



# BREDE PARISH COUNCIL

## **Draft Minutes of the Full Council meeting held on Tuesday 24<sup>th</sup> September 2024 at 7:30pm in Brede Village Hall, Committee Room.**

**Present:** Councillors S Hampson (Chair), M Chamberlain, J Allison, R Oliver G Olsen, M Wey and D McDonald

In Attendance: The Clerk, Rother District Cllr Neil Gordon, East Sussex County Cllr Carl Maynard and one member of the public.

**173 Public Question Time.** None

**174 Apologies for Absence:** Cllrs M Griffiths, G Olson and M Duffield

**175 a) Declaration of Interests:** None

**b) Dispensation Requests:** None.

**176** Minutes of the following meeting were considered.

**a. Full Council Meeting 23<sup>rd</sup> July 2024 135/2024 - 160/2024.** Cllr Wey proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Allison.

**Council RESOLVED to approve the minutes for signing.**

**177 Update on Work in Progress and Clerks report.**

The work in progress had been circulated. The Oakhill Road play area had been checked and found that no play equipment remained or needed inspections. Uniserve had done some security updates on the emails to help identify spam email. The removal of the telephone box in Cackle Street had been delayed until October.

**178 Chair's Report.** Nothing of note had happened over the past couple of months. He was booked to attend the planning training the next day.

**179 Correspondence.**

The clerk had received a further email from the Environment agency about the Brede River. No plans were in place to desilt this section of the river. Some weed cutting and flailing of the riverbanks was planned both up and down river.

**180 Reports from the District and County Councillors.**

**Rother District Cllr Neil Gordon,** reported that Rother District Council were not aware of the 'local scheme' about raising the awareness for the Winter Fuel Payments. There do not appear to be any grants available from Rother for 'warm space' initiatives, but has suggested a couple from the East Sussex Funding news.

He has been made aware of a 12 acre field in the Parish which the current owner may be looking to gift to the parish, as an open space and to prevent it being used for future development. To invite them along to give a presentation at the next meeting.

Rothers current housing build is averaging 220 houses a year, the government want 880.

**East Sussex County Cllr Carl Maynard**, reported that there is still a large shortfall in funds for looked after children, and for adult social care. ESCC are looking at how services can be protected and preserved. They are looking at savings plans to support this. The demographic for East Sussex is not in its favour for this, as it is mostly an older population. The current cap prevents an increase of more than 5%, ESCC would need nearer 14%.

The Queensway gateway work has commenced, traffic is a problem, the diversion route is not being used correctly and the unsuitable country lanes are getting busy.

The Highways steward has changed again.

## 181 Finance

- a. Accounts to end of July 2024
- b. Accounts to end of August 2024
- b. Payment schedule for August 2024
- d. Payment schedule for September 2024
- e. To note the receipt of the external audit for 2023-24

### Council resolved to

- a) to approve the accounts to the end of July 2024.
- b) to approve the accounts to the end of August 2024.
- c) to approve the payment schedule for July 2024
- d) to approve the payment schedule for September 2024
- e) note the external audit for 2023-24 which had no concerns.

### Payment Schedule for August 2024

			Net	Vat	Gross
D/D	Tesco Mobile	Clerks Phone	12.85	2.57	£15.42
D/D	Onecom	Village Hall Broadband	42.62	8.52	£51.14
BACS	Parish Online	Parish Online membership	70.00	14.00	£84.00
BACS	Baker Architectural	Revised Plans	240.00	48.00	£288.00
BACS	Brede Village Hall	Hall hire			£76.00
BACS	Mr J Butler	Handman June and July			£180.00
BACS	Trinity Methodist Church	Hall hire			£79.00
BACS	PKF Littlejohn	External Audit	315.00	63.00	£378.00
BACS	TMPI	Yearly Play equipment inspection	220.00	44.00	£264.00
BACS	Uniserve	Emails for August	46.30	9.26	£55.56
BACS	T Dixon	Wages for August			£xxxx
BACS	HMRC	PAYE			£215.13
D/D	NEST	Clerk Pension, to note details only Employers Contribution £176.03			£316.85

### Payment schedule for September 2024

			Net	Vat	Gross
D/D	Tesco Mobile	Clerks Phone	12.85	2.57	£15.42
D/D	Onecom	Village Hall Broadband	42.62	8.52	£51.14
BACS	Mr J Butler	Handman August			£100.00
BACS	Marton Fencing	Moving of goalposts	443.50	88.70	£532.20
BACS	Countrymans	Grass cutting, 4 of 5	395.00	79.00	£474.00
BACS	Uniserve	Emails for August	46.30	9.26	£55.56
BACS	Uniserve	External tags security	72.00	14.40	£86.40
BACS	T Dixon	Expenses (Velcro ties for goalpost)			£21.59

BACS	T Dixon	Wages for August			£xxxx
BACS	HMRC	PAYE			£119.49
D/D	NEST	Clerk Pension, to note details only Employers Contribution £148.59			£267.47

### Proceedings and reports of committees and working parties.

- 182 Recreation Ground maintenance and equipment.** The yearly inspection of the play equipment by TMPI had been completed with no major concerns to note. The football post has been moved.
- 183 Footpaths.** There is a latch missing from a gate on the footpath from Sunbeam farm. Cllr Olson to be asked to report.
- 184 Seats, trees, bus shelters, bins and hedges.** The unfinished ground following water works in Udimore Road has been reported again, as it is a trip hazard. Hedges in Udimore Road and Cackle Street have been reported.
- 185 Village Hall:** The hall is running well
- 186 Newsletter.** A draft of the November newsletter had been circulated. To add a piece about reporting potholes as they are seen during the winter.
- 187 Speed Watch:** There had been a formal session by the PCSOs and Speed watch co-ordinator, who were concerned at the amount of speeding that occurred. 52 were caught speeding, 17 were re-offenders. The local speed watch group then did another session and caught another 39. This was lower than usual, but probably due to all the diversions in place at the moment.
- 188 Highways Items:** An SLR meeting had been booked for the 25<sup>th</sup> November at 10am in Trinity Methodist church Hall. Agenda items would be requested at the next Council meeting. The traffic island in Cackle Street has been reported again.
- 189 Climate and Ecology Working Group:** Has not met.
- 190 Report from the Recreation Ground Committee.** No report

### Agenda Items for decisions

- 191 Yearly Asset Risk Assessment.** Council received the report and noted that there is little of concern, other than a bench to keep an eye on in Pottery Lane and that the planters on the Village Green need cutting back or moving to improve sight lines.  
**Council resolved to accept the report. The planters on the Village Green will be an agenda item for the next meeting to decide on the best action.**
- 192. Winter Fuel Allowance support event.** There was some discussion about what could and should be done, what need there actually is in the parish and how to identify it. Also what resources and volunteers there are available to put any plans into action. It was felt that the actual extent of the problem was not known and could be difficult to assess.  
**Council resolved to approve the clerk to contact local organisations to see what they felt the need was, and if a meeting was needed, to set this up.**

- 193. Tree Survey Quotes.** Council reviews the four quotes provided by the Clerk.  
**Council resolved to accept the quote from Company C for £425 plus £65 for tree tagging for the first year, then £295 for the next four years.**
- 194 Rother District Council Draft Council Plan2024-2028** Councillors briefly discussed the plan.  
**Council resolved to ask the clerk to respond after comments are received from all councillors by 14<sup>th</sup> October**
- 195. Policies to review.** To approve the following policies.  
Social Media Policy  
Media and Communications Policy  
**Council resolved to adopt the policies as circulated.**
- 196 Poppies for Remembrance 2024.** Council discussed the locations for more poppies, agreeing that it was nice to see them in the parish between the 1<sup>st</sup> and 14<sup>th</sup> November  
**Council resolved to purchase a further 6 large poppies for use in the parish.**
- 197. Items for noting or for including on future agendas.**  
Grass cutting schedule  
Planters on the Village Green
- 198. Date of Scheduled next meetings**  
Full Council Meeting 22<sup>nd</sup> October 2024 in Trinity Methodist Church Hall

**The meeting closed 8.42pm**

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

**Brede Parish Council**