

## Supporting Paperwork for Brede Parish Council meeting 22<sup>nd</sup> September 2026

### **Item 9e External Audit**

The External audit has been received and circulated. There were no concerns raised. The conclusion notice was posted on the noticeboards and website.

### **Item 11 Draft Rother Local Enforcement Plan**

The response prepared by Cllrs Griffiths, Hampson and Duffield was circulated before being submitted. Councillors need to ratify this response.

### **Item 12 Volunteer Group**

A list of Job suggestions has been circulated, and a terms of reference for the group. Councillors may wish to consider appointing 2 Councillors to lead this project. Risk assessments for each activity will have to be prepared as needed.

### **Item 13 Bulbs and plants for the for Village Green and the Crossroads Planters**

Councillors need to approve a decision to plant bulbs, what variety and agree a budget.

Thompson and Morgan have a wide variety of bulbs on offer, eg, daffodil collection, 4 varieties, 64 bulbs for £19.99. (as at 7<sup>th</sup> September). £200 would purchase around 600 bulbs. Additional plants for the Crossroads Planters could be purchased for approximately £100

Councillors may also wish to consider other areas for planting. | Hi Vis vests should be considered for Volunteers to wear. Basic vests can be purchased ranging from 99p to £5-£10 each. A mid range quality may be advisable, in various sizes.

**Recommendation: Council to approve place, type and budget for bulbs, plants and Hi Vis Vests.**

### **Item 14 Yearly Play Equipment Inspection Report**

The report has been circulated separately. The urgent item has been dealt with. Councillors need to consider if there are any further works needed.

**Recommendation:- To note the report and consider any repairs needed.**

### **Item 15 Asset Risk Assessment**

The Assets list risk assessment has been circulated separately. Councillors need to note the report and consider any repairs needed.

**Recommendation:- To consider repairs required.**

### **Item 16 Recreation Ground Hedge/Fencing**

Council deferred this item and requested that 2 Councillors meet with the resident first. Cllr Duffield to update.

**Recommendation: Council to note the update and consider if more actions are needed.**

### **Item 17 Christmas Trees**

To consider the number and placement of trees for 2026, and the lights to be used. To set dates for installation and switch on. To appoint 2 councillors to lead on this project.

#### **Basic budget (set budget £1200)**

|                                                                    |         |
|--------------------------------------------------------------------|---------|
| Three 12ft trees @ £80 each                                        | £240    |
| New lights for 1 tree using connect go system (2 systems per tree) | £312    |
| Connect go 400 lights x2 @£95.92                                   | £191.84 |
| Connect go D pack battery x 2 @£12.99                              | £25.98  |
| Connect go small transformer x2 @ £16.99                           | £33.98  |
| Dry box x2 @ £24.99                                                | £49.98  |
| D Batteries, x2 packs @£4.99                                       | £9.98   |
| Bases for 3 trees@ £200                                            | £600    |

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**Approx Total**

**£1152**

**Recommendation: Council to approve number of trees, placement, lights and budget. To appoint 2 Councillors to lead.**

### **Item 18 Policies to review**

The Co-option policy and Data protection policy have been circulated separately. There are no recommended changes.

**Recommendation: To approve the reviewed policies.**

### **Item 19 Business Plan**

Council agreed at the last meeting that a full Business Plan should be considered. This will need to be Councillor led and will benefit from having a working group set up. A terms of reference has been prepared for consideration.

**Recommendation: To approve at least two Councillor to form a working group.**

### **Item 20 Items for Noting**

There are major changes in legislation to Planning. An update for Alice Nlan, at Rother will be circulated before the meeting, along with a further update from Cllr Griffiths. There is also a planning Teams update available for anyone to attend on 24<sup>th</sup> September, the link can be recirculated.