



# BREDE PARISH COUNCIL

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Councillors are summoned to a meeting of Brede Parish Council will be held on **Tuesday 28<sup>th</sup> March 2023 at 7.30pm** in Trinity Methodist Church Hall, Udimore Road, at which business as laid out in the agenda will be discussed subject to the standing orders of the Council.

*Tracy Dixon,*  
Brede Parish Clerk and Responsible Finance Office  
Published 22nd March 2023

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## AGENDA

1. **Public Question Time.**  
Public question time will last up to 15 minutes. Each speaker is limited to 2 minutes. The business of the meeting will start immediately after public question time or at 7.45pm, whichever is earlier.
2. **Apologies for Absence.**
3. **a) Disclosure of Interests** – To receive any disclosure of interest by a Councillor or Officer of personal interests in matters on the Agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.  
**b) Dispensation Requests.** – To receive any requests for dispensation declared under the disclosure of interests.
4. **Minutes.**
  - a. Full Council Meeting minutes from 28<sup>th</sup> February 2023 268/2022 - 298/2022  
**RECOMMENDATION: To approve and sign the minutes as listed above**
5. **Update on Works in progress and Clerks report.** To receive a report from the Clerk
6. **Chairs Report.** To receive a report from the Chair.
7. **Correspondence.** To receive any correspondence and decide on any responses required.
8. **Report from the District and County Councillors.**
9. **Finance.**
  - a. Accounts to end of February 2023
  - b. Payment schedule for March 2023
  - c. Virements for year end**Recommendation**
  - a) to approve the accounts to the end of February 2023
  - b) to approve the payment schedule for March 2023
  - C) to approve the virements from reserves for year end.



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## 10. Proceedings and reports of Committees and Working Parties.

- a) Recreation Ground & equipment
- b) Village Hall
- c) Footpaths
- d) Seats, trees, bus shelters, bins and hedges.
- e) Community Hall/Pavilion.
- f) Newsletter.
- g) Speed Watch
- h) Highways items.
- i) Recreation Ground Layout working party report.

**Recommendation: To receive the reports and consider if there are any future agenda items required.**

**11 Coronation Plans:** To receive any reports or correspondence for Coronation Celebrations within the Parish and decide if further actions are required.

**12 Pottery Lane Woods.** To receive an update on Pottery Lane woods and discuss.

## Motions for Consideration

**13. Review of Policies.** To review and adopt the following policies.

**Scheme of Delegation**

**Grievance Policy**

**Publication Scheme Policy**

**Recommendation. To adopt the polices as reviewed.**

**14. Repairs to benches and Bus stop.** To consider the quotes  
**Recommendation. To decide on the works required and costs.**

**15. Small fence for Village Green.** To consider the quote  
**Recommendation. To decide on the works required and costs.**

**16. Publication of Newsletter on the website.** To consider publishing the newsletter on the Council website.  
**Recommendation. To approve publication.**

**17. Items for noting or including on future agendas.**  
Items for the next agenda to be submitted to the Parish Clerk seven working days before Parish Council meeting. Clerk has final say if to be included in next agenda.

**18. Date of scheduled next meeting.**  
Full Council Meeting 25<sup>th</sup> April 2023 at 7.30pm in the Trinity Methodist Church Hall

(Planning meetings will be called when required)