



BREDE PARISH COUNCIL

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The Hurst
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TN33 0LA

Councillors are summoned to a meeting of Brede Parish Council on **Tuesday 26th September 2023 at 7.30pm** in Brede Village Hall, Committee Room at which business as laid out in the agenda will be discussed subject to the standing orders of the Council.

Tracy Dixon,

Brede Parish Clerk and Responsible Finance Officer
Published 20th September 2023

AGENDA

- 1. Election of Chairman:**
 - a) To Elect a Chairman.
 - b) The Chairman to Sign their Declaration of Office.**Recommendation: To elect a Chairman.**
- 2. (If Required) Election of Vice-Chairman:**
 - a. To Elect a Vice-Chairman**Recommendation: To elect a Vice-Chairman**
- 3. Speaker: Lucie Bolton, Environment Strategy Office for Rother District Council**
- 4. Public Question Time.**

Public question time will last up to 15 minutes. Each speaker is limited to 2 minutes. The business of the meeting will resume immediately after public question time.
- 5. Apologies for Absence.**
- 6. a) Disclosure of Interests** – To receive any disclosure of interest by a Councillor or Officer of personal interests in matters on the Agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.
b) Dispensation Requests. – To receive any requests for dispensation declared under the disclosure of interests.
- 7. Minutes.**
 - a. Full Council Meeting minutes from 25th July 2023 112/2023 - 141/2023**RECOMMENDATION: To approve and sign the minutes as listed above**
- 8. Update on Works in progress and Clerks report.** To receive a report from the Clerk
- 9. Chairs Report.** To receive a report from the Chair.
- 10. Correspondence.** To receive any correspondence and decide on any responses required.
- 11. Report from the District and County Councillors.**



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12. Finance.

- a. Accounts to end of July 2023
- b. Accounts to end of August 2023
- c. Payment schedule for August 2023
- d. Payment schedule for September 2023
- e. to receive the external audit for 2022-23

Recommendation a) to approve the accounts to the end of July 2023
b) to approve the accounts to the end of August 2023
c) to ratify the payment schedule for August 2023
d) to ratify the payment schedule for September 2023
e) to note the external audit and certificate for 2022-23

13. Proceedings and reports of Committees and Working Parties.

- a) Recreation Ground maintenance & equipment
- b) Recreation Ground Development and new Pavillion plans.
- c) Footpaths
- d) Seats, trees, bus shelters, bins and hedges.
- e) Village Hall
- f) Newsletter.
- g) Speed Watch
- h) Highways items.

Recommendation: To receive the reports and consider if there are any future agenda items required.

14. Celebrations for D-Day in 2024. To update on progress.

Motions for Consideration

15. Village Hall Broadband contract. To consider the length of contract and level of contract required, from the quotes circulated.

Recommendation. To approve a new Broadband contract.

16. Goal Posts for the Recreation Ground. To consider the installation of one goal post on the Recreation Ground from the quotes provided.

Recommendation. To approve the purchase and installation of one goal post.

17. Grass Cutting issues for 2023 and schedule for 2024. To consider the issues experienced during 2023 and consider the schedule for 2024.

Recommendation. To consider requirements for 2024

18. To receive the report from the Recreation Ground Working Party. To consider the recommendations and approve next steps for the clerk to proceed with.

Recommendation. To approve next steps

19. Red Telephone Box in Cackle Street. To consider the costs for refurbishment and possible relocation of the Telephone Box, or to consider disposal.

Recommendation. To approve next moves with the Telephone Box.



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- 20. Sign for Broad Oak.** To consider the quotes received and possible placement for a sign for Broad Oak.
Recommendation. To consider next actions.
- 21. Appointment of a representative to the Village Hall Committee.** To elect a representative to the Village Hall Management committee.
Recommendation. To approve a representative.
- 22. Appointment of a representative to RALC.** To elect a representative to the Rother Association of Local Councils.
Recommendation. To approve a representative.
- 23. Bank Mandate Changes.** To consider the appointment of a replacement signatory on the Lloyds and United Bank accounts, and an online signatory for Lloyds.
Recommendation. To approve a replacement signatory and updating of the mandates.
- 24. Maintenance of Cemetery gardens grants.** To consider the applications for Cemetery gardens grants for St Georges Church and Trinity Methodist Church for £400 each.
Recommendation. To approve the grants of £400 each.
- 25. Asset Risk Assessment.** To receive the completed Risk assessment and consider any actions required.
Recommendation. To note the completion of the Risk Assessment and decide on any actions required.
- 26. Poppies for Remembrance 2023.** To consider the putting up of poppies in the Village for Remembrance 2023, and if further poppies are required.
Recommendation. To approve the placement of poppies and decide if a further purchase of poppies is required.
- 27. Items for noting or including on future agendas.**
Items for the next agenda to be submitted to the Parish Clerk seven working days before Parish Council meeting. Clerk has final say if to be included in next agenda.
- 28. Date of scheduled next meeting.**
Full Council meeting 24th October 2023 at 7.30pm at Trinity Methodist Church Hall.
(Planning meetings will be called when required)