



# BREDE PARISH COUNCIL

Email: bredeparishcouncil@gmail.com  
Telephone: 07540 562345

The Hurst  
Netherfield Hill  
Battle  
TN33 0LA

Councillors are summoned to a meeting of Brede Parish Council will be held on **Tuesday 28<sup>th</sup> February 2023 at 7.30pm** in Trinity Methodist Church Hall, Udimore Road, at which business as laid out in the agenda will be discussed subject to the standing orders of the Council.

*Tracy Dixon,*

Brede Parish Clerk and Responsible Finance Office  
Published 22nd February 2023

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## AGENDA

1. **Public Question Time.**  
Public question time will last up to 15 minutes. Each speaker is limited to 2 minutes. The business of the meeting will start immediately after public question time or at 7.45pm, whichever is earlier.
2. **Apologies for Absence.**
3. **a) Disclosure of Interests** – To receive any disclosure of interest by a Councillor or Officer of personal interests in matters on the Agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.  
**b) Dispensation Requests.** – To receive any requests for dispensation declared under the disclosure of interests.
4. **Minutes.**  
a. Full Council Meeting minutes from 24<sup>th</sup> January 2023 238/2022 - 261/2022  
**RECOMMENDATION: To approve and sign the minutes as listed above**
5. **Update on Works in progress and Clerks report.** To receive a report from the Clerk
6. **Chairs Report.** To receive a report from the Chair.
7. **Correspondence.** To receive any correspondence and decide on any responses required.
8. **Report from the District and County Councillors.**
9. **Finance.**  
a. Accounts to end of January 2023  
b. Payment schedule for February 2023  
**Recommendation a) to approve the accounts to the end of January 2023**  
**b) to approve the payment schedule for February 2023**
10. **Proceedings and reports of Committees and Working Parties.**
  - a) Recreation Ground & equipment
  - b) Village Hall
  - c) Footpaths



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- d) Seats, trees, bus shelters, bins and hedges.
- e) Community Hall/Pavilion.
- f) Newsletter.
- g) Speed Watch
- h) Highways items.
- i) Recreation Ground Layout working party report.

**Recommendation: To receive the reports and consider if there are any future agenda items required.**

- 11 Coronation Plans:** To receive any reports or correspondence for Coronation Celebrations within the Parish and decide if further actions are required.
- 12 Parish Assembly.** To receive an update on progress and arrangements for the Parish Assembly.
- 13 Pottery Lane Woods.** To receive an update on Pottery Lane woods and discuss.

## Motions for Consideration

- 14. Coronation Items.** To consider the purchase of items for Primary Aged Children to mark the Coronation.  
**Recommendation: To decide on the item, how and where to distribute and approve the spend amount.**
- 15. Post Installation Inspection of New Play Equipment.** To consider the requirement for a Post Installation Inspection of the new play equipment.  
**Recommendation: To approve the spend of £415 plus VAT on a Post Installation Inspection with RoSPA**
- 16. Garden Awards and Shield Awards.** To consider the categories for the Garden Competition for 2023 and decide on a date to book for the awards evening.  
**Recommendation. To confirm the Awards categories and agree the Awards evening date.**
- 17. Grit Bin at Crossways** To discuss the possibility for a grit bin at the Broad Oak Crossways  
**Recommendation. To consider placement and costs.**
- 18. Civility and Respect Pledge.** To consider signing the Civility and Respect pledge as recommended by ESALC NALC and SLCC  
**Recommendation. To sign the Civility and Respect pledge.**
- 19. Review of Policies.** To review and adopt the following polices  
**Freedom of Information Policy**  
**Media and Communications Policy**  
**Recommendation. To adopt the polices as reviewed.**



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- 20. To consider if any changes are required to the Public Spaces Protection Order for the Control of Dogs on Recreation Ground.** To discuss if Council require any Changes to the Order which is being revised for January 2024.  
**Recommendation. To consider if changes are required.**
- 21. To consider the letter re Highways from Hadlow Down Parish Council** To discuss the letter.  
**Recommendation. To consider any actions required.**
- 22. Items for noting or including on future agendas.**  
Items for the next agenda to be submitted to the Parish Clerk seven working days before Parish Council meeting. Clerk has final say if to be included in next agenda.
- 23. Date of scheduled next meeting.**  
Parish Assembly 22<sup>nd</sup> March 2023 at 7pm in the Village Hall, (Refreshments from 6pm)  
Full Council Meeting 28<sup>th</sup> March 2023 at 7.30pm in the Trinity Methodist Church Hall  
  
(Planning meetings will be called when required)