



# BREDE PARISH COUNCIL

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Councillors are summoned to a meeting of Brede Parish Council on **Tuesday 27<sup>th</sup> January 2026 at 7.30pm** in Trinity Methodist Church Hall at which business as laid out in the agenda will be discussed subject to the standing orders of the Council.

*Tracy Dixon,*

Brede Parish Clerk and Responsible Finance Officer  
Published 20<sup>th</sup> January 2026

## AGENDA

1. **Public Question Time.**  
Public question time will last up to 15 minutes. Each speaker is limited to 2 minutes. The business of the meeting will resume immediately after public question time.
2. **Apologies for Absence.**
3. **a) Disclosure of Interests** – To receive any disclosure of interest by a Councillor or Officer of personal interests in matters on the Agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.  
**b) Dispensation Requests.** – To receive any requests for dispensation declared under the disclosure of interests.
4. **Minutes.**
  - a. Full Council Meeting minutes from 25<sup>th</sup> November 2025. 205/2025 - 231/2025
  - b. Extra-ordinary Meeting minutes from 11<sup>th</sup> December 2025 244/2025 - 247/2025**RECOMMENDATION: To approve and sign the minutes as listed above**
5. **Chairs Report.** To receive a report from the Chair.
6. **Update on Works in progress and Clerks report.** To receive a report from the Clerk
7. **Correspondence.** To receive any correspondence and decide on any responses required.
8. **Report from the District and County Councillors.**
9. **Finance.**
  - a. Accounts to end of November 2025
  - a. Accounts to end of December 2025
  - b. Payment Schedule for December 2025
  - b. Payment Schedule for January 2026**Recommendation**
  - a) to approve the accounts to the end of November 2025
  - a) to approve the accounts to the end of December 2025
  - b) to ratify the payments made in December 2025
  - b) to approve the payment schedule for January 2026



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## 10. General reports and Working Party reports.

- a) Recreation Ground maintenance & equipment
- b) Footpaths.
- c) Seats, trees, bus shelters, bins and hedges.
- d) Village Hall.
- e) Newsletter.
- f) Speed Watch.
- g) Highways items.
- h) Climate Emergency Working Party report

**Recommendation: To receive the reports and consider if there are any future agenda items required.**

## Motions for Consideration

### 11. Tree Works. To consider the quotes supplied

**Recommendation: To appoint a contractor for the Tree works.**

### 12. Recreation Ground Hedge Cutting. To consider the quotes supplied

**Recommendation: To appoint a contractor for the hedge cutting.**

### 13. Benches. To consider the following

- A) a replacement bench for the damaged one on the Recreation Ground.
- B) to remove the circular bench around the Village Green tree (as per tree survey recommendations) and replace with a single straight bench.
- C) To transfer the ownership and maintenance of the bench at the Village Hall to the Village Hall Committee.

**Recommendation: To approve the above actions and associated costs.**

### 14. Playground signage. To consider new signage for the gym equipment and the preschool play equipment

**Recommendation: To approve proof layouts and costs for signage and installation.**

### 15. Christmas Trees. To consider the placement, lighting and costs of Christmas Trees for 2026.

**Recommendation: To approve the plans for Christmas trees for 2026 and the budget proposed for them.**

### 16. Budget and Precept for 2026-27. To consider the proposed budget and approve the required precept for 2026-27

**Recommendation: To approve the budget and precept for 2026-27.**

### 17. Policies.

#### A) To review the following policies

- Document Retention Policy
- Equal Opportunities Policy
- Freedom of Information Policy

#### B) To consider the following new policy

- Information Technology policy

**Recommendation: A) to readopt the policies with any suggested changes**

**B) to adopt the new policy.**



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- 18. Footpath Warden.** To Cllr Hobson as footpath warden and approve costs of training course  
**Recommendation: To appoint Cllr Hobson and approve costs of training.**
- 19. Social Media use.** To consider publishing and promoting all meeting dates on the Councils Social Media.  
**Recommendation: To approve publishing and promoting meetings on Social Media.**
- 20. Items for noting or including on future agendas.**  
Items for the next agenda to be submitted to the Parish Clerk seven working days before Parish Council meeting. Clerk has final say if to be included in next agenda.
- 21. Date of scheduled next meeting.**  
Full Council meeting 24<sup>th</sup> February 2026 at 7.30pm at Brede Village Hall (Committee Room).  
(Planning meetings will be called when required).
- To move:** that under Section 1, paragraph 2 of The Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following item of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
- 22. Gift of Land.** To receive an update and consider next actions.  
**Recommendation: To approve the recommendations.**