



BREDE PARISH COUNCIL

Email: clerk@brede-pc.gov.uk
Telephone: 07540 562345

The Hurst
Netherfield Hill
Battle
TN33 0LA

Councillors are summoned to a meeting of Brede Parish Council on **Tuesday 23rd September 2025 at 7.30pm** in Brede Village Hall (Committee Room) at which business as laid out in the agenda will be discussed subject to the standing orders of the Council.

Tracy Dixon,

Brede Parish Clerk and Responsible Finance Officer
Published 17th September 2025

AGENDA

1. **Public Question Time.**
Public question time will last up to 15 minutes. Each speaker is limited to 2 minutes. The business of the meeting will resume immediately after public question time.
2. **Apologies for Absence.** To approve a 3 month leave of absence for Cllr Duffield.
3. **a) Disclosure of Interests** – To receive any disclosure of interest by a Councillor or Officer of personal interests in matters on the Agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.
b) Dispensation Requests. – To receive any requests for dispensation declared under the disclosure of interests.
4. **Minutes.**
a. Full Council Meeting minutes from 22nd July 2025. 114/2025 - 137/2025
RECOMMENDATION: To approve and sign the minutes as listed above
5. **Chairs Report.** To receive a report from the Chair.
6. **Update on Works in progress and Clerks report.** To receive a report from the Clerk
7. **Correspondence.** To receive any correspondence and decide on any responses required.
8. **Report from the District and County Councillors.**
9. **Finance.**
 - a. Accounts to end of July 2025
 - b. Accounts to end of August 2025
 - c. Payment Schedule for August 2025
 - d. Payment Schedule for September 2025
 - e. External audit for 2024-25**Recommendation**
 - a) to approve the accounts to the end of July 2025
 - b) to approve the accounts to the end of August 2025
 - c) to ratify the payments made in August 2025
 - d) to approve the payment schedule for September 2025
 - e). To accept the external audit for 2024-25



BREDE PARISH COUNCIL

10. General reports and Working Party reports.

- a) Recreation Ground maintenance & equipment
- b) Footpaths.
- c) Seats, trees, bus shelters, bins and hedges.
- d) Village Hall.
- e) Newsletter.
- f) Speed Watch.
- g) Highways items.
- h) Climate Emergency Working Party report

Recommendation: To receive the reports and consider if there are any future agenda items required.

Motions for Consideration

- 11. Community Orchard.** To consider planting some fruiting trees as a Community Orchard on the Recreation Ground, applying for a grant from the Rother Coronation Community Orchard Grant Scheme
Recommendation: To approve the orchard, the trees to be planted and the clerk to apply for a grant.
- 12. Seat on the Village Green.** To consider the recommendations and quote for the seat on the Village Green.
Recommendation: To decide on next actions and approve any costs.
- 13. Asset Risk Check.** To receive the asset list risk assessment and discuss any works required.
Recommendation: To note the Risk Assessment and approve any works.
- 14. Clerks Pay Increase.** To note the pay increase for the clerk as per the NJC pay awards.
Recommendation: To note the clerks pay increase.
- 15. Archiving of old Minutes.** To consider sending the minutes from 1965 to December 2019 to the County Archives at The Keep
Recommendation: To approve archiving the minutes.
- 16. Poppies for Remembrance 2025.** To consider the placement of poppies and if further poppies are required.
Recommendation: To approve the placement of poppies and purchases required.
- 17. Christmas Trees for 2025.** To consider the possible placement of two trees in the Parish, plus costs, lights and installation
Recommendation: To discuss.
- 18. Items for noting or including on future agendas.**
Items for the next agenda to be submitted to the Parish Clerk seven working days before Parish Council meeting. Clerk has final say if to be included in next agenda.
- 19. Date of scheduled next meeting.**
Full Council meeting 28th October 2025 at 7.30pm at Trinity Methodist Church Hall.
(Planning meetings will be called when required).



BREDE PARISH COUNCIL

To move: that under Section 1, paragraph 2 of The Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following item of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- 17. Gift of Land.** To receive an update and consider next actions.
Recommendation: To approve the recommendations.