Brightling Parish council

Chairman
Cllr Andrew Wedmore

Clerk to the Council
Dr Brian Holdstock

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Parish Council Members are Summoned to an **Ordinary Meeting of the Parish Council** to be held on Monday 19th November 2018 at 7.30 p.m.at The Village Hall, Brightling

Signed *Brian Holdstock* Date: 13th November 2018
Brian Holdstock, Clerk

A G E N D A

1. Apologies for absence

2. Disclosures of interest
To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

3. Additional agenda items
To consider such other items as the Chairman decides are urgent and due notice of which has been given to the Clerk by 12 Noon on the day preceding the meeting.

4. Adoption of minutes
To confirm the minutes of the ordinary meeting held on Monday 1t October 2018 as a true and correct record.

5. Open Forum

5.1 To receive verbal reports on any matters to which RDC or ESCC councillors wish to speak.

5.2 To receive a report from the Tree Warden.

5.3 To receive verbal representations on any agenda items to which members of the public wish to speak.

6. Finance and Governance

6.1 RFO report

6.1.1 To receive a statement of income and expenditure against budget to the end of October 2018.

6.1.2 To receive a Bank reconciliation to 31st October 2018.

6.1.3 To receive a draft budget for 2019/20

6.2 Receipts and payments

6.2.1 To receive the schedule of receipts and payments for the months of September and October 2018 .

6.2.2 To approve the following payments:

6.2.2.1 Douglas Andrews 9 £62 plus vat – Rectory Hill finger post repair (retrospective)
6.2.2.2 Parish Online - £40 – annual subscription renewal
6.2.2.3 Mark Bridge - £113.06 – materials for refurbishing phone box
6.2.2.4 Land Registry - £7 – title plan for land traversed by Brightling 1 bridleway.

6.3 Governance

6.3.1 To review progress with recruiting a new clerk.

6.3.2 To amend Financial Regulation 5.2.2. "invoices for sums above £100 shall require that the invoice is countersigned by two councillors and retained for internal audit." by increasing the sum stated to £150.

7. Community and Business Development

7.1 Newcomers' orientation and information pack

7.2 Village web site

7.3 Broadband

7.4 Other utilities (electricity, water, rubbish collection)

7.5 Phone box

7.6 Other community matters

8. Planning Matters

8.1 Existing applications – Members noted progress and outcomes of those tabled at a previous meeting.

8.1.1 RR/2018/480/P - Coldharbour Farm Estate, Battle Road, Brightling TN21 9LQ - Proposed replacement of redundant farm buildings with B1/B8 units. *PC gave conditional support. Approved subject to wide ranging conditions.*

8.1.2 RR/2018/1598/P - 1 Grants Cottages, Cackle Street, Brightling TN32 5HZ - Erection of oak framed conservatory. *Refused. Appealed.*

8.1.3 RR/2018/1779/L - Snail House, Hollingrove Road, Brightling TN32 5HU - Various repair and maintenance works to roof and chimney and additional roof light. *Listed BC granted.*

8.1.4 RR/2018/1880/P - Telegraph Point, Coldharbour Farm Estate, Battle Road, TN21 9LQ - Retention of traveller mobile home, together with utility sheds and associated services, including decking. *Parish Council has lodged objections. Refused.*

8.1.5 RR/2018/2281/P - Phoebes Shaw, Perrymans Lane, Brightling TN19 7DH Addition of first floor to existing garage to provide office accommodation. *PC view is that this is over development and appears to be additional living accommodation. Undecided.*

8.1.6 RR/2018/2256/P - Barn Farm, Willingford Lane, Brightling TN32 5HN - Construction of a private horse training sand school (Retrospective). *PC has objected on grounds of unsuitable location with harmful visual impact on the AONB. Undecided.*

8.2 New applications

8.2.1 RR/2018/2879/P - Green Oak Farm, Brightling Road, Brightling TN32 5HB - Erection of a herb house and a replacement agricultural building comprising storage, farm shop, office, herb processing area, and training room ancillary to agricultural use.

8.3 Breaches and enforcement – No new updates

8.4 Appeals

8.4.1 New appeal 2567 lodged 25/10/18 re RR/2018/1598/P - 1 Grants Cottages, Cackle Street, oak framed conservatory.

9. Highways and Byways Matters

9.1 Finger posts

9.1.1 Darwell Hole – to resolve to accept the estimate from Douglas Andrews, Wheelwright, for a replacement post at a cost of £1,230 plus vat.

9.2 Strengthening Local Relationships (SLR) – to review the agenda for the next meeting on Tuesday 11th December ***Note change of time from 2 pm to 10.30 am.***

9.3 Countryside – to review correspondence received regarding the condition of Bridleway 1 running south west from the western end of Darwell Reservoir.

9.4 Street naming – to consider the response from the Street Naming Officer to the parish council proposals.

10. Training

Nothing planned

11. Correspondence not elsewhere on the agenda

None

12. Parish Councillors' Forum

13. Circulation Folder

13.1 Clerks and Councils Direct

14. Information for Councillors / Future Agenda Items

15. Future Meetings

15.1 The next meeting of the parish council will be in Brightling Village Hall at 7.30pm.

15.2 The following are the remaining dates for council meetings in the current council year: 2019: 14 January, 11 March, (8 April Annual Assembly), 13 May (AGM)