



BREDE PARISH COUNCIL

Draft Minutes of the meeting held on Tuesday 24th October 2023 at 7:30pm in Trinity Methodist Church Hall

Present: Councillors S Hampson (Chair), J Allison, M Griffiths, and G Olson. (Cllr Duffield from co-option at 7.40pm)

In Attendance: One member of the public and the clerk.

201 Public Question Time. None

202 Apologies for Absence: Cllr Oliver and Wey

203 a) Declaration of Interests: None
b) Dispensation Requests: None.

204 Co-option of a Councillor. One candidate had applied for Co-option. Cllr Allison proposed that Mr Duffield be co-opted, Cllr Olson seconded. All were in favour.
Council RESOLVED to co-opt Mr Duffield to Brede Parish Council. Mr Duffield sign his acceptance of office and joined Councillors for the rest of the meeting.

205 Minutes of the following meeting were considered.
Full Council Meeting 26th September 2023 160/2023 - 194/2023. Cllr Griffiths proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Allison.
Council RESOLVED to approve the minutes for signing.

206 Update on Work in Progress and Clerks report.
The work in progress had been circulated. Updates on items not included in the agenda were: confirmation had been received that the feasibility study for traffic calming measures on all four main roads through the Parish had commenced and would take 3-4 months. The clerk had ordered and received the new display poppies, which would be put up on Monday 30th October. The bank mandates were in progress.
The clerk had attended the RALC AGM and meeting.

207 Chairs Report.
The Chair had attended the ESALC Chairmans meeting. ESLAC had requested a contact in each parish for emergency use, clerk to supply when requested. Martyn's Law had been discussed and its implications for fetes and events. There was a request for good behaviour from Councillors at meetings. The focus groups with the Police Crime Commissioner were due in November. It was mentioned that many district councils do not have dedicated enforcement officers for planning. Rother are about to review their enforcement.

208 Correspondence.
Most correspondence had been about the new chain and post fence on the Village Green and had been circulated to Councillors.

209 Reports from the District and County Councillors.
Rother District Cllr Neil Gordon had given his apologies.

East Sussex County Cllr Carl Maynard had given his apologies.

210 Finance
a. Accounts to end of September 2023
b. Payment schedule for October 2023

- Council resolved to**
- a) to approve the accounts to the end of September 2023
 - b) to approve the payment schedule for October 2023

Payment Schedule for October 2023

			Net	Vat	Gross
D/D	Tesco Mobile	Clerks Phone			£14.30
D/D	Onecom	Village Hall Broadband	44.51	8.90	£53.41
BACS	Trinity Methodist Church	Grass cutting grant			£400.00
BACS	RALC membership	Membership and mapping fees			£89.00
BACS	Countrymans	Grass Cutting cut 5	395.00	79.00	£474.00
BACS	Brede Village Hall	Hall Hire September			£22.00
BACS	Trinity Methodist Church	Hall Hire			£45.50
BACS	Action in Rural Sussex	Village Halls membership	120.00	24.00	£144.00
BACS	Jon Butler	Handyman September			£100.00
BACS	Viking	Stationery and stamps	333.42	21.68	355.10
BACS	Uniserve 32520	Emails for October	46.30	9.26	£55.56
BACS	T Dixon	Expenses, poppies			£59.94
BACS	T Dixon	Wages for September			£1067.51
BACS	HMRC	PAYE			£97.33
D/D	NEST	Clerk Pension, to note details only Employers Contribution £82.13			£147.84

Proceedings and reports of committees and working parties.

- 211 Recreation Ground and equipment.** The basket swing top bar is due to be replaced by the manufacturer this week, and the swing returned.
- 212 Recreation Ground Layout working group.** The architect had responded with updated plans, two alternative sites for the pavilion. The possibilities of a wild play area needed looking at.
- 213 Footpaths.** BRE 166 and BRE278 had been reported as overgrown in August and had now been trimmed. No further reports, and no other actions.
- 214 Seats, trees, bus shelters, bins and hedges.** The tree inspection is currently taking place. The path from the Red Lion down Brede Hill was overgrown and needs reporting to Highways.
- 215 Village Hall:** Had received an offer of a grant from the Village Hall Energy Project. No further report.
- 216 Newsletter.** Newsletter has been printed and is with the deliverers ready to go out.
- 217 Speed Watch:** No report
- 218 Highways Items:** SLR meeting booked for 20th November, but needs to be moved as hall not available.

Items for Discussion

- 219. Celebrations for D-Day in 2024.** No report.

Agenda Items for discussion

- 220. Formation of Recreation Ground Committee.** Council discussed the advantages of having a committee rather than a Working Party. The recommended Terms of Reference were reviewed.
- Council resolved to form a Recreation Ground Committee, members Cllrs S Hampson, M Griffiths, R Oliver and J Allison. Terms of Reference approved.**

- 221. Goal Posts for the Recreation Ground.** The clerk had provided three prices for a single 16ft wide (junior size) goalpost, plus a separate quote for installation, and one quote for supply and installation.
Council resolved to purchase and install one goal post at a cost of £459.99 plus delivery for the post, plus installation and VAT. Clerk to liaise with the Recreation Ground Committee and the School for best placement.
- 222. Climate Change** Council discussed the possible actions that could be taken, following last month's presentation. Council felt that some actions could be taken, but that a basic plan of what could be done was needed before declaring a Climate Emergency. Cllr Griffiths offered to do some research before bringing this back to a later meeting.
Council deferred this item pending more information, for January or February.
- 223. Village Green Fencing.** The clerk has received numerous correspondence and comments about the Village Green Fence, all of which had been passed on to Councillors. Councillors discussed the comments and requests at length, and possible remedial actions.
Council resolved to remove the fence, monitor parking issues for three months and discuss with the nearby residents what their wishes may include.
- 224. 5 year plan and budget for 2024.** The 5 year plan had been circulated with recommended revisions. Councillors discussed possible projects and budgets that may be required for 2024-25. Clerk to update five year plan and bring back to council for adoption.
Council deferred this item for the clerk to update first.
- 225. Grit Bin.** The cost of a grit bin (supply, installation and first fill) had risen by £220, following the clerk's online application being lost by ESCC. Enquiries to ESCC about the increase had not been replied to.
Council resolved to not to agree the extra costs for the grit bin, and not to have one.
- 226. Staffing Committee Appointment.** Councillors agreed that the Chair should not sit on the Staffing Committee, but remain impartial. Staffing Committee also needs some Terms of reference, clerk to prepare.
Council resolved to appoint Cllr Duffield to the Staffing Committee to replace Cllr Hampson and to prepare Terms of Reference.
- 227. Review of Polling Districts and Polling Places 2023.** Councillors discussed the review, which showed no changes to the district or the polling places.
Council resolved that no response was required.
- 228. Items for noting or for including on future agendas.**
Broad Oak Sign (November, if new recommendations ready)
Climate Emergency (January or February)
Grass Cutting opt out from ESCC (November)
- 229. Date of Scheduled next meetings**
Planning Meeting 7th November at 7.30pm in Brede Village Hall Committee Room.
Full Council Meeting 28th November at 7.30pm in Brede Village Hall Committee Room

The meeting closed at 9.10pm

Signed _____

Date _____

Brede Parish Council