 To receive verbal reports on any matters to which RDC or ESCC councillors wish to speak.
  - 6.2 To receive verbal representations on any agenda items to which members of the public wish to speak.
7. British Gypsum – an update
8. Finance and Governance
  - 8.1 RFO report

- 8.1.1 To receive the bank reconciliation to 31<sup>st</sup> October 2023.
- 8.1.2 To approve the schedule of receipts and payments for the months of September and October 2023.
- 8.1.3 To consider initial budget proposals for 2024/'25.
- 8.1.4 To consider the S137 grants to the following recipients:
  - 8.1.4.1 St Michael's Hospice
  - 8.1.4.2 Citizens' Advice Bureau (CAB)
  - 8.1.4.3 RNLI
  - 8.1.4.4 Victim Support
  - 8.1.4.5 Battle Foodbank
  - 8.1.4.6 Sussex Air Ambulance
  - 8.1.4.7 Rother Rural Trust
- 8.1.5 To approve the following payments:
  - 8.1.5.1 Satswana subscription - £180 (retrospective)
  - 8.1.5.2 Microsoft Office 365 subscription - £59.99 (Clerk expenses)

## 9 Planning Matters

### 9.1 New Planning Applications

- 9.1.1 RR/2023/P – Coldharbour Farm, Battle Road TN21 9LQ

*Proposal: Creation of a temporary car park for a period of 5 years.*

- 9.1.2 RR/2023/L – Holly Tree Cottage, Hollingrove Hill, Brightling TN32

*Proposal: Internal repairs including the removal of water damaged materials/ fittings in bathroom, kitchen, skirting boards, floor tiles to be inspected and replaced on a like for like basis.*

- 9.1.3 R/2023/1924/P – Hollingrove Barn, Hollingrove Lane, Brightling TN32 5HT (& associated listed building consent RR/2023/1925/L)

*Proposal: Partial demolition and rebuild of existing fire damaged double garage and store*

- 9.1.4 RR/2023/2049/P – 1, Twelve Oaks Cottages, Hollingrove Lane, Brightling TN32 5HS

*Proposal: Installation of solar panels on the east facing roof slope of the stable/outbuilding to serve the main dwelling (grade 2 listed).*

- 9.1.5 RR/2023/2077/P – Lake Cottage, Manor Farm, Brightling Road TN32 5HB

*Proposal: Replacement dwelling & garage.*

- 9.2 Open Enforcement Cases & Appeals – any updates are circulated to councillors for information.

## 10 Grass Cutting Options for 2024

11 Highways - an update from the recent SLR Meeting

12 Update from the RALC Meeting (11<sup>th</sup> October) – Cllr Coleman

13 Dark Skies Festival 2024 - summary of planned activities

14 Community and Business Development

14.1 To confirm any new allocations of lead responsibilities to newly co-opted councillors.

14.2 Reports on the following areas by councillors:

- i. Broadband
- ii. Crime, anti-social behaviour, police relationships
- iii. Defibrillators
- iv. Environment Policy & Bio-Diversity
- v. Footpaths and Bridleways.
- vi. Highways, Hedges & Potholes
- vii. Messenger magazine
- viii. Phone Box
- ix. Trees - *Tree warden*
- x. Utilities
- xi. Refuse Collection
- xii. Village Hall
- xiii. Website
- xiv. Welcome Packs

15 Parish Councillors' Forum

16 Information for Councillors / Future Agenda Item

16.1 ESALC AGM & Conference, Uckfield Civic Centre - 14<sup>th</sup> November

16.2 Rother's Annual Parish Conference, Brede Village Hall – 5<sup>th</sup> December

17 Future Meetings

17.1 The next meeting of the parish council will be in Brightling Village Hall at 7.00pm on 10<sup>th</sup> January 2024.